Thursday, February 28, 2019 – The members of the Finance and Administration Committee of the University of Houston System convened at 1:38 p.m. on Thursday, February 28, 2019 at the University of Houston-Clear Lake, Bayou Building, Garden Room, First Floor, 2700 Bay Area Boulevard, Houston, Texas 77058, with the following members participating:

ATTENDANCE –

<table>
<thead>
<tr>
<th>Members Present</th>
<th>Non-Members Present</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gerald W. McElvy, Chair</td>
<td>Durga D. Agrawal, Regent</td>
</tr>
<tr>
<td>Peter K. Taaffe, Vice Chair</td>
<td>Beth Madison, Regent</td>
</tr>
<tr>
<td>Steve I. Chazen, Regent</td>
<td></td>
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<tr>
<td>Paula M. Mendoza, Regent</td>
<td></td>
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<tr>
<td>Doug H. Brooks, Regent (Teleconference Call)</td>
<td></td>
</tr>
<tr>
<td>Andrew Z. Teoh, Student Regent, Non-voting</td>
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</tr>
<tr>
<td>Tilman J. Fertitta, Ex Officio</td>
<td></td>
</tr>
</tbody>
</table>

In accordance with a notice being timely posted with the Secretary of State and there being a quorum of the board present, Chair of the Committee, Gerald W. McElvy called the meeting to order.

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AGENDA ITEMS

Action Items:

The first item requiring committee approval were the minutes from the following Finance and Administration Committee meeting:

1. November 15, 2018, Finance and Administration Committee Meeting

On motion of Regent Chazen, seconded by Regent Mendoza, and by unanimous vote of the regents in attendance, the minutes from the Finance and Administration Committee meeting listed above was approved.

Regent McElvy stated the committee would be presented nine (9) action items at this meeting, all requiring committee and board approval.

Regent McElvy moved to the first action item listed on the agenda, Item C, the Approval is requested to delegate authority to the Chancellor to negotiate and execute contracts exceeding $1 million for the purchase of goods or services, excluding construction contracts, at the University of Houston System, and asked Mr. McShan, Senior Vice Chancellor for Administration and Finance to introduce this item.
Mr. McShan stated that this agenda item included seven (7) different contracts for the committee’s consideration. The first contract was a major milestone towards the movement of the University of Houston’s Medical School, said Mr. McShan. The Lone Star Circle of Care Clinic will be leasing space from the University of Houston and they will be managing and administering the clinic activities. They are a federal-qualified health center and they are able to receive the maximum reimbursements from federal funding such as Medicare and Medicaid which is a huge benefit. This will be a three (3) year lease, with two (2), 3-year renewal options. They will be paying the University of Houston a little less than $400,000 a year for this lease space.

The next contract addressed was for the Project Management Augmentation project. It was noted that this will be a new contract, replacing the existing contract that will be expiring in May 2020. This contract would be a five (5) year contract, with an approximate cost of $1.0 million a year for a total expense of $5.0 million for the term of the contract. This contract facilitates rapid staffing changes as well as the deployment of temporary project management staff to system locations in Clear Lake and Victoria.

The next three (3) contracts addressed were related. Aramark currently has a contract for our custodial services, facility maintenance services, and food services within the Athletic Department. This contract will be expiring at the end of August 2019 and it will be going out for bid. The recommendation was to separate this contract into three (3) individual contracts as opposed to a combined contract. Mr. McShan stated he believes that there was expertise within the university’s Athletic group and with other assistance to get the best deal by negotiating each contract individually.

The first contract in question was for the custodial services contract. The university is currently spending approximately $1.5 million a year. This is a five (5) year contract, with a 5-year renewal option, equating to approximately $15.5 million over the life of the contract.

The second contract would be the facilities maintenance services contract. This is a major contract with approximately $3.0 million a year for the maintenance of all of the Athletic facilities. This would be a five (5) year contract, with one (1) 5-year renewal option for an approximate total of $30.0 million.

The third contract was for the Athletic food services contract. This is a combination of the food services provided for concessions as well as for luxury boxes and other items at the various events. In addition, it is the costs of the food operations for the athletes, such as the training tables. Basically, the projected net would generate approximately $5.0 million in revenue, but the overall expense tied to the food service activities as well as the training table, would be approximately $9.5 million, which would equate to a $4.5 million total.

