

**UNIVERSITY OF HOUSTON SYSTEM  
FINANCE & ADMINISTRATION COMMITTEE  
Wednesday, February 10, 2010  
8:30 a.m. – 10:30 a.m.**

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## AGENDA

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### UNIVERSITY OF HOUSTON SYSTEM FINANCE AND ADMINISTRATION COMMITTEE MEETING

**DATE:** Wednesday, February 10, 2010

**TIME:** 8:30 a.m.

**PLACE:** University of Houston  
Athletics/Alumni Center  
Melcher Board Room 100B  
3100 Cullen Blvd.  
Houston, Texas 77204

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**Chair:** Jim P. Wise

**Vice Chair:** Carroll Robertson Ray

**Members:** Nandita V. Berry  
Welcome W. Wilson, Sr., Ex Officio

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#### FINANCE AND ADMINISTRATION COMMITTEE

A. Call to Order

B. Approval is requested for the changes to the undergraduate tuition and fee schedule for the University of Houston System campuses – UH System F&A – 1

**Action:** Approval

C. Approval is requested for the changes to the graduate tuition and fee schedule for the University of Houston System campuses – UH System F&A – 2

**Action:** Approval

D. Approval of changes to the voluntary and optional fees and charges schedule for the University of Houston System campus services – UH System F&A – 3

**Action:** Approval

- E. Approval is requested for the University Center Fee Increase for FY 2011 / FY 2012 – University of Houston F&A – 4
- Action:** Approval
- F. Approval is requested to write off Accounts and Notes Receivable for FY 2009 – UH System F&A – 5
- Action:** Approval
- G. Approval is requested to write off obsolete equipment and library book inventories for FY 2009 – UH System F&A – 6
- Action:** Approval
- H. Approval to renew investment resolutions for the University of Houston System – UH System F&A – 7
- Action:** Approval
- I. Approval is requested to delegate authority to the Chancellor to negotiate and execute contracts for insurance coverage terms and rates for Fiscal Year 2010 not to exceed \$5 million in premiums – UH System F&A – 8
- Action:** Approval
- J. Approval is requested to delegate authority to the Chancellor to negotiate and execute contracts up to \$15 million for the build-out of the Science and Engineering Research Center (SERC) Phase 4 – University of Houston F&A – 9
- Action:** Approval
- K. Presentation on General Procurement Process – University of Houston F&A – 10
- Action:** Information
- L. Adjourn

**UNIVERSITY OF HOUSTON SYSTEM  
BOARD OF REGENTS AGENDA**

**COMMITTEE:** Finance and Administration

**ITEM:** Approval is requested for the changes to the undergraduate tuition and fee schedule for the University of Houston System campuses.

**DATE PREVIOUSLY  
SUBMITTED:**

**SUMMARY:** Approval is requested for undergraduate tuition and fee rate changes for the University of Houston System campuses. The requested changes are to be charged starting in the Fall 2010 semester. The rates presented will result in an average increase for a 12 hour resident undergraduate student of 3.95% at the University of Houston; 4.5% at UH-Clear Lake; 5.1% at UH-Downtown; and 3.8% at UH-Victoria.

The rate changes and estimated revenues to be realized are presented for each university in the supporting documentation. Policies governing tuition, fees, and other charges are approved by the Board of Regents of the University of Houston System and comply with applicable state statutes. Tuition and fees are subject to change by legislative or Board action and become effective on the date enacted.

**FISCAL NOTE:**

**SUPPORTING  
DOCUMENTATION:**

**ACTION REQUESTED:** Approval

**COMPONENT:** University of Houston System

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**PRESIDENT**



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**EXECUTIVE VICE CHANCELLOR**

Carl Carlucci

\_\_\_\_\_  
**CHANCELLOR**



Renu Khator

\_\_\_\_\_  
**DATE**

*Feb 2, 2010*

\_\_\_\_\_  
**DATE**

*2-2-10*

\_\_\_\_\_  
**DATE**

**University of Houston**  
**12 Credit Hours per Semester**  
**RESIDENT UNDERGRADUATE Students**

12 Hours

**FY2011 vs FY2010**

	FY2010		Dollar Change		Percent	FY2011	
	Rate	12 Hours	Rate	12 Hours	Change	Rate	12 Hours
<b>Tuition</b>							
Statutory Tuition (per hour)	\$ 50.00	\$ 600.00	\$ -	\$ -	0.0%	\$ 50.00	\$ 600.00
General Designated Tuition (per hour)	128.45	1,541.40	11.46	137.52	8.9%	139.91	1,678.92
Differential Designated Tuition (average per hour)	6.32	75.84	12.77	153.24	202.1%	19.09	229.08
Subtotal Tuition	184.77	2,217.24	24.23	290.76	13.1%	209.00	2,508.00
<b>College Fees (average per hour)</b>	42.09	505.08	(12.77)	(153.12)	-30.3%	29.33	351.96
<b>University-wide Fees</b>							
Student Service Fee (max per sem, incl Health Ctr) *	185.00	185.00	(185.00)	(185.00)	-100.0%	-	-
University Center Fee (per semester) *	35.00	35.00	(35.00)	(35.00)	-100.0%	-	-
Rec. Wellness Center Fee (per semester) *	84.00	84.00	(84.00)	(84.00)	-100.0%	-	-
Consolidated Student Services Fee (per semester) **			304.00	304.00	n/a	304.00	304.00
Technology Fee (per hour) *	13.75	165.00	(13.75)	(165.00)	-100.0%	-	-
Library Fee (per hour) *	9.00	108.00	(9.00)	(108.00)	-100.0%	-	-
International Education Fee (per semester) *	1.00	1.00	(1.00)	(1.00)	-100.0%	-	-
Campus Card Fee (per semester) *	6.00	6.00	(6.00)	(6.00)	-100.0%	-	-
Instructional Access Fee (per hour) *	3.50	42.00	(3.50)	(42.00)	-100.0%	-	-
Student Academic Service Fee (per hour) *	2.75	33.00	(2.75)	(33.00)	-100.0%	-	-
Utility Assessment (per hour) *	8.50	102.00	(8.50)	(102.00)	-100.0%	-	-
Consolidated University Services Fee (per hour) **			38.08	456.96	n/a	38.08	456.96
Subtotal University-wide Fees		761.00	(0.00)	(0.04)	0.0%		760.96
<b>Total Tuition and Fees per Semester</b>		<u>\$ 3,483.36</u>		<u>\$ 137.52</u>	<u>3.95%</u>		<u>\$ 3,620.88</u>

\* Existing fees to be combined into consolidated fees for billing purposes

\*\* Combined fee for billing purposes

F&A - 1.1.1

**University of Houston - Clear Lake  
12 Credit Hours per Semester**

**12 Hours**

**RESIDENT UNDERGRADUATE Students**

**FY2011 vs FY2010**

**University Total**

**Tuition**

	FY2010		Dollar Change		Percent Change	FY2011	
	Rate	12 Hours	Rate	12 Hours		Rate	12 Hours
Statutory Tuition (per hour)	\$ 50.00	\$ 600.00	\$ -	\$ -	0.0%	\$ 50.00	\$ 600.00
General Designated Tuition (per hour)	102.00	1,224.00	7.00	84.00	6.9%	109.00	1,308.00
Differential Designated Tuition (per hour)	2.32	27.84	2.11	25.32	90.9%	4.43	53.16
Subtotal Tuition	154.32	1,851.84	9.11	109.32	5.9%	163.43	1,961.16
<b>School Fees (average)</b>	4.32	51.84	0.09	1.08	2.1%	4.41	52.92
<b>University-wide Fees</b>							
Student Service Fee (per hour)	30.00	180.00	3.00	18.00	10.0%	33.00	198.00
Computer Use Fee (per hour)	16.00	192.00	-	-	0.0%	16.00	192.00
Student Center Fee (per semester)	30.00	30.00	-	-	0.0%	30.00	30.00
Library Fee (per hour)	6.00	60.00	-	-	0.0%	6.00	60.00
Extended Access and Support Fee (per hour)	6.00	54.00	-	-	0.0%	6.00	54.00
Writing Center Support Fee (per semester)	9.00	9.00	-	-	0.0%	9.00	9.00
Student ID Card Fee (per semester)	3.00	3.00	-	-	0.0%	3.00	3.00
Transcript and Publication (per semester)	15.00	15.00	-	-	0.0%	15.00	15.00
E-Services (per semester)	13.00	13.00	-	-	0.0%	13.00	13.00
Utility Surcharge (two-tiered flat rate, by load)	16.00	16.00	(16.00)	(16.00)	-100.0%	-	-
International Education Fee (per semester)	2.00	2.00	-	-	0.0%	2.00	2.00
Subtotal University-wide Fees		574.00		2.00	0.3%		576.00
<b>Total Tuition and Fees per Semester</b>		<b>\$ 2,477.68</b>		<b>\$ 112.40</b>	<b>4.5%</b>		<b>\$ 2,590.08</b>

F&A - 1.1.2

**University of Houston-Downtown**  
**Cost of 12 Credit Hours per Semester**  
RESIDENT UNDERGRADUATE Students

12 Hours

**FY2011 vs FY2010**

F&A - 1.1.3

	FY2010		Dollar	Change	Percent	FY2011	
	Rate	12 Hours	Rate	12 Hours		Change	Rate
<b>Tuition</b>							
Statutory Tuition (per hour)	\$ 50.00	\$ 600.00	\$ -	\$ -	0.0%	\$ 50.00	\$ 600.00
General Designated Tuition (per hour)	90.00	1,080.00	8.00	96.00	8.9%	98.00	1,176.00
Differential Designated Tuition COB (\$2 per hour) - NEW			0.57	6.79	NA	0.57	6.79
Subtotal, Tuition	<u>140.00</u>	<u>1,680.00</u>	<u>8.57</u>	<u>102.79</u>	<u>6.1%</u>	<u>148.57</u>	<u>1,782.79</u>
College Fees (average)	0.78	9.36	-	-	0.0%	0.78	9.36
<b>University-wide Fees</b>							
Student Service Fee (per hour)	15.00	140.00	5.00	-	0.0%	20.00	140.00
Computer Use Fee (per hour)	14.00	168.00	2.00	-	0.0%	16.00	168.00
University Center Fee (two-tiered flat rate, by load)	25.00	25.00	10.00	10.00	40.0%	35.00	35.00
Library Fee (per hour)	6.00	60.00	2.00	-	0.0%	8.00	60.00
Student Record Fee (per head)	15.00	15.00	5.00	5.00	33.3%	20.00	20.00
Student Advising Fee (per hour)	3.00	36.00	-	-	0.0%	3.00	36.00
International Education Fee (per head)	3.00	3.00	2.00	2.00	66.7%	5.00	5.00
Utility Assessment (two-tiered flat rate, by load) - ELIMINATED	15.00	15.00	(15.00)	(15.00)	-100.0%	-	-
Extended Access & Support - (per hour)	6.00	54.00	2.00	8.00	14.8%	8.00	62.00
Subtotal, University-wide Fees		<u>516.00</u>		<u>10.00</u>	<u>1.9%</u>		<u>526.00</u>
<b>Total Tuition and Fees per Semester</b>		<u>\$ 2,205.36</u>		<u>\$ 112.79</u>	<u>5.1%</u>		<u>\$ 2,318.15</u>