The next contract addressed was the Athletics Agreement with the Professional Football League. This is a five (5) year contract with the new XFL League for utilization of our facilities which will also include a portion of the concessions, premium levels, and training tables. The revenue projections generated from the facility rentals, concessions, parking and fees are expected to exceed $1.0 million over the term of the agreement.

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The final item listed in the agenda item for the committee’s consideration was for Library Subscription Services at the UH-Downtown campus. This contract will soon expire and will be going out for bid. There are only two (2) national vendors who provide this service. This contract is primarily for the electronic subscriptions and all other resources are rolled into the contract. This would be a three (3) year contract, with two (2), 1-year renewal options for an approximate cost of $5.0 million.

Following the presentation of the last item for the committee’s consideration, Chairman Fertitta requested that the committee re-address the four (4) Athletic contracts that were presented earlier. After further discussion with the board, the Chairman, with the consensus of the General Counsel, requested that the four (4) contracts associated with Athletics as presented in this item would be deferred and brought back to the board at a later date.

On motion of Regent Chazen, seconded by Regent Taaffe, and by unanimous vote of the committee members in attendance, the request to delegate authority to the Chancellor to negotiate and execute contracts exceeding $1 million for the purchase of goods or services, excluding construction contracts, with the exception of the four (4) Athletic contracts, at the University of Houston System was approved.

Regent McElvy moved to Item D, the Approval is requested to delegate authority to the Chancellor to negotiate and execute construction contracts exceeding $1 million for projects at the University of Houston System – University of Houston System, and asked Mr. McShan to present this item.

Mr. McShan stated there was one (1) item listed under Item D for the committee’s consideration. This project would be for road and parking maintenance; and a Request for Proposal (“RFP”) will go out for bid for this project. This would be a five (5) 5-year contract at $1.4 million a year for an approximate total of $7.0 million. Two (2) to three (3) vendors will be selected for this project so there will always be a vendor available should work need to be done. These vendors would provide specialized street and parking for on-call construction services, including minor repairs, resurfacing, curb, gutter, drainage and sidewalks, and painting and striping.

On motion of Regent Mendoza, seconded by Regent Chazen, and by unanimous vote of the committee members in attendance, the request to delegate authority to the Chancellor to negotiate and execute construction contracts exceeding $1 million for projects at the University of Houston System was approved.

The next item listed on the agenda was Item E, Approval is requested to delegate authority to the Chancellor to negotiate and execute contracts for the design and construction for the Hilton Expansion and Renovation Project located at the Central District at the University of Houston – University of Houston. Regent McElvy asked Mr. McShan to please introduce this item.

Mr. McShan stated this item was seeking approval to delegate authority to the Chancellor to negotiate and execute contracts for an amount not to exceed $30.4 million for the design and construction for the Hilton Expansion and Renovation Project at the University of Houston. The expansion will include an increase in the number of rooms from 86 to 150 rooms. A second tower will be added with some renovation to the lower floors as part of this expansion. Mr. McShan requested Dr. Dennis Reynolds,
Dean of the Conrad N. Hilton College of Hotel and Restaurant Management come forward and say a few words regarding this project. Below is a brief summary of Dr. Reynolds’ remarks.

Dean Reynolds mentioned that the Hilton had opened in 1969. It was one of the few hospitality programs to have a hotel in their college; and today, they are the only hospitality program in the world to have an internationally branded hotel. On the negative side, Dean Reynolds stated they cannot service the university adequately with only 86 rooms! They currently have 25,000 square feet of meeting space; and for the student experience, it’s a learning laboratory; but for an 86 room hotel, it’s not quite a real hotel (as they say); therefore, the students are not getting the full experience.

Dean Reynolds stated that this project had been brought up 14 years ago, but for the last two (2) years, Mr. McShan and Mr. Bartlett have been very supportive and have worked with him to make it a reality. The most important thing is that the hotel will have a positive cash flow starting in the very first year. The return to debt service of 1.2% will go up to 1.4% as we go along. A brief discussion followed.