**University of Houston-Victoria**  
**Cost of 12 Credit Hours per Semester**  
**RESIDENT UNDERGRADUATE** Students

12 Hours

**FY2011 vs FY2010**

F&A - 1.1.4

	FY2010		Dollar	Change	Percent	FY2011	
	Rate	12 Hours	Rate	12 Hours	Change	Rate	12 Hours
<b>Tuition</b>							
Statutory Tuition (per hour)	\$ 50.00	\$ 600.00	\$ -	\$ -	0.0%	\$ 50.00	\$ 600.00
General Designated Tuition (per hour)	93.00	1,116.00	6.00	72.00	6.5%	99.00	1,188.00
Subtotal Tuition	143.00	1,716.00	6.00	72.00	4.2%	149.00	1,788.00
<b>College Fees (average)</b>	-	-	-	-	0.0%	-	-
<b>University-wide Fees</b>							
Student Service Fee (per semester)	150.00	150.00	12.00	12.00	8.0%	162.00	162.00
Extended Access and Support Fee (per hour)	24.00	288.00	0.00	0.00	0.0%	24.00	288.00
Library Fee (per hour)	3.00	36.00	0.00	0.00	0.0%	3.00	36.00
Subtotal University-wide Fees		474.00		12.00	2.5%		486.00
<b>Total Tuition and Fees per Semester</b>		<u>\$ 2,190.00</u>		<u>\$ 84.00</u>	<u>3.8%</u>		<u>\$ 2,274.00</u>



University of Houston System  
 FY2011 Academic Tuition and Fee Changes - Undergraduate

Fee Description	Current Rate	Change	Proposed Rate	Additional Revenue	Justification/Revenue Use
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**University of Houston**  
**FY2011 Academic Tuition and Fee Changes - Undergraduate**

SUMMARY	Additional Revenue
STATUTORY & PREMIUM TUITION	\$ -
GENERAL DESIGNATED TUITION INCREASE	7,482,259
DIFF DESIGNATED TUITION INCREASE (Grad & Prof)	(22,692)
COURSE AND USER FEE INCREASES	(208,385)
EXECUTIVE/STUDY ABROAD PROGRAMS	
SUBTOTAL	<u>7,251,182</u>
CONSOLIDATION OF FEES (DELETIONS)	(9,542,295)
CONSOLIDATION OF FEES (DIFF DESIG TUIT INCR)	<u>9,565,000</u>
SUBTOTAL	<u>22,705</u>
TOTAL UNIVERSITY OF HOUSTON	<u>\$ 7,273,887</u>

F&A-1.1.5

**University of Houston System**  
**FY2011 Academic Tuition and Fee Changes - Undergraduate**

Fee Description	Current Rate	Change	Proposed Rate	Additional Revenue	Justification/Revenue Use
<b>University of Houston</b>					
<u>Tuition</u>					
Statutory Tuition					
Resident Undergraduate	\$50/SCH	\$0	\$50/SCH	\$ -	Resident tuition is established by statute and will not change for FY2011.
Non-resident Undergraduate	\$327/SCH	NA	To be determined	-	The non-resident tuition rate is established annually by the Coordinating Board as required by the Education Code section 54.051(d). It is based on the average non-resident tuition rates of the public universities in the five most populous states other than Texas. An announcement from the Coordinating Board concerning FY2011 rate is expected by the end of February. The non-resident rates charged by the various University programs will be adjusted by the rate change announcement from the Coordinating Board.
Subtotal Statutory Tuition				\$ -	

**University of Houston System**  
**FY2011 Academic Tuition and Fee Changes - Undergraduate**

Fee Description	Current Rate	Change	Proposed Rate	Additional Revenue	Justification/Revenue Use
<b>University of Houston (continued)</b>					
<u>Designated Tuition</u>					
<b>General Designated Tuition</b>					
Undergraduate	\$128.45/SCH	\$11.46/SCH	\$139.91/SCH	\$ 7,482,259	Rate per hour charged, except as discounted below. This funding will provide support for student success in the form of enrollment and support initiatives (advisors, recruiters, customer service staff, classrooms, teaching labs, library resources), scholarships, and instructional faculty positions.
<u>Weekend College Courses</u>					
General designated tuition for certain courses offered as Weekend College on Fridays and weekends will be discounted by \$12 per hour.					
<u>Undergraduate Education Courses</u>					
General designated tuition for undergraduate education courses will be discounted by \$12 per hour.					
<b>Subtotal Designated Tuition</b>				<b>\$ 7,482,259</b>	
<b>Differential Designated Tuition</b>					
<b>Optometry</b>					
Undergraduate	\$72.50/SCH	(\$72.50)/SCH	\$0	\$ (22,692)	Delete Fee
<b>Natural Sciences &amp; Mathematics</b>					
Biology & Biochemistry Undergraduate	\$0	\$12/SCH	\$12/SCH	402,000	Offset to elimination of fees
Chemistry Undergraduate	\$0	\$21/SCH	\$21/SCH	509,000	
Computer Science Undergraduate	\$0	\$54/SCH	\$54/SCH	230,000	
Geology Undergraduate	\$0	\$54/SCH	\$54/SCH	157,000	
Mathematics Undergraduate	\$0	\$18/SCH	\$18/SCH	1,200,000	
Physics Undergraduate	\$0	\$9/SCH	\$9/SCH	117,000	
NSM Undergraduate	\$4.50/SCH	\$39.50/SCH	\$44/SCH	6,950,000	
<b>Subtotal Differential Designated Tuition</b>				<b>\$ 9,542,308</b>	
<b>Subtotal Tuition</b>				<b>\$ 17,024,567</b>	

F&A - 1.1.7

**University of Houston System**  
**FY2011 Academic Tuition and Fee Changes - Undergraduate**

Fee Description	Current Rate	Change	Proposed Rate	Additional Revenue	Justification/Revenue Use
<b>University of Houston (continued)</b>					
<u>Academic Fees</u>					
<b>General Academic Fees</b>					
Consolidated Univ Services Fees Undergrad	NA	\$38.08/SCH	\$38.08/SCH	\$ -	Revenue neutral fee consolidation
Technology Fee	\$13.75/SCH	(\$13.75)/SCH	\$0	-	
Library Fee	\$9.00/SCH	(\$9.00)/SCH	\$0	-	
International Education Fee	\$1.00/sem	(\$1.00)/sem	\$0	-	
Campus Card Fee	\$6.00/sem	(\$6.00)/sem	\$0	-	
Instructional Access Fee	\$3.50/SCH	(\$3.50)/SCH	\$0	-	
Student Academic Service Fee	\$2.75/SCH	(\$2.75)/SCH	\$0	-	
Utility Assessment Fee	\$8.50/SCH	(\$8.50)/SCH	\$0	-	
<b>College, Program, and Course based Incidental Fees</b>					
<b>Architecture</b>					
Studio support Fee	\$140/Course	(\$140)/Course	\$0	(129,262)	Delete fee
Architecture Program Fee	\$271/major	\$238/major	\$509/major	129,262	Course fee consolidation
Saintes Program Deposit	\$350/program	\$150/program	\$500/program	7,000	For processing and administrative costs related international travel.
Mexico City Program Fee	\$3,000/program	\$2,000/program	\$5,000/program	100,000	To cover processing and administrative costs related to international travel.
<b>Business</b>					
Disc Student Service Fee	\$32.75/Course	(\$32.75)/Course	\$0	(12,362)	Delete fee
Disc Foundation	\$32.75/Course	\$0	\$32.75/Course	12,362	Course fee consolidation
MBA Orientation Fee	\$225/new student	\$75/new student	\$300/new student	21,000	Second year orientation
<b>Liberal Arts and Social Sciences</b>					
Art Painting Fee	\$50/course	\$25/course	\$75/course	438	Align painting program which schedules Life Drawing courses and increases to cover current expenses for models used at each class session.
Art Course Fee	\$0	\$35/course	\$35/course	490	New course need fee to support visiting artists and curators and computer needs for software, supplies, peripherals for digital portfolios and visual presentations.
Art Photo/ Digital Media Fee	\$100/course	\$0	\$100/course	7,350	Add course with dedicated computer labs.
Art Sculpture Fee	\$100/course	\$0	\$100/course	1,050	Add course to support instruction in sculpture studios.
Art Slide Maintenance Fee	\$33/course	\$0	\$33/course	4,828	Add course to maintain art history slides, Art Visual Resource Library and provide technical support.
English - Modern/Classical Language Film Fee	\$10/course	\$0	\$10/course	560	New course to schedule use media for teaching
Music - Applied Music Fee	\$200/course	\$0	\$200/course	2,800	New course to support material and equipment costs