On motion of Regent Taaffe, seconded by Regent Brooks, and by unanimous vote of the committee members in attendance, the request to delegate authority to the Chancellor to negotiate and execute contracts for the design and construction for the Hilton Expansion and Renovation project located in the Central District at the University of Houston was approved.

Item F, Approval is requested for changes to tuition and fee rates, mandatory student-recommended fees, and voluntary/optional fees at the University of Houston System – University of Houston System, was the next agenda item to be presented for the committee’s consideration and approval. Regent McElvy requested Mr. McShan introduce this item to the committee.

Mr. McShan commented that this time last year, the committee had approved fees for the current fiscal year as well as the next fiscal year, so these were some exceptions that have arisen that were either required by statute to be reviewed annually or due to the development of a new program, such as the 4-year Bachelor of Science in Nursing (“BSN”). Mr. McShan introduced Mr. Raymond Bartlett, Senior Associate Vice Chancellor for Administration and Finance, who presented this item for the committee’s consideration. Below is a brief summary of his remarks.

Mr. Bartlett said his presentation would be broken down into three (3) sections: Tuition and Fee Rates; Mandatory Student Recommended Fees, and Voluntary/Optional Fees.

Tuition and Fee Rates:
The first item listed under this section was the request to establish a 4-year fixed rate plan for the BSN program in the College of Nursing. This is the 4-year program at the University of Houston that will be eligible for the “UHin4” program. It was recommended that we establish the fixed rate plan for this particular undergraduate group of students similar to what is already in place - the undergraduate 1, 2 and 3 fixed rate plans that complement UH’s variable rate plans. This plan is based on our variable rate plan at a premium of +3.5% for UHin4 students and +4.5% for transfer students.

The second item addressed by Mr. Bartlett was the new and exciting program at the University of Houston-Downtown, the request to establish a flat tuition rate for the Competency-Based BAAS-
Applied Administration program’s 8-week and 4-week sessions for FY2020. The flat rate tuition for residents attending the 8-week session would be $1,150 and $575 for the 4-week session. Non-residents would pay $3,500 and $1,750, respectively for the 8-weeks and/or 4-week sessions. This program is a combination of self-paced competency-based education, prior learning credit, and traditional courses using varying modalities of both face-to-face and online instructions, which students can complete in 3-years or less for a total cost of approximately $15,000 or less. The flat rate allows students, depending on their knowledge, to complete multiple courses for the same rate. In the 8-week sessions, students can take from 3 SCHs to 9 SCHs for the same flat rate of $1,150 and in the 4-week sessions, they can take from 3 SCHs to 6 SCHs for the same flat rate of $575.

This program will be piloted in the Spring of 2020, with the first cohort expected to enroll in the Fall of 2020. It is a partnership with UH-Downtown and Houston Community College; and it is part of the Texas Higher Education Coordinating Board’s (THECB) goal of graduating and having “at least 60% of Texans ages 25-34 having a certificate or degree by 2030” in addition to the other goals of completion, marketable skills, and reduced student debt.

At the November 15, 2018 meeting, the Board approved the College of Medicine’s tuition rate of all-in tuition and fee cost to students of $23,755 for the Fall 2020 (FY2021) inaugural class. It was noted at this meeting (February 28, 2019) that a mistake had been made in that we had miscalculated the all-in cost as the Spring 2019 semester mandatory fee cost of $501 had not been included in the original approval of the $23,755 total. This was now being brought back to the Board for their approval. The revised all-in cost would now include the Spring 2019 mandatory fee amount of $501 for a new total of $24,256 inclusive of both the Fall and Spring mandatory fee rate for the first cohort.

**FY2020 Mandatory Student-Recommended Fees:**
These are mandatory student-recommended fees that are accessed to all students. A summary of the proposed FY2020 mandatory student-recommended fees is listed below for reference:

<table>
<thead>
<tr>
<th>University of Houston</th>
<th>Current Maximum per Semester</th>
<th>Change</th>
<th>% Change</th>
<th>Proposed Maximum per Semester</th>
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<tr>
<td>Student Service Fee FY2020</td>
<td>$ 260.00</td>
<td>$ -</td>
<td>0.0%</td>
<td>$ 260.00</td>
</tr>
<tr>
<td>Campus Recreation Fee FY2020</td>
<td>$ 106.00</td>
<td>$ -</td>
<td>0.0%</td>
<td>$ 106.00</td>
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<tr>
<td>UH-Clear Lake</td>
<td>Student Service Fee FY2020</td>
<td>$ 240.00</td>
<td>$ -</td>
<td>0.0%</td>
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<tr>
<td>UH-Downtown</td>
<td>Student Service Fee FY2020</td>
<td>$ 150.00</td>
<td>$ -</td>
<td>0.0%</td>
</tr>
<tr>
<td>Wellness and Success Center Fee FY2020</td>
<td>$ -</td>
<td>$ 130.00</td>
<td>0.0%</td>
<td>$ 130.00</td>
</tr>
<tr>
<td>UH-Victoria</td>
<td>Student Service Fee FY2020</td>
<td>$ 288.72</td>
<td>$ -</td>
<td>0.0%</td>
</tr>
<tr>
<td>Health &amp; Wellness Center Fee FY2020</td>
<td>$ -</td>
<td>$ 125.00</td>
<td>0.0%</td>
<td>$ 125.00</td>
</tr>
</tbody>
</table>
Mr. Bartlett stated that regarding the Student Service Fee at each of the System campuses, there was no change for FY2020 but by state law the university is required to bring this to the Board on an annual basis. He noted that in March 2018, UH-Victoria had approved their Student Service Fee for both FY2019 and FY2020 and as such, in FY2020 their new Student Service Fee will actually be $294.96 which had not been reflected in the summary presented above.

The other two (2) new rates being recommended for approval were for the Wellness and Success Center Fee at UH-Downtown and the Health and Wellness Center Fee at UH-Victoria. Both of these fees will fund recreation-type facilities at their campuses.

With regard to the UH-Downtown’s FY2020 Wellness and Success Center Fee, the maximum fee will actually be $130.00 per student for each regular semester; $65.00 per student for each non-regular session of 8-weeks or longer; and $43.00 per student for each session of less than 8-weeks. This fee will fund construction and operations of the Wellness and Success Center at UH-Downtown; and the facility will offer an array of services supporting physical, mental, and emotional well-being. Mr. Bartlett presented the UH-Downtown FY2020 Wellness and Success Center Fee Timeline which outlined the deliberative work that had been done by the Student Government Association at UHD which, in October 2018, showed that over 2,000 UHD students had participated and overwhelmingly approved a referendum supporting this fee with a 74% vote of approval. Once it has been submitted and approved by the Legislature, the fee will become effective in the Fall 2019 semester.

Mr. Bartlett moved to UH-Victoria’s FY2020 Health and Wellness Center Fee. This will be a new fee and implementation of a Health and Wellness Center Fee of $125.00 per student for each regular semester; $75.00 per student for the 10-weeks or longer summer term; and $37.50 per student for each summer term 5-weeks or longer but less than 10 weeks. This fee will only apply to students who reside within 50 miles of the UH-Victoria campus. The sole purpose of the fee charged would be for financing, constructing, operating, maintaining, and improving a recreational center at UH-Victoria.

Mr. Bartlett introduced Mr. Deshavian Williams, President of the Student Government Association at UH-Victoria, who was present at the meeting and was asked to say a few words. Below is a brief summary of his remarks.

Mr. Williams stated he wanted to reiterate Mr. Bartlett’s comments and mentioned that UHV held several town hall meetings to inform the students of the costs and the benefits of bringing a Recreational Center to the UHV campus. The student service fee will be $125.00 and will benefit students who live within a 50-mile radius of Victoria. If approved by the board, Mr. Williams stated that, personally, this would be a major milestone to the UH-Victoria campus because they are trying to go to a traditional campus and this facility would bring a great value to their university. He thanked the committee for having him at this meeting and allowing him the opportunity to give his remarks.

Chairman Fertitta thanked Mr. Williams for his comments and especially for taking the time to drive up from Victoria to attend this meeting.

Mr. Bartlett reiterated that the fee was overwhelmingly supported by the students who were eligible to vote (only students living within 50 miles of the UH-Victoria campus were eligible to vote) and from a
total student body perspective at UHV, based on his calculation, the 447 students who had voted represented somewhere between 12%-14%.