F&A - 1.1.8

**University of Houston System**  
**FY2011 Academic Tuition and Fee Changes - Undergraduate**

Fee Description	Current Rate	Change	Proposed Rate	Additional Revenue	Justification/Revenue Use
<b>University of Houston (continued)</b>					
<u>Academic Fees (continued)</u>					
Education					
Human Development Lab	\$750/student	(\$750)/student	NA	(387,597)	Delete fee
Human Development Lab Supply Fee	\$150/semester	(\$150)/semester	\$0	-	
Human Development Late Fee	\$10% Tuition Rate	(\$10%) Tuition Rate	\$0	-	
Engineering					
BIOMED Lab Materials Course Fee	\$30/course	(\$30)/course	NA	(1,050)	Deleted fee
BIOMED Lab Fee	\$20/course	(\$18)/course	\$2/course	(490)	Reduce fee to \$2 state minimum
BIOMED UG Major Fee	\$0	\$35/SCH	\$35/SCH	15,890	Restructure and collapse current course/lab fee to support increased cost of materials, software and supplies
Civil Eng - Lab Fee	\$30/course	(\$28)/course	\$2/course	(4,995)	Reduce fee to \$2 state minimum
Civil Eng - Major Fees	\$0	\$6/SCH	\$6/SCH	18,501	Restructure and collapse current course/lab fee to be used for academic support
Industrial Eng - Lab Fee	\$30/course	(\$28)/course	\$2/course	(1,050)	Reduce fee to \$2 state minimum
Industrial Eng - Major Fee	\$0	\$6/SCH	\$6/SCH	18,959	Restructure and collapse current course/lab fee to be used for academic support
Industrial Eng -Materials Fee	\$45/course	(\$45)/course	\$0	(17,052)	Delete fee
MECE Lab Fee	\$5/course	(\$3)/course	\$2/course	(1,050)	Reduce fee to \$2 state minimum
Mechanical Eng - Major Fee	\$0	\$6/SCH	\$6/SCH	29,516	Restructure and collapse current course/lab fee to support increased cost of materials, software and supplies
Mechanical Eng - Incidental Fee	\$30/course	(\$30)/course	\$0	(14,700)	Delete fee
Honors					
Student Activity/Material Use Fee	\$70/student	\$30/student	\$100/student	15,000	Furnishings, equipment, publications, special events to enhance and assist with graduation ceremony, student organizations, student travel and staff support
Academic Support Svcs Fee	\$70/student	\$30/student	\$100/student	15,000	To support academic advising , instructional support, orientations and operations.
Hotel & Restaurant Mgmt					
Computer Support Fee	\$75/major	(\$75)/major	\$0	(145,950)	Delete Fee
Course Fee	\$0	\$80/course	\$80/course	3,696	Supplies for operating lab
Academic Services Fee	\$375/major	\$75/major	\$450/major	145,950	Consolidation of fee

F&A - 1.1.9

**University of Houston System  
FY2011 Academic Tuition and Fee Changes - Undergraduate**

<u>Fee Description</u>	<u>Current Rate</u>	<u>Change</u>	<u>Proposed Rate</u>	<u>Additional Revenue</u>	<u>Justification/Revenue Use</u>
<b>University of Houston (continued)</b>					
<u>Academic Fees (continued)</u>					
Natural Sciences & Mathematics					
Bio-Lab Facilities Support & Maint Fee	\$120/course	(\$120)/course	\$0	(198,000)	Delete Fee
Bio Sciences Academic Svc Fee	\$30/Major	(\$30)/Major	\$0	(161,000)	Delete Fee
BCHS Lab Facilities & Maintenance Fee	\$120/course	(\$120)/course	\$0	(43,000)	Delete Fee
Chemistry Lab & Support Fee	\$90/course	(\$90)/course	\$0	(394,082)	Delete Fee
Chemistry Equip Access Fee	\$75/course	(\$75)/course	\$0	(115,692)	Delete Fee
Computer Science Equip Access Fee	\$70/course	(\$70)/course	\$0	(190,000)	Delete Fee
Geology Course Supplies and Samples Fee	\$40/course	(\$40)/course	\$0	(130,000)	Delete Fee
Geosciences Field Trip Fee	\$80/course	(\$80)/course	\$0	(30,000)	Delete Fee
Math Student Resource Fee	\$39.75/course	(\$39.75)/course	\$0	(880,000)	Delete Fee
Math Course Materials Fee	\$20/course	(\$20)/course	\$0	(375,000)	Delete Fee
Physics Equip Maint & Repair Fee	\$30/course	(\$30)/course	\$0	(117,000)	Delete Fee
NSM Education Resource Fee	\$42.60/SCH	(\$42.60)/SCH	\$0	(6,800,000)	Delete Fee
NSM Academic Advising Fee	\$19/major	(\$19)/major	\$0	(151,000)	Delete Fee
Library					
Int'l Library Loan - Local Fax Fee	\$1/page	(\$1)/page	\$0	-	Delete Fee
Int'l Library Loan - Long Distance Fax Fee	\$2/page	(\$2)/page	\$0	-	Delete Fee
Library Rental - Locker Key Fee	\$20/incident	(\$20)/incident	\$0	-	Delete Fee
Library Rental - Lost Locker Key Fee	\$28/incident	(\$28)/incident	\$0	-	Delete Fee
Library Rental - Semester Locker Fee	\$10/incident	(\$10)/incident	\$0	-	Delete Fee
Technology					
CMRT Lab Fee	\$20/course	(\$20)/course	\$0	-	Delete Fee
ITEC Laboratory Fee	\$25/course	(\$25)/course	\$0	-	Delete Fee
ELET Lab Fee	\$2/course	(\$2)/course	\$0	-	Delete Fee
HDCS Lab Fee	\$30/course	(\$30)/course	\$0	-	Delete Fee
Tech/Engr Technology Fee	\$2/course	(\$2)/course	\$0	-	Delete Fee
<b>Subtotal Academic Fees</b>				<b>\$ (9,750,680)</b>	
<u>Off-Campus Fees</u>					
Recreation Center Fee	\$84/sem	(\$84)/sem	\$0	\$ (150,710)	To align fee to use of both on and off campus services by Distance Ed & off-campus students
University Center Fee	\$35/sem	(\$35)/sem	\$0	(361,704)	
Student Service Fee	\$185/sem	(\$92.50)/sem	\$92.50/sem	(398,305)	
Consolidated Student Service Fee Waiver	NA	\$211.50/sem	(\$211.50)/sem	910,719	
<b>Total Academic Tuition and Fees - University of Houston</b>				<b>\$ 7,273,887</b>	

F&A - 1.1.10

University of Houston System  
 FY2011 Academic Tuition and Fee Changes - Undergraduate

Fee Description	Current Rate	Change	Proposed Rate	Additional Revenue	Justification/Revenue Use
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**UH-Clear Lake**  
**FY2011 Academic Tuition and Fee Changes - Undergraduate**

SUMMARY	Additional Revenue
STATUTORY & PREMIUM TUITION	\$ -
EXCESSIVE UNDERGRADUATE HOURS	-
GENERAL DESIGNATED TUITION	657,346
DIFFERENTIAL DESIGNATED TUITION	198,215
SUBTOTAL TUITION	<u>855,561</u>
STUDENT SERVICE FEE	193,457
UTILITY USE FEE	(172,012)
NEW STUDENT ORIENTATION FEE	56,700
ACADEMIC FEES	38,342
TOTAL UH-CLEAR LAKE	<u>\$ 972,048</u>

F&A - 1.1.11

**University of Houston System**  
**FY2011 Academic Tuition and Fee Changes - Undergraduate**

Fee Description	Current Rate	Change	Proposed Rate	Additional Revenue	Justification/Revenue Use
<b>University of Houston Clear Lake</b>					
<u>Tuition</u>					
<b>Statutory Tuition</b>					
Resident Undergraduate	\$50/SCH	\$0	\$50/SCH	\$ -	Resident tuition is established by statute and will not change for FY2011.
Non-Resident Undergraduate Non-Resident Tuition	\$327/SCH	NA	To be determined	-	The non-resident tuition rate is established annually by the Coordinating Board as required by the Education Code section 54.051(d). It is based on the average non-resident tuition rates of the public universities in the five most populous states other than Texas. An announcement from the Coordinating Board concerning FY2011 rate is expected by the end of February.
<b>Subtotal Statutory Tuition</b>				-	
<b>General Designated</b>					
Designated Undergraduate Resident	\$102/SCH	\$7/SCH	\$109/SCH	635,735	New revenue will be used to support university priorities for items such as transfer scholarships, compensation, new faculty and accreditation.
Designated Undergrad Non-Resident	\$132/SCH	\$11/SCH	\$143/SCH	21,611	
<b>Subtotal General Designated Tuition</b>				<u>\$ 657,346</u>	
<b>Differential Designated Tuition (DDT)</b>					
<b>Business</b>					
Undergraduate	\$8/SCH	\$2/SCH	\$10/SCH	\$ 49,678	New revenue will be used to continue the commitment to full-time faculty to meet accreditation standards. 20% will be set aside for scholarships.
<b>Human Sciences and Humanities</b>					
Undergraduate	\$0	\$3/SCH	\$3/SCH	94,741	New revenue will be used to enhance school instructional performance and improve student learning opportunities by increasing the number of full-time faculty, improving the instruction of remaining adjuncts, equipping and maintaining school laboratories and studios. 20% will be set aside for scholarships.
<b>Science and Computer Engineering</b>					
Undergraduate	\$0	\$5/SCH	\$5/SCH	53,796	New revenue will be used to enhance the educational process by decreasing the number of adjuncts and hiring more full-time faculty, teaching assistants, and buying and maintaining state of the art equipment within the school. 20% will be set aside for scholarships.
<b>Subtotal Differential Designated Tuition</b>				<u>\$ 198,215</u>	

F&A - 1.1.12



**University of Houston System**  
**FY2011 Academic Tuition and Fee Changes - Undergraduate**

Fee Description	Current Rate	Change	Proposed Rate	Additional Revenue	Justification/Revenue Use
<b>University of Houston Clear Lake (continued)</b>					
<u>Fees</u>					
Student Service Fee	\$30/SCH \$180 max	\$3/SCH \$18 max	\$33/SCH \$198 max	\$ 193,457	New revenue will be used to cover basic office operations, an anticipated salary increase, and to maintain current programs to increase student satisfaction, academic success, and retention.
Utility Use Fee	\$10/sem < 6 hrs; \$16/sem > 5 hrs	(\$10)/sem < 6 hrs; (\$16)/sem > 5 hrs	\$0	(172,012)	This fee was created in FY06 due to high utility costs. Since that time, several improvements have been made to reduce usage and the cost of utilities. A new natural gas contract also went into effect FY10 which should reduce natural gas costs by 35%. These factors allow the Utility Use Fee to be eliminated.
New Student Orientation Fee	\$0	\$30/1-time	\$30/1-time	56,700	New revenue will be used to support New Student Orientation to fund 1 graduate assistant and 3 orientations. The new revenue will also support the New International Student Orientation to fund student workers, 2 orientations, 2 orientation leader trainings, 2 warm up months, and transportation of students from the airport.
Course Based Fees	\$0 to \$65	\$5 to \$75	\$10 to \$75	38,342	New revenue will be used to defray the cost of materials, supplies, and equipment, as well as to enhance the quality of educational services.
<b>Total Academic Tuition and Fees - University of Houston-Clear Lake</b>				<u>\$ 972,048</u>	