**FY2020 Voluntary/Optional Fees**

Mr. Bartlett addressed the FY2020 Voluntary and Optional Fees for the following UH System campuses:

**University of Houston**
- Cougar Card (increase student replacement fee; new fee category for faculty/staff, affiliates/vendor new and replacement fee; and modify summer camp card pricing structure)
- Student Housing (3% increase except for University Lofts, which has no change)
- Meal Plans (3% increase to existing plans; add new food insecurity meal plan)
- Parking (adjust time bands and associated rates for visitor parking; increase departmental runner fee)

**UH-Clear Lake**
- Meal Plans (add two voluntary All Cash Plans for students/faculty/staff)

**UH-Victoria**
- Housing (4.5% to 4.9% increase on some housing; delete a few rates; add a couple new rates; and others no change)
- Meal Plans (4.5% increase to existing plans; add several new declining balance meal plans)

Mr. Bartlett briefing updated the committee on some of the recommendations for the committee’s consideration.

The FY2020 proposed rate for the Cougar Card would be as follows:
1. The current FY2019 student replacement fee is $10.00; the proposed FY2020 fee is $20.00;
2. The current staff/faculty replacement fee is $0; the proposed FY2020 fee would be $20.00;
3. The affiliates/vendor new and replacement fee would be $20;
4. The summer camp / program cards currently at $1.50 per card would now be $1.75 per card.

As a point of reference, as far as student housing is concerned on the UH campus, Cullen Oaks and Cambridge Oaks, two (2) of our partnership properties are requesting a 3.0% and 2.5% increase, respectively. With respect to the residential meal plan rates at UH, a 3.0% increase was being recommended. The Food Insecurity Meal Plan was a new meal plan beginning Fall 2019 (FY2020). In collaboration with the Student Government Association and Food Service Provider, Auxiliary Services will offer a discounted meal plan to students (up to a 75 maximum) who have been designated as “homeless” by Scholarships and Financial Aid. Regent McElvy asked Mr. Bartlett to give a brief designation as to a “homeless” student. Mr. Bartlett clarified that the student may be “at risk” for being homeless. This data is compiled when a student completes his/her FASFA. There are specific questions on the FASFA form that give some indication that the student may be “homeless” or “at risk” of being homeless. At UH there were currently 46 students who are enrolled and fall into this category. The university has reached out to those students, through our Urban Experience Program, and if any of these students do come forth and speak with the university, we can provide them access to community resources to assist them.
In regards to visitor parking, there were some minor adjustments to the time bands. The maximum rate of $14.00 per day was not changing; but the departmental runner’s permit will increase from $50.00 to $100.00 per year.

At UH-Clear Lake, there was a request to establish FY2020 meal plan rates to add two (2) voluntary All Cash Plans. The voluntary plans would provide students, faculty, and staff the convenience of using their campus declining balance card at the Patio Café and Smoothie Bar. The potential increase in revenue would allow for further expansion and additions of branded facilities.

The UH-Victoria FY2020 Student Housing Rates were addressed and Mr. Bartlett said that these proposed increases average from 4.5%, with one proposed change in the summer of 4.9%, and they were eliminating certain rates within their housing portfolio. In regards to UH-Victoria’s meal plans for both residential and commuter rates, they were renaming a couple of plans as well as adding a few new plans with declining balance dollars. This is intended to give maximum flexibility to students, faculty and staff in regards to the type of affordable plan that will fit their lifestyle.

On motion of Regent Mendoza, seconded by Regent Taaffe, and by unanimous vote of the committee members in attendance, the request for changes to tuition and fee rates, mandatory student-recommended fees, and voluntary/optional fees at the University of Houston System was approved.

Regent McElvy moved to the next item on the agenda, Item G, Approval is requested to write-off Accounts and Notes Receivable for FY2018 – University of Houston System; and he asked Mr. McShan to please present this item for the committee’s consideration and approval.