University of Houston System  
 FY2011 Academic Tuition and Fee Changes - Undergraduate

Fee Description	Current Rate	Change	Proposed Rate	Additional Revenue	Justification/Revenue Use
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**UH-Downtown**  
**FY2011 Academic Tuition and Fee Increases -Undergraduate**

SUMMARY	Additional Revenue
STATUTORY & PREMIUM TUITION	\$ -
GENERAL DESIGNATED TUITION	2,556,222
DIFFERENTIAL DESIGNATED TUITION	153,126
SUBTOTAL TUITION	<u>2,709,348</u>
ACADEMIC FEES	1,042,061
STUDENT AFFAIRS FEES	768,161
ENERGY FEE	(434,545)
TOTAL UH-DOWNTOWN	<u>\$ 4,085,025</u>

F&A - 1.1.14

**University of Houston System  
FY2011 Academic Tuition and Fee Changes - Undergraduate**

Fee Description	Current Rate	Change	Proposed Rate	Additional Revenue	Justification/Revenue Use
<b>University of Houston Downtown</b>					
<b>Tuition</b>					
<b>Statutory Tuition</b>					
Resident	\$50/SCH	\$0	\$50/SCH	\$ -	Resident tuition is established by statute and will not change for FY2011.
Non-Resident/International	\$327/SCH	NA	To be determined	-	The non-resident tuition rate is established annually by the Coordinating Board as required by the Education Code section 54.051(d). It is based on the average non-resident tuition rates of the public universities in the five most populous states other than Texas. An announcement from the Coordinating Board concerning FY2011 rate is expected by the end of February.
Tuition-Designated (all students)	\$90/SCH	\$8/SCH	\$98/SCH	2,556,222	These funds will be used to support ongoing operations. By statute 20% will be used for scholarships. The balance will be allocated through the University's planning process.
Tuition-Differential Designated (College of Business students)	NA	\$2/SCH	\$2/SCH	153,126	To provide faculty tutoring for students taking 'bottleneck' courses, and other support needed to satisfy ongoing AACSB accreditation requirements.
<b>Subtotal Tuition</b>				<b>\$ 2,709,348</b>	
<b>Fees</b>					
Student Service Fee	\$15/SCH \$140 max.	\$5/SCH same max.	\$20/SCH \$140 max.	\$ 423,222	Funds will be used to support new initiatives within Student Services and Enrollment Management.
University Center Fee	\$15/hd, 1-5 SCHs \$25/hd, 6+ SCHs	\$10/hd, 1-5 SCHs \$10/hd, 6+ SCHs	\$25/hd, 1-5 SCHs \$35/hd, 6+ SCHs	\$ 344,939	A portion will be held in reserve to go toward build out of student lounge space in FY2012. The remainder will be used to support costs of the Student Life Center.
Utility Assessment	\$9/hd, 1-5 SCHs \$15/hd, 6+ SCHs	(\$9)/hd, 1-5 SCHs (\$15)/hd, 6+ SCHs	\$0 \$0	\$ (434,545)	Fee eliminated in recognition of continued reductions in electricity rates.
Computer Use Fee	\$14/SCH \$168 max.	\$2/SCH same max.	\$16/SCH \$168 max.	\$ 302,462	Funds will be used to support new technology initiatives and technology support staff.
Library Fee	\$6/SCH \$60 max.	\$2/SCH same max.	\$8/SCH \$60 max.	\$ 192,677	Add'l library support
International Education Fee	\$3/hd	\$2/hd	\$5/hd	\$ 66,606	Provides student scholarship funds in support of international/study abroad programs.
Student Record Fee	\$15/hd	\$5/hd	\$20/hd	\$ 175,744	Provide support for Enrollment Services functions.
Extended Access & Support Fee	\$6/SCH \$54 max.	\$2/SCH \$8 max.	\$8/SCH \$62 max.	\$ 304,572	Provide support for Blackboard upgrade, expansion of on-line degree programs, and involvement at distance sites
<b>Subtotal Fees</b>				<b>\$ 1,375,677</b>	
<b>Total Academic Tuition and Fees - University of Houston-Downtown</b>				<b>\$ 4,085,025</b>	

F&A - 1.1.15

University of Houston System  
 FY2011 Academic Tuition and Fee Changes - Undergraduate

Fee Description	Current Rate	Change	Proposed Rate	Additional Revenue	Justification/Revenue Use
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**UH-Victoria**  
**FY2011 Tuition and Fee Increases - Undergraduate**

SUMMARY	Additional Revenue
STATUTORY & PREMIUM TUITION	\$ -
GENERAL DESIGNATED TUITION	260,856
DIFFERENTIAL DESIGNATED TUITION	<u>-</u>
SUBTOTAL TUITION	<u>260,856</u>
STUDENT AFFAIRS FEES	33,458
<b>TOTAL UH-VICTORIA</b>	<b><u>\$ 294,314</u></b>

**University of Houston System  
FY2011 Academic Tuition and Fee Changes - Undergraduate**

Fee Description	Current Rate	Change	Proposed Rate	Additional Revenue	Justification/Revenue Use
<b>University of Houston - Victoria</b>					
<u>Tuition</u>					
Resident Undergraduate	\$50/SCH	\$0	\$50/SCH	\$ -	Resident tuition is established by statute and will not change for FY2010.
Non-Resident	\$327/SCH	NA	To be determined	-	The non-resident tuition rate is established annually by the Coordinating Board as required by the Education Code section 54.051(d). It is based on the average non-resident tuition rates of the public universities in the five most populous states other than Texas. An announcement from the Coordinating Board concerning FY2011 rate is expected by the end of February.
<u>Designated Tuition</u>					
Undergraduate Resident	\$93/SCH	\$6/SCH	\$99/SCH	260,856	Additional revenue will be used to support strategic priorities of the University and UH System and increase financial aid.
Subtotal Tuition			<u>\$</u>	<u>260,856</u>	
<u>Fees</u>					
Student Service Fee	\$25/SCH (Max at \$150)	\$2/SCH	\$27/SCH (Max at \$162)	33,458	Additional revenue will be used to support expanded career services, a counseling center, a student employment center, and additional support staff in Financial Aid.
Subtotal Fees			<u>\$</u>	<u>33,458</u>	
<b>Total Tuition and Fees - University of Houston Victoria</b>			<u>\$</u>	<u>294,314</u>	

F&A - 1.1.17

**UNIVERSITY OF HOUSTON SYSTEM  
BOARD OF REGENTS AGENDA**

**COMMITTEE:** Finance and Administration

**ITEM:** Approval is requested for the changes to the graduate tuition and fee schedule for the University of Houston System campuses.

**DATE PREVIOUSLY  
SUBMITTED:**

**SUMMARY:** Approval is requested for graduate tuition and fee rate changes for the University of Houston System campuses. The requested changes are to be charged starting in the Fall 2010 semester. The rates presented will result in an average increase for a 9 hour resident graduate student of 5.9% at the University of Houston; 9.6% at UH-Clear Lake; 5.5% at UH-Downtown; and 3.9% at UH-Victoria.

The rate changes and estimated revenues to be realized are presented for each university in the supporting documentation. Policies governing tuition, fees, and other charges are approved by the Board of Regents of the University of Houston System and comply with applicable state statutes. Tuition and fees are subject to change by legislative or Board action and become effective on the date enacted.

**FISCAL NOTE:**

**SUPPORTING  
DOCUMENTATION:**

**ACTION REQUESTED:** Approval

**COMPONENT:** University of Houston System

**PRESIDENT**



**DATE**

*Feb 3, 2010*

**EXECUTIVE VICE CHANCELLOR**

Carl Carlucci

**DATE**



**CHANCELLOR**

Renu Khator

**DATE**

*2/3/10*

## Graduate Tuition and Fee Increases

For a 9 Credit Hour Semester

Resident Graduate Student

### University of Houston

University Average	5.9%
Architecture	4.1%
Business Administration	2.1%
Education	5.8%
Engineering	8.3%
Hotel & Restaurant Mgt	5.8%
Law	12.9%
Liberal Arts and Social Science	3.7%
Natural Science & Math	3.2%
Optometry	3.9%
Pharmacy	2.5%
College of Social Work	3.3%
Technology	2.9%
UH-Clear Lake	9.6%
UH-Downtown	5.5%
UH-Victoria	3.9%

University of Houston System  
 FY2011 Academic Tuition and Fee Changes - Graduate

Fee Description	Current Rate	Change	Proposed Rate	Additional Revenue	Justification/Revenue Use
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**University of Houston**  
**FY2011 Academic Tuition and Fee Changes - Graduate**

SUMMARY	Additional Revenue
STATUTORY & PREMIUM TUITION	\$ -
GENERAL DESIGNATED TUITION INCREASE	2,074,142
DIFF DESIGNATED TUITION INCREASE (Grad & Prof)	2,530,214
COURSE AND USER FEE INCREASES	50,440
EXECUTIVE/STUDY ABROAD PROGRAMS	2,082,000
SUBTOTAL	<u>6,736,796</u>
CONSOLIDATION OF FEES (DELETIONS)	(499,023)
CONSOLIDATION OF FEES (DIFF DESIG TUIT INCR)	474,867
SUBTOTAL	<u>(24,156)</u>
TOTAL UNIVERSITY OF HOUSTON	<u>\$ 6,712,640</u>



**University of Houston System  
FY2011 Academic Tuition and Fee Changes - Graduate**

Fee Description	Current Rate	Change	Proposed Rate	Additional Revenue	Justification/Revenue Use
<b>University of Houston</b>					
<b>Tuition</b>					
<b>Statutory Tuition</b>					
Resident Graduate	\$100/SCH	\$0	\$100/SCH	\$ -	Resident tuition is established by statute and will not change for FY2011.
Non-resident Graduate	\$377/SCH	NA	To be determined	-	The non-resident tuition rate is established annually by the Coordinating Board as required by the Education Code section 54.051(d). It is based on the average non-resident tuition rates of the public universities in the five most populous states other than Texas. An announcement from the Coordinating Board concerning FY2011 rate is expected by the end of February. The non-resident rates charged by the various University programs will be adjusted by the rate change announcement from the Coordinating Board.
Law	\$487/SCH	NA	To be determined	-	
Optometry	\$477/SCH	NA	To be determined	-	
Pharmacy	\$427/SCH	NA	To be determined	-	
<b>Premium - Excess Hours</b>					
Doctoral Cap Students above 99 total hours (Education code 54.012)	\$277/SCH	NA	To be determined	-	The doctoral premium tuition is equal to the difference between the graduate resident and non-resident rates above; currently that difference is (\$377 - 100 = 277). This legislatively authorized premium is to offset the loss of funding due to the 99 doctoral hour cap on state formula funding. It is estimated that 1000 credit hours will be over the doctoral cap. This rate will be adjusted when Non-Resident rates are announced by the Coordinating Board.
<b>Subtotal Statutory Tuition</b>				\$ -	

F&A - 2.1.3

**University of Houston System  
FY2011 Academic Tuition and Fee Changes - Graduate**

Fee Description	Current Rate	Change	Proposed Rate	Additional Revenue	Justification/Revenue Use
<b>University of Houston (continued)</b>					
<u>Designated Tuition</u>					
<b>General Designated Tuition</b>					
Graduate	\$137.90/SCH	\$12.23/SCH	\$150.13/SCH	\$ 2,074,142	Rate per hour charged, except as discounted below. This funding will provide support for student success in the form of enrollment and support initiatives (advisors, recruiters, customer service staff, classrooms, teaching labs, library resources), scholarships, and instructional faculty positions.
<u>Weekend College Courses</u>					
General designated tuition for certain courses offered as Weekend College on Fridays and weekends will be discounted by \$12 per hour.					
<u>Undergraduate Education Courses</u>					
General designated tuition for undergraduate education courses will be discounted by \$12 per hour.					
<b>Subtotal Designated Tuition</b>				<b>\$ 2,074,142</b>	
<b>Differential Designated Tuition</b>					
<b>Architecture</b>					
Graduate	\$52.25/SCH	\$4.50/SCH	\$56.75/SCH	\$ 10,563	New initiatives
<b>Education</b>					
CUIN - Graduate (excl Grad Students in Exec EDD	\$0	\$5.00/SCH	\$5.00/SCH	21,465	Increase for faculty and staff hires to provide instruction, support and services to students
EPSY - Graduate (only master students in Counseling Psychology)	\$0	\$5.00/SCH	\$5.00/SCH	17,660	Increase for faculty and staff hires to provide instruction, support and services to students
HHP - Graduate (only master students)	\$0	\$14.00/SCH	\$14.00/SCH	17,976	Increase for faculty and staff hires to provide instruction, support and services to students
<b>Engineering</b>					
Graduate	\$34.00/SCH	\$21.00/SCH	\$55.00/SCH	179,520	Year two of hiring plan to increase faculty and salary hires to achieve Tier 1.
<b>Graduate College of Social Work</b>					
Graduate	\$30.50/SCH	\$12.50/SCH	\$43.00/SCH	162,250	Consolidate college fees.
<b>Hotel &amp; Restaurant Management</b>					
Master Graduate Resident	\$30.00/SCH	\$10.00/SCH	\$40.00/SCH	12,240	To provide additional faculty of international fame to college
<b>Law</b>					
International LLM 1 Level	\$225.00/SCH	\$256.45/SCH	\$481.45/SCH	76,935	Support for advancement to top 30 school status including faculty salaries and new facilities
International LLM 2&3 Level	\$225.00/SCH	\$167.00/SCH	\$392.00/SCH	22,267	
International JD 1 Level	\$175.00/SCH	\$232.70/SCH	\$407.70/SCH	54,400	
International JD 2&3 Level	\$175.00/SCH	\$133.50/SCH	\$308.50/SCH	62,419	
Non-Resident LLM 1 Level	\$225.00/SCH	\$256.45/SCH	\$481.45/SCH	25,645	
Non-Resident LLM 2&3 Level	\$225.00/SCH	\$167.00/SCH	\$392.00/SCH	22,267	
Resident LLM 1 Level	\$225.00/SCH	\$256.45/SCH	\$481.45/SCH	141,048	
Resident LLM 2&3 Level	\$225.00/SCH	\$167.00/SCH	\$392.00/SCH	22,267	
Non-Resident JD 1 Level	\$175.00/SCH	\$232.70/SCH	\$407.70/SCH	108,800	
Non-Resident JD 2&3 Level	\$175.00/SCH	\$133.50/SCH	\$308.50/SCH	124,837	
Resident JD 1 Level	\$175.00/SCH	\$115.40/SCH	\$290.40/SCH	726,985	
Resident JD 2&3 Level	\$175.00/SCH	\$62.30/SCH	\$237.30/SCH	750,715	

F&A - 2.1.4

University of Houston System  
 FY2011 Academic Tuition and Fee Changes - Graduate

Fee Description	Current Rate	Change	Proposed Rate	Additional Revenue	Justification/Revenue Use
<b>University of Houston (continued)</b>					
<b>Differential Designated Tuition (continued)</b>					
Optometry					
Graduate	\$72.50/SCH	\$7.50/SCH	\$80.00/SCH	132,205	Support salary increases and additional faculty positions
Technology					
Engineering Technology Graduate		\$92/SCH	\$92/SCH	86,250	Offset to elimination of fees
Human Devel and Consumer Sc Graduate		\$85/SCH	\$85/SCH	90,667	
Industrial Technology Graduate		\$92/SCH	\$92/SCH	135,700	
<b>Subtotal Differential Designated Tuition</b>				<b>\$ 3,105,081</b>	
<b>Subtotal Tuition</b>				<b>\$ 5,179,223</b>	

**University of Houston System**  
**FY2011 Academic Tuition and Fee Changes - Graduate**

Fee Description	Current Rate	Change	Proposed Rate	Additional Revenue	Justification/Revenue Use
<b>University of Houston (continued)</b>					
<u>Academic Fees</u>					
<b>General Academic Fees</b>					
Consolidated Univ Services Fees Graduate	NA	\$39.00/SCH	\$39.00/SCH	\$ -	
Technology Fee	\$13.75/SCH	(\$13.75)/SCH	\$0	-	
Library Fee	\$9.00/SCH	(\$9.00)/SCH	\$0	-	
International Education Fee	\$1.00/sem	(\$1.00)/sem	\$0	-	
Campus Card Fee	\$6.00/sem	(\$6.00)/sem	\$0	-	
Instructional Access Fee	\$3.50/SCH	(\$3.50)/SCH	\$0	-	
Student Academic Service Fee	\$2.75/SCH	(\$2.75)/SCH	\$0	-	
Utility Assessment Fee	\$8.50/SCH	(\$8.50)/SCH	\$0	-	
Grad/Professional Studies Enrollment Fee	\$2.50/sem	(\$2.50)/sem	\$0	-	
<b>College, Program, and Course based Incidental Fees</b>					
<b>Architecture</b>					
Studio support Fee	\$140/Course	(\$140)/Course	\$0	\$ (55,398)	Delete fee
Architecture Program Fee	\$271/major	\$238/major	\$509/major	55,398	Course fee consolidation
Saintes Program Deposit	\$350/program	\$150/program	\$500/program	3,000	For processing and administrative costs related international travel.
<b>Business</b>					
Disc Student Service Fee	\$32.75/Course	(\$32.75)/Course	\$0	(5,298)	Delete fee
Disc Foundation	\$32.75/Course	\$0	\$32.75/Course	5,298	Course fee consolidation
MBA Orientation Fee	\$225/new student	\$75/new student	\$300/new student	9,000	Second year orientation
<b>Liberal Arts and Social Sciences</b>					
Art Painting Fee	\$50/course	\$25/course	\$75/course	187	Align painting program which schedules Life Drawing courses and increases to cover current expenses for models used at each class session.
Art Course Fee	\$0	\$35/course	\$35/course	210	New course need fee to support visiting artists and curators and computer needs for software, supplies, peripherals for digital portfolios and visual presentations.
Art Photo/ Digital Media Fee	\$100/course	\$0	\$100/course	3,150	Add course with dedicated computer labs.
Art Sculpture Fee	\$100/course	\$0	\$100/course	450	Add course to support instruction in sculpture studios.
Art Slide Maintenance Fee	\$33/course	\$0	\$33/course	2,069	Add course to maintain art history slides, Art Visual Resource Library and provide technical support.
COMD Duplication Fee	\$20/course	\$0	\$20/course	1,000	Add course which will increase cost of duplicating material
COMD Sign Language Tutorial	\$20/course	\$0	\$20/course	3,600	New course to provide support from lab assistants and special software needed for course
COMD Duplication Fee	\$40/course	\$0	\$40/course	3,600	New course to provide instructional assistant and duplicate course material and maintenance of equipment.
COMD Lab Support	\$40/course	\$0	\$40/course	800	New course to provide support from lab assistants and special software needed for course
English - Language & Cultural Tuition	\$2,245/term	\$300/term	\$2,545/term	300	Support salary and M&O increases
English - Language & Cultural Program	\$50/term	\$50/term	\$100/term	50	Increased cost of travel and food
English - Modern & Classical Languages	\$5.00/SCH	\$0	\$5.00/SCH	-	
English - Modern/Classical Language Film Fee	\$10/course	\$0	\$10/course	240	New course to schedule use media for teaching
Music - Applied Music Fee	\$200/course	\$0	\$200/course	1,200	New course to support material and equipment costs