Mr. McShan stated that once a student has been accepted, the university is required by law to extend credit to them without consideration of credit history or ability to repay. This agenda item requested the write-off of accounts and notes receivable totaling $9,378,600 for FY2018 for the University of Houston, UH-Clear Lake, UH-Downtown and UH-Victoria campuses. Over the last two (2) years there has been no activity on any of these accounts. This is an annual report and is completed for state compliance and financial reporting purposes. Once these accounts and notes receivables have been written-off for financial reporting purposes, they do not go away; they are still within our system. The university has an internal collection process for collecting these debts, and at a certain point in time, those accounts will go from the internal collection process to the external collectors. The student’s debt remains in the system so should the student return at a later date and require further services from the university we would, hopefully, work out a payment plan before any goods or services were rendered from the university.

On motion of Regent Chazen, seconded by Regent Mendoza, and by unanimous vote of the committee members in attendance, the request to modify the FY2020 fixed tuition rates at the University of Houston was approved.

Item H, Approval is requested to delegate authority to the Chancellor to take all actions precedent to the University of Houston closing a portion of Leek Street located in Houston, Texas – University of Houston System was the next item presented for the committee’s consideration. Regent McElvy asked Mr. McShan to introduce this item.
Mr. McShan presented a slide showing the portion of Leek Street located in Houston, Texas whereby the University of Houston has requested closure of a portion of this road. Section 51.904 of the Texas Education Code provides for circumstances under which the university may close a street or ally running through the university. The end of Leek Street would serve the new Advancing Community Engagement and Services Institute (ACES) building and it would be converted to outdoor gathering space and visitor parking.

On motion of Regent Chazen, seconded by Regent Mendoza, and by unanimous vote of the committee members in attendance, the request to delegate authority to the Chancellor to take all actions precedent to the University of Houston closing a portion of Leek Street located in Houston, Texas was approved.

Regent McElvy introduced the next item for the committee’s consideration, Item I, the Approval is requested to delegate authority to the Chancellor to negotiate and execute contracts related to the sale of property for the University of Houston System – University of Houston System, and asked Mr. McShan to present this item.

Mr. McShan stated this item was requesting approval to delegate authority to the Chancellor to negotiate and execute a purchase and sale agreement, in accordance with Board of Regents Policy 55.01, to convey land located at 2111 Watts Street, Houston, Texas. This tract of land is located in West University and there is currently no structure on this property. Upon the sale of this property, the proceeds will be used for the renovation of the Civil Engineering South Park Annex Structure Lab, as per the agreement between Dr. Thomas T. C. Hsu and Laura Ling Hsu and the University of Houston.

On motion of Regent Chazen, seconded by Regent Mendoza, and by unanimous vote of the committee members in attendance, the request to delegate authority to the Chancellor to negotiate and execute contracts related to the sale of property for the University of Houston System was approved.

Regent McElvy moved to the next item listed on the agenda, Item J, the Approval is requested to delegate authority to the Chancellor to negotiate and execute insurance policies for Fiscal Year 2019 – University of Houston System, and asked Mr. McShan to present this item.

Mr. McShan stated this request was to delegate authority to the Chancellor to negotiate and execute insurance policy renewals for Fiscal Year 2019. The university is required by statute to acquire certain portions of our insurance through the State Office of Risk Management (SORM), who administers the Property, Directors and Officers / Employment Practices / Educators Legal Liability, Builder’s Risk, Fine Arts, and Automobile insurance programs. The approximate amount of these policies is not to exceed $5.4 million for FY2019. The FY2019 expense is increasing primarily due to the University Property exposures increasing (the FY2018 annualized insurance expense was $4.5 million) and continued rate increases due to worldwide natural disasters. The university is currently looking at an approximate 13.7% increase for FY2019, with the largest exposure to premium increase being associated with the property insurance for the System. The proposed premium increase for renewal on April 30, 2019 was coming in at approximately 15%.

There were two (2) factors for the anticipated premium increase:

1. The university has sustained a 7% increase in property values due to new construction and renovations; and
2. Insurance markets are still projecting rate increases due to worldwide natural disasters.

On motion of Regent Taaffe, seconded by Regent Mendoza, and by unanimous vote of the committee members in attendance, the request to delegate authority to the Chancellor to negotiate and execute insurance policies for Fiscal Year 2019 was approved.

The last action item to be presented to the committee was Item K, Approval is requested for the University of Houston System FY2020 Holiday Schedule – University of Houston System. Regent McElvy asked Mr. McShan to present this item.

Mr. McShan said the State had allocated 15 holidays for the next fiscal year. Representatives from the Human Resources Department and Finance and Administration have worked together to propose the schedule for FY2020. There was some discussion concerning Spring Break Week and the following was noted:

- UH and UHD will share the same Spring Break dates: March 9-14, 2020, with Friday, March 13, 2020 being the designated holiday.
- UHCL and UHV will share the same Spring Break dates: March 16-21, 2020, with Friday, March 20, 2020 being the designated holiday.

On motion of Regent Mendoza, seconded by Regent Taaffe, and by unanimous vote of the committee members in attendance, the request for the University of Houston System FY2020 Holiday Schedule was approved.

At the conclusion of the approval of the last action item, Regent McElvy called for a motion to place all action items, presented and unanimously approved by the committee, on the Board of Regents’ Consent Docket Agenda for final Board approval.

On motion of Regent Taaffe, seconded by Regent Mendoza, and by unanimous vote of the committee members present, the following nine (9) action items were placed on the Board of Regents’ Consent Docket Agenda for final approval at the February 28, 2019, Board of Regents meeting held later in the day as follows:

1. Approval is requested to delegate authority to the Chancellor to negotiate and execute contracts exceeding $1 million for the purchase of goods or services, excluding construction contracts, with the exception of the four (4) Athletic contracts listed in the agenda item, at the UH System;

2. Approval is requested to delegate authority to the Chancellor to negotiate and execute construction contracts exceeding $1 million for projects at the UH System;

3. Approval is requested to delegate authority to the Chancellor to negotiate and execute contracts for the design and construction for the Hilton Expansion and Renovation project located in the Central District at the University of Houston;

4. Approval is requested for changes to tuition and fee rates, mandatory student-recommended fees, and voluntary/optional fees at the University of Houston System;
5. Approval is requested to write off Accounts and Notes Receivable for FY2018 – UH System;

6. Approval is requested to delegate authority to the Chancellor to take all actions precedent to the University of Houston closing a portion of Leek Street located in Houston, TX – UH System;

7. Approval is requested to delegate authority to the Chancellor to negotiate and execute contracts related to the sale of property for the UH System;

8. Approval is requested to delegate authority to the Chancellor to negotiate and execute contracts for insurance policies for Fiscal Year 2019 – UH System; and

9. Approval is requested for the University of Houston System FY2020 Holiday Schedule – UH System.

It was noted that an Executive Session would not be held.

There being no further business to come before the committee, the meeting adjourned at 2:46 p.m.

All documentation submitted to the Committee in support of the foregoing action items, including but not limited to “Passed” agenda items and supporting documentation presented to the Committee, is incorporated herein and made a part of these minutes for all purposes; however, this does not constitute a waiver of any privileges contained herein.

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Others Present:

Renu Khator          Raymond Bartlett          David Oliver
Jim McShan          Emily Messa             Sabrina Hassumani
Paula Myrick Short   Nicholas Merry          Chris Pezman
Dona Cornell         Shannon Harrison        Raul Ramos
Eloise Dunn Brice    Karin Livingston        Mike Emery
Amr Elnashai         Mike Rosen              Mark Putnam
Lisa Holdeman        Kevin Draper            Mark Denney
Jason Smith          Lisa Gossett            Wayne Beran
Richard Walker       Dan Maxwell             Stephen Spann
Ira K. Blake         David Bradley           Stephen Berberich
Juan Sánchez Muñoz   Eric Herrera            Mike Johnson
Don Guyton           Emily Moffe             Theresa Rehm
Mark Clarke          Deshavian Williams       Mark Berman
Ramanan Krishnamoorti Berenice Webster       Ryan Harrison
Shreerekha Subramanian Macie Kelly            Berenice Webster
Elwyn Lee            Mark Lindemood          Jon Aldrich
Iliana Melendez      Karen L. Fiscus          Matthew Castillo
Don Price            Johanna Wolff            Phillip Jefferson
Others Present (cont’d):

Karen Barbier       Chris Stipes       Mike Pede
Christian Beduya    Lisa Gossett      Rebecca Gentry
Heather Kananberg   Mark Putnam       William Powers
Phil Booth          Joe Brueggman      Marquette Hobbs
Brenda Robles       Gerry Mathisien