F&A - 2.1.6

**University of Houston System**  
**FY2011 Academic Tuition and Fee Changes - Graduate**

Fee Description	Current Rate	Change	Proposed Rate	Additional Revenue	Justification/Revenue Use
<b>University of Houston (continued)</b>					
<u>Academic Fees (continued)</u>					
Education					
Executive EDD Program	\$0	\$150/SCH	\$150/SCH	432,000	Increased funding for faculty and staff hires to provide instruction, support and services to students.
Engineering					
Industrial Eng -Exec MS of Industrial Engineering		\$3,000/course	\$3,000/course	900,000	Off-campus graduate program to support instructional fees and administrative expenses
BIOMED Lab Materials Course Fee	\$30/course	(\$30)/course	NA	(450)	Delete fee
BIOMED Lab Fee	\$20/course	(\$18)/course	\$2/course	(210)	Reduce fee to \$2 state minimum
BIOMED Graduate Major Fee	\$0	\$10/SCH	\$10/SCH	440	Restructure and collapse current course/lab fee to support increased cost of materials, software and supplies
Civil Eng - Lab Fee	\$30/course	(\$28)/course	\$2/course	(2,140)	Reduce fee to \$2 state minimum
Civil Eng - Major Fees	\$0	\$6/SCH	\$6/SCH	7,929	Restructure and collapse current course/lab fee to be used for academic support
Industrial Eng - Lab Fee	\$30/course	(\$28)/course	\$2/course	(450)	Reduce fee to \$2 state minimum
Industrial Eng - Major Fee	\$0	\$6/SCH	\$6/SCH	8,125	Restructure and collapse current course/lab fee to be used for academic support
Industrial Eng -Materials Fee	\$45/course	(\$45)/course	\$0	(7,308)	Delete fee
MECE Lab Fee	\$5/course	(\$3)/course	\$2/course	(450)	Reduce fee to \$2 state minimum
Mechanical Eng - Major Fee	\$0	\$6/SCH	\$6/SCH	12,650	Restructure and collapse current course/lab fee to support increased cost of materials, software and supplies
Mechanical Eng - Incidental Fee	\$30/course	(\$30)/course	\$0	(6,300)	Delete fee
Graduate College of Social Work					
Technology Fee	\$10/SCH	(\$10)/SCH	\$0	(85,817)	Consolidate college fees
American Humanities Nonprofit Certificate Program Registration Fee	\$50/registration	\$50/registration	\$0	(1,950)	Delete fee
American Humanities Non-profit Certificate Program Participation Fee	\$50/participant	\$50/participant	\$100/participant	1,950	Consolidate college fee
Distance Field Practicum Fee	\$1,000/field course	various	\$450-\$1,000/field course	-	Distance field placement
Field Practicum Fee	\$25/course/SCH	(\$25)/course/SCH	\$0	(56,686)	Delete fee
Field Liability Insurance Fee	\$25/student/year	(\$25)/student/year	\$0	(7,000)	Delete fee
Confirmation Fee	\$100/new student	\$0	\$100/new student	-	Title change
Late Form Submission Fee	\$50/incident	(\$50)/incident	\$0	-	Delete fee
Late Course Adjustment Fee	\$50/incident	(\$50)/incident	\$0	-	Delete fee
Career Services Fee	\$75/major	(\$75)/major	\$0	(60,606)	Delete fee
Ph.D. ABD Program Fee	\$100/ABD enrollee	(\$100)/ABD enrollee	\$0	(300)	Delete fee
Ph.D. Late Form Submission Fee	\$50/incident	\$0	\$50/incident	(300)	Delete fee
Ph.D. Late Course Adjustment Fee	\$50/incident	\$0	\$50/incident	(150)	Delete fee
College Fee	NA	\$50/Fall & Spring \$25/Summer	\$50/Fall & Spring \$25/Summer	38,000	To support operational and administrative costs

F&A - 2.1.7

**University of Houston System**  
**FY2011 Academic Tuition and Fee Changes - Graduate**

Fee Description	Current Rate	Change	Proposed Rate	Additional Revenue	Justification/Revenue Use
<b>University of Houston (continued)</b>					
<u>Academic Fees (continued)</u>					
Hotel & Restaurant Mgmt					
Computer Support Fee	\$75/major	(\$75)/major	\$0	(62,550)	Delete Fee
Course Fee	\$0	\$80/course	\$80/course	1,584	Supplies for operating lab
Academic Services Fee	\$375/major	\$75/major	\$450/major	62,550	Consolidation of fee
Natural Sciences & Mathematics					
Math Graduate Student Resource Fee	\$85/course	(\$85)/course	\$0	(65,000)	Delete Fee
Library					
Int'l Library Loan - Local Fax Fee	\$1/page	(\$1)/page	\$0	-	Delete Fee
Int'l Library Loan - Long Distance Fax Fee	\$2/page	(\$2)/page	\$0	-	Delete Fee
Library Rental - Locker Key Fee	\$20/incident	(\$20)/incident	\$0	-	Delete Fee
Library Rental - Lost Locker Key Fee	\$28/incident	(\$28)/incident	\$0	-	Delete Fee
Library Rental - Semester Locker Fee	\$10/incident	(\$10)/incident	\$0	-	Delete Fee
Optometry					
Major fee.	\$450/Semester	\$20/Semester	\$470/Semester	20,000	Increased cost of supplies and equipment
Technology					
Executive Degree Program	\$0	\$35,000/program	\$35,000/program	750,000	To support faculty overloads, operations, staff support
CMRT Lab Fee	\$20/course	(\$20)/course	\$0	-	Delete Fee
ITEC Laboratory Fee	\$25/course	(\$25)/course	\$0	-	Delete Fee
ELET Lab Fee	\$2/course	(\$2)/course	\$0	-	Delete Fee
HDCS Lab Fee	\$30/course	(\$30)/course	\$0	-	Delete Fee
ET Graduate Educational Fee	\$80/course/SCH	(\$80)/course/SCH	\$0	(75,000)	Delete Fee
Tech/Engr Technology Fee	\$2/course	(\$2)/course	\$0	-	Delete Fee
HDCS Graduate Education Fee	\$75/hdet/SCH	(\$75)/hdet/SCH	\$0	(80,000)	Delete Fee
ILT Graduate Instructional Resource Fee	\$80/course/SCH	(\$80)/course/SCH	\$0	(118,000)	Delete Fee
				\$ 1,633,417	
<b>Subtotal Academic Fees</b>					
<u>Off-Campus Fees</u>					
Recreation Center Fee	\$84/sem	(\$84)/sem	\$0	\$ (150,710)	To align fee to use of both on and off campus services by
University Center Fee	\$35/sem	(\$35)/sem	\$0	(361,704)	Distance Ed & off-campus students
Student Service Fee	\$185/sem	(\$92.50)/sem	\$92.50/sem	(398,305)	
Consolidated Student Service Fee Waiver	NA	\$211.50/sem	(\$211.50)/sem	910,719	
<b>Total Academic Tuition and Fees - University of Houston</b>				\$ 6,812,640	

F&A - 2.1.8

University of Houston System  
 FY2011 Academic Tuition and Fee Changes - Graduate

Fee Description	Current Rate	Change	Proposed Rate	Additional Revenue	Justification/Revenue Use
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**UH-Clear Lake  
 FY2011 Academic Tuition and Fee Changes - Graduate**

		Additional Revenue
SUMMARY	STATUTORY & PREMIUM TUITION	\$ -
	EXCESSIVE UNDERGRADUATE HOURS	-
	GENERAL DESIGNATED TUITION	924,272
	DIFFERENTIAL DESIGNATED TUITION	780,761
	SUBTOTAL TUITION	<u>\$ 1,705,033</u>
	STUDENT SERVICE FEE	113,618
	UTILITY USE FEE	(101,023)
	NEW STUDENT ORIENTATION FEE	33,300
	ACADEMIC FEES	22,518
	TOTAL UH-CLEAR LAKE	<u>\$ 1,773,446</u>

F&A - 2.1.9

**University of Houston System**  
**FY2011 Academic Tuition and Fee Changes - Graduate**

Fee Description		Current Rate	Change	Proposed Rate	Additional Revenue	Justification/Revenue Use
<b>University of Houston Clear Lake</b>						
<b>Tuition</b>						
<b>Statutory Tuition</b>						
Resident	Graduate	\$100/SCH	\$0	\$100/SCH	\$ -	Resident tuition is established by statute and will not change for FY2011.
Non-Resident	Graduate Non-Resident Tuition	\$377/SCH	NA	To be determined	\$ -	The non-resident tuition rate is established annually by the Coordinating Board as required by the Education Code section 54.051(d). It is based on the average non-resident tuition rates of the public universities in the five most populous states other than Texas. An announcement from the Coordinating Board concerning FY2011 rate is expected by the end of February.
Subtotal Statutory Tuition					\$ -	
<b>General Designated</b>						
	Designated Graduate Resident	\$153/SCH	\$16/SCH	\$169/SCH	\$ 693,358	New revenue will be used to support university priorities for items such as transfer scholarships, compensation, new faculty and accreditation.
	Designated Graduate Non-Resident	\$190/SCH	\$19/SCH	\$209/SCH	\$ 230,914	
Subtotal General Designated Tuition					\$ 924,272	
<b>Differential Designated Tuition (DDT)</b>						
<b>Business</b>						
	Graduate	\$35/SCH	\$15/SCH	\$50/SCH	\$ 254,232	New revenue will be used to continue the commitment to full-time faculty to meet accreditation standards. 15% will be set aside for scholarships.
<b>Education</b>						
	Graduate	\$0	\$12/SCH	\$12/SCH	\$ 159,689	New revenue will be used to maintain and improve the quality of academic programs so as to continue to meet accreditation standards. 15% will be set aside for scholarships.
<b>Human Sciences and Humanities</b>						
	Graduate	\$0	\$12/SCH	\$12/SCH	\$ 148,445	New revenue will be used to enhance school instructional performance and improve student learning opportunities by increasing the number of full-time faculty, improving the instruction of remaining adjuncts, equipping and maintaining school laboratories and studios. 15% will be set aside for scholarships.
<b>Science and Computer Engineering</b>						
	Graduate	\$0	\$25/SCH	\$25/SCH	\$ 218,395	New revenue will be used to enhance the educational process by decreasing the number of adjuncts and hiring more full-time faculty, teaching assistants, and buying and maintaining state of the art equipment within the school. 15% will be set aside for scholarships.
Subtotal Differential Designated Tuition					\$ 780,761	

F&A - 2.1.10



**University of Houston System  
FY2011 Academic Tuition and Fee Changes - Graduate**

Fee Description	Current Rate	Change	Proposed Rate	Additional Revenue	Justification/Revenue Use
<b>University of Houston Clear Lake (continued)</b>					
<u>Fees</u>					
Student Service Fee	\$30/SCH \$180 max	\$3/SCH \$18 max	\$33/SCH \$198 max	\$ 113,618	New revenue will be used to cover basic office operations, an anticipated salary increase, and to maintain current programs to increase student satisfaction, academic success, and retention.
Utility Use Fee	\$10/sem < 6 hrs, \$16/sem > 5 hrs	(\$10)/sem < 6 hrs, (\$16)/sem > 5 hrs	\$0	(101,023)	This fee was created in FY06 due to high utility costs. Since that time, several improvements have been made to reduce usage and the cost of utilities. A new natural gas contract also went into effect FY10 which should reduce natural gas costs by 35%. These factors allow the Utility Use Fee to be eliminated.
New Student Orientation Fee	\$0	\$30/1-time	\$30/1-time	\$ 33,300	New revenue will be used to support New Student Orientation to fund 1 graduate assistant and 3 orientations. The new revenue will also support the New International Student Orientation to fund student workers, 2 orientations, 2 orientation leader trainings, 2 warm up months, and transportation of students from the airport.
Course Based Fees	\$0 to \$65	\$5 to \$75	\$10 to \$75	\$ 22,518	New revenue will be used to defray the cost of materials, supplies, and equipment, as well as to enhance the quality of educational services.
<b>Total Academic Tuition and Fees - University of Houston-Clear Lake</b>				<b>\$ 1,773,446</b>	

**F&A - 2.1.11**

University of Houston System  
 FY2011 Academic Tuition and Fee Changes - Graduate

Fee Description	Current Rate	Change	Proposed Rate	Additional Revenue	Justification/Revenue Use
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**UH-Downtown**  
**FY2011 Academic Tuition and Fee Increases - Graduate**

		Additional Revenue
<b>SUMMARY</b>	<b>STATUTORY &amp; PREMIUM TUITION</b>	\$ -
	<b>GENERAL DESIGNATED TUITION</b>	32,881
	<b>DIFFERENTIAL DESIGNATED TUITION</b>	
	<b>SUBTOTAL TUITION</b>	<u>\$ 32,881</u>
	<b>ACADEMIC FEES</b>	13,405
	<b>STUDENT AFFAIRS FEES</b>	9,881
	<b>ENERGY FEE</b>	(5,590)
	<b>TOTAL UH-DOWNTOWN</b>	<u>\$ 50,577</u>

F&A - 2.1.12

**University of Houston System  
FY2011 Academic Tuition and Fee Changes - Graduate**

Fee Description	Current Rate	Change	Proposed Rate	Additional Revenue	Justification/Revenue Use
<b>University of Houston Downtown</b>					
<b>Tuition</b>					
<b>Statutory Tuition</b>					
Resident	\$85/SCH	\$0	\$85/SCH	\$ -	Resident tuition is established by statute and will not change for FY2011.
Non-Resident/International	\$327/SCH	NA	To be determined	\$ -	The non-resident tuition rate is established annually by the Coordinating Board as required by the Education Code section 54.051(d). It is based on the average non-resident tuition rates of the public universities in the five most populous states other than Texas. An announcement from the Coordinating Board concerning FY2011 rate is expected by the end of February.
Tuition-Designated (all students)	\$90/SCH	\$8/SCH	\$98/SCH	\$ 32,881	These funds will be used to support ongoing operations. By statute 20% will be used for scholarships. The balance will be allocated through the University's planning process.
<b>Subtotal Tuition</b>				<b>\$ 32,881</b>	
<b>Fees</b>					
Student Service Fee	\$15/SCH \$140 max.	\$5/SCH same max.	\$20/SCH \$140 max.	\$ 5,444	Funds will be used to support new initiatives within Student Services and Enrollment Management.
University Center Fee	\$15/hd, 1-5 SCHs \$25/hd, 6+ SCHs	\$10/hd, 1-5 SCHs \$10/hd, 6+ SCHs	\$25/hd, 1-5 SCHs \$35/hd, 6+ SCHs	\$ 4,437	A portion will be held in reserve to go toward build out of student lounge space in FY2012. The remainder will be used to support costs of the Student Life Center.
Utility Assessment	\$9/hd, 1-5 SCHs \$15/hd, 6+ SCHs	(\$9)/hd, 1-5 SCHs (\$15)/hd, 6+ SCHs	\$0 \$0	\$ (5,590)	Fee eliminated in recognition of continued reductions in electricity rates.
Computer Use Fee	\$14/SCH \$168 max.	\$2/SCH same max.	\$16/SCH \$168 max.	\$ 3,891	Funds will be used to support new technology initiatives and technology support staff.
Library Fee	\$6/SCH \$60 max.	\$2/SCH same max.	\$8/SCH \$60 max.	\$ 2,478	Add'l library support
International Education Fee	\$3/hd	\$2/hd	\$5/hd	\$ 857	Provides student scholarship funds in support of international/study abroad programs.
Student Record Fee	\$15/hd	\$5/hd	\$20/hd	\$ 2,261	Provide support for Enrollment Services functions.
Extended Access & Support Fee	\$6/SCH \$54 max.	\$2/SCH \$8 max.	\$8/SCH \$62 max.	\$ 3,918	Provide support for Blackboard upgrade, expansion of on-line degree programs, and involvement at distance sites
<b>Subtotal Fees</b>				<b>\$ 17,696</b>	
<b>Total Academic Tuition and Fees - University of Houston-Downtown</b>				<b>\$ 50,577</b>	

F&A - 2.1.13

University of Houston System  
 FY2011 Academic Tuition and Fee Changes - Graduate

Fee Description	Current Rate	Change	Proposed Rate	Additional Revenue	Justification/Revenue Use
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**UH-Victoria**  
**FY2011 Tuition and Fee Increases - Graduate**

SUMMARY	Additional Revenue
STATUTORY & PREMIUM TUITION	\$ -
GENERAL DESIGNATED TUITION	234,828
DIFFERENTIAL DESIGNATED TUITION	-
SUBTOTAL TUITION	<u>234,828</u>
STUDENT AFFAIRS FEES	20,506
TOTAL UH-VICTORIA	<u>\$ 255,334</u>

**University of Houston System**  
**FY2011 Academic Tuition and Fee Changes - Graduate**

Fee Description	Current Rate	Change	Proposed Rate	Additional Revenue	Justification/Revenue Use
<b>University of Houston (continued)</b>					
<u>Academic Fees (continued)</u>					
Hotel & Restaurant Mgmt					
Computer Support Fee	\$75/major	(\$75)/major	\$0	(62,550)	Delete Fee
Course Fee	\$0	\$80/course	\$80/course	1,584	Supplies for operating lab
Academic Services Fee	\$375/major	\$75/major	\$450/major	62,550	Consolidation of fee
Natural Sciences & Mathematics					
Math Graduate Student Resource Fee	\$85/course	(\$85)/course	\$0	(65,000)	Delete Fee
Library					
Int'l Library Loan - Local Fax Fee	\$1/page	(\$1)/page	\$0	-	Delete Fee
Int'l Library Loan - Long Distance Fax Fee	\$2/page	(\$2)/page	\$0	-	Delete Fee
Library Rental - Locker Key Fee	\$20/incident	(\$20)/incident	\$0	-	Delete Fee
Library Rental - Lost Locker Key Fee	\$28/incident	(\$28)/incident	\$0	-	Delete Fee
Library Rental - Semester Locker Fee	\$10/incident	(\$10)/incident	\$0	-	Delete Fee
Optometry					
Major fee.	\$450/Semester	\$20/Semester	\$470/Semester	20,000	Increased cost of supplies and equipment
Technology					
Executive Degree Program	\$0	\$35,000/program	\$35,000/program	750,000	To support faculty overloads, operations, staff support
CMRT Lab Fee	\$20/course	(\$20)/course	\$0	-	Delete Fee
ITEC Laboratory Fee	\$25/course	(\$25)/course	\$0	-	Delete Fee
ELET Lab Fee	\$2/course	(\$2)/course	\$0	-	Delete Fee
HDGS Lab Fee	\$30/course	(\$30)/course	\$0	-	Delete Fee
ET Graduate Educational Fee	\$80/course/SCH	(\$80)/course/SCH	\$0	(75,000)	Delete Fee
Tech/Engr Technology Fee	\$2/course	(\$2)/course	\$0	-	Delete Fee
HDGS Graduate Education Fee	\$75/hdct/SCH	(\$75)/hdct/SCH	\$0	(80,000)	Delete Fee
ILT Graduate Instructional Resource Fee	\$80/course/SCH	(\$80)/course/SCH	\$0	(118,000)	Delete Fee
				<b>\$ 1,633,417</b>	
<u>Subtotal Academic Fees</u>					
<u>Off-Campus Fees</u>					
Recreation Center Fee	\$84/sem	(\$84)/sem	\$0	\$ (150,710)	To align fee to use of both on and off campus services by Distance Ed & off-campus students
University Center Fee	\$35/sem	(\$35)/sem	\$0	(361,704)	
Student Service Fee	\$185/sem	(\$92.50)/sem	\$92.50/sem	(398,305)	
Consolidated Student Service Fee Waiver	NA	\$211.50/sem	(\$211.50)/sem	910,719	
<b>Total Academic Tuition and Fees - University of Houston</b>				<b>\$ 6,712,640</b>	

F&A - 2.1.15

**UNIVERSITY OF HOUSTON SYSTEM  
BOARD OF REGENTS AGENDA**

**COMMITTEE:** Finance and Administration

**ITEM:** Approval of changes to the voluntary and optional fees and charges schedule for the University of Houston System campus services.

**DATE PREVIOUSLY  
SUBMITTED:**

**SUMMARY:** Approval of changes to the voluntary and optional fees and charges schedule for the University of Houston System campus services. The proposed fees to be increased include:

- UH and UHV Housing
- UH and UHV Meal Plans
- UHCL and UHD Parking

**FISCAL NOTE:**

**SUPPORTING DOCUMENTATION:** University of Houston, UH-Clear Lake, UH-Downtown, and UH-Victoria FY2011 Optional Fee Changes

**ACTION REQUESTED:** Approval

**COMPONENT:** University of Houston System

\_\_\_\_\_  
**PRESIDENT**



\_\_\_\_\_  
**DATE**

\_\_\_\_\_  
**EXECUTIVE VICE CHANCELLOR**

Carl Carlucci

\_\_\_\_\_  
Feb 1, 2010  
**DATE**

\_\_\_\_\_  
**CHANCELLOR**



Renu Khator

\_\_\_\_\_  
2-2-10  
**DATE**

FY2011 Academic Tuition and Fee Changes

Fee Description	Current Rate	Change	Proposed Rate	Additional Revenue	Justification/Revenue Use
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**University of Houston  
FY2011 Optional Fee Changes**

SUMMARY		Additional Revenue
HOUSING		\$ 5,896,107
MEAL PLANS		495,910
<b>TOTAL UNIVERSITY OF HOUSTON</b>		<u>6,392,017</u>

F&A - 3.1.1

FY2011 Academic Tuition and Fee Changes

Fee Description	Current Rate	Change	Proposed Rate	Additional Revenue	Justification/Revenue Use	
<b>University of Houston</b>						
<b>Student Housing</b>				\$5,896,107		
<b>9-month leases:</b>						
Moody Towers					The student housing rate increase of 3% will partially offset increased operating costs and salary increases. University Partnership Housing rates increases are: Cambridge Oaks 3.2% and Cullen Oaks 3.5%.	
Double Room	\$3,814	\$114	\$3,928			
Single Room	\$4,760	\$142	\$4,902			
Super Single Room	\$5,220	\$156	\$5,376			
Quadrangle						
Double Room	\$4,224	\$126	\$4,350			
Super Single Room	\$5,592	\$167	\$5,759			
Cougar Place						
Single Room	\$4,580	\$137	\$4,717			
Room W/Kitchenette	\$5,020	\$150	\$5,170			
Apartment	\$6,656	\$200	\$6,856			
<b>12-month leases:</b>						
Bayou Oaks						
2 bed/1 bath	\$7,128	\$216	\$7,344			
3 bed/ private bath	\$6,972	\$204	\$7,176			
3 bed/shared bath	\$6,840	\$204	\$7,044			
4 bed/ 2 bath	\$6,792	\$204	\$6,996			
Townhouse (12/14/20 bed)	\$5,815	\$168	\$5,983			
Cougar Village (Proposed Name)						
Single Room	\$0	\$6,435	\$6,435			
Double Room	\$0	\$4,950	\$4,950			
Calhoun Lofts						
Efficiency (Furnished)	\$9,960	\$298	\$10,258			
Efficiency (Unfurnished)	\$9,720	\$291	\$10,011			
Lofts 1-bed/1-bath (Furnished)	\$12,300	\$369	\$12,669			
Lofts 1-bed/1-bath (Unfurnished)	\$11,940	\$358	\$12,298			
Lofts 2-Bed/1-Bath (Furnished)	\$9,180	\$275	\$9,455			
Lofts 2-Bed/1-Bath (Unfurnished)	\$8,940	\$268	\$9,208			
<b>Meal Plans</b>						
				\$495,910		
<b>Residential Meal Plans (per semester)</b>						
RFoC 21 (21 all-you-care-to-eat meals per week plus \$100 Cougar Cash)	\$1,490	\$60	\$1,550		Within the industry, meal plan structures are evolving into the LifeStyle method. The idea is for student to chose the correct meal plan based on their lifestyle and not on the cost. We are introducing three new LifeStyle plans in Fall 2011, with a base cost of \$1,550	
RFoC 15(15 all-you-care-to-eat meals per week plus \$100 Cougar Cash)	1,260	290	1,550			
RFoC 160 (160 all-you-care-to-eat-meals semester plus \$400 Cougar Cash)	1,150	400	1,550			
RFoC 100 (100 all-you-care-to-eat-meals semester plus \$575 Cougar Cash)	1,470	(120)	1,350			
Cougar Cash (Juniors, Seniors and Graduate Residents only)	1,250	100	1,350			
<b>Commuter Meal Plans (per semester)</b>						
Select 300 (all cougar cash)	300	-	300			
Select 500 (all cougar cash)	500	-	500			
Select 800 (all cougar cash)	800	-	800			
Select 1000 (all cougar cash)	-	1,000	1,000			
Select 80 (80 all-you-care-to-eat meals)	420	20	440			
Select Plan 20 Plus (20 all-you-care-to-eat-meals per semester plus \$50 Cougar Cash)	165	25	190			
Select Plan 40 Plus (40 all-you-care-to-eat-meals per semester plus \$100 Cougar Cash)	350	10	360			
Select Plan 80 Plus (80 all-you-care-to-eat-meals per semester plus \$150 Cougar Cash)	570	20	590			
<b>Faculty/Staff Meal Plans (per month)</b>						
Block 5 (5 all-you-care-to-eat meals per month)	30	-	30			
Block 10 (10 all-you-care-to-eat meals per month)	55	-	55			
Block 15 (15 all-you-care-to-eat meals per month)	80	-	80			
Cougar Cash	25	-	25			
<b>TOTAL</b>				<b>\$ 6,392,017</b>		

F&A - 3.1.2



FY2011 Academic Tuition and Fee Changes

Fee Description	Current Rate	Change	Proposed Rate	Additional Revenue	Justification/Revenue Use
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**UH-Clear Lake  
FY2011 Optional Fee Changes**

SUMMARY		Additional Revenue
HOUSING		\$ -
MEAL PLAN		-
PARKING		115,697
<b>TOTAL UH-CLEAR LAKE</b>		<u>\$ 115,697</u>

F&A - 3.1.3

FY2011 Academic Tuition and Fee Changes

Fee Description	Current Rate	Change	Proposed Rate	Additional Revenue	Justification/Revenue Use
<b>University of Houston Clear Lake</b>					
<b>Parking Fees</b>					
Student - Annual	\$75/annual	\$10/annual	\$85/annual	\$37,010	New revenue will be used to upgrade security technologies, both in the lots (cameras, improved call boxes) and in the building (more reliable access control, cameras and recording devices). One-third of the revenue generated would be allocated to Facilities, Management and Construction for roadway and lot maintenance.
Student - Semester	\$40/semester	\$10/semester	\$50/semester	\$40,430	
Student - Summer	\$25/summer only	\$10/summer only	\$35/summer only	\$12,250	
Student - Clear Lake High School	\$40/semester	\$10/semester	\$50/semester	\$4,717	
Employee - Annual	\$65/annual	\$20/annual	\$85/annual	\$18,840	
Employee - Annual Lot A	\$115/annual	\$35/annual	\$150/annual	\$2,450	
<b>Total</b>				<u>\$ 115,697</u>	

FY2011 Academic Tuition and Fee Changes

Fee Description	Current Rate	Change	Proposed Rate	Additional Revenue	Justification/Revenue Use
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**UH-Downtown  
FY2011 Optional Fee Changes**

SUMMARY		Additional Revenue
HOUSING		\$ -
MEAL PLAN		-
PARKING		12,000
<b>TOTAL UH-DOWNTOWN</b>		<u>\$ 12,000</u>

F&A - 3.1.5

FY2011 Academic Tuition and Fee Changes

Fee Description	Current Rate	Change	Proposed Rate	Additional Revenue	Justification/Revenue Use
<b>University of Houston Downtown</b>					
Parking Fees (various)				\$ 12,000	These changes are mostly to adjust outdated grandfathered rates that had become dramatically out of step with market. Will also enable UHD to offer students a full-year permit option rather than just semester-by-semester.
CJC Cadets	\$15/all terms	\$35/ 4-mo terms \$85/ 8-mo terms	\$50/ 4-mo terms \$100/ 8-mo terms		
Contract Employees (full-time)	\$10/sem	\$55/yr	\$85/yr		
Tier II Reserved	\$85/yr	\$50/yr	\$135/yr		
Annual Student Permit	N/A	-	\$100/surface lot \$150/garage parking		
Total				<u>\$ 12,000</u>	

FY2011 Academic Tuition and Fee Changes

Fee Description	Current Rate	Change	Proposed Rate	Additional Revenue	Justification/Revenue Use
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**UH-Victoria  
FY2011 Optional Fee Changes**

		<b>Additional Revenue</b>
SUMMARY	HOUSING	\$ 886,500
	MEAL PLAN	803,500
	PARKING	-
	<b>TOTAL UH-VICTORIA</b>	<b><u>\$ 1,690,000</u></b>

F&A - 3.1.7

FY2011 Academic Tuition and Fee Changes

Fee Description	Current Rate	Change	Proposed Rate	Additional Revenue	Justification/Revenue Use
<b>University of Houston - Victoria</b>					
Student Housing (per academic year)				\$ 886,500	Student housing rate for freshmen and sophomores.
Single	NA	NA	\$6,000		
Double	NA	NA	\$4,050		
Residential Meal Plan (per semester)				\$ 803,500	Various meal plans
Residential students (20 meals per week)	NA	NA	\$1,250		
Commuter Meal Plan					
Select Plan 20 (20 meals per semester)	NA	NA	\$130		
Select Plan 40 (40 meals per semester)	NA	NA	\$250		
Select Plan 80 (80 meals per semester)	NA	NA	\$420		
Faculty/Staff Meal Plan					
Block 5 (5meals per month)	NA	NA	\$30		
Block 10 (10meals per month)	NA	NA	\$55		
Block 15 (15meals per month)	NA	NA	\$80		
Door/Cash Price					
Breakfast	NA	NA	\$6		
Lunch	NA	NA	\$7		
Dinner	NA	NA	\$8		
<b>Total</b>				<b>\$ 1,690,000</b>	

UNIVERSITY OF HOUSTON SYSTEM  
BOARD OF REGENTS AGENDA

COMMITTEE: Finance and Administration

ITEM: Approval is requested for the University Center Fee Increase for FY2011 /  
FY 2012

DATE PREVIOUSLY SUBMITTED: n/a

SUMMARY: Approval is requested for an increase in the UC Fee for FY2011 from \$35/fall and spring semester to \$60/fall and spring semester and the summer semester UC Fee from \$17.50 to \$30. For FY2012 the fee would increase \$25 to \$85/fall and spring semester and the summer semester UC Fee from \$30 to \$42.50.

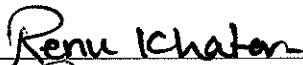

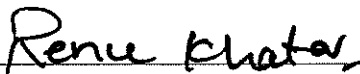
The proposed increase for FY2011 and FY 2012 will finance (1) the design of the UC Transformation Project and (2) design and commencement of the first phase of that project. See attached information for details related to the full University Center complex scope.

FISCAL NOTE: \$2,035,665 additional revenue projected for both fiscal years

SUPPORTING DOCUMENTATION: Executive Summary, with attachments

ACTION REQUESTED: Approval

COMPONENT: University of Houston

PRESIDENT	 Renu Khator	2-2-10 DATE
VICE CHANCELLOR	 Carl Carlucci	Feb 1, 2010 DATE
CHANCELLOR	 Renu Khator	2-2-10 DATE

## EXECUTIVE SUMMARY

The University Center is requesting a fifty dollar (\$50) increase to the University Center Fee to begin the process for designing, expanding and transforming the University Center. The University of Houston (UH) is requesting a \$50 increase in the current mandatory \$35 per student regular semester University Center fee (and a \$25 increase in the current \$17.50 per student summer semester fee) to be phased in over two years: a \$25 increase in Fall 2010 and a \$25 increase in Fall 2011 for regular semesters (and a \$12.50 increase in the summer session for both of those academic years.)

BACKGROUND - The University Center (UC) at the University of Houston was constructed in 1967 with an underground addition added in 1973. The primary funding for the UC comes from the UC Fee which from 1987 through August 2009 was “not to exceed \$35 per student for each regular semester” and “not to exceed \$17.50 per student for each term of the summer session” pursuant to Texas Education Code Section 54.526. UH reached the \$35 ceiling limit in 2005; this is one of the lowest student union fees in the state (cf. Texas Tech at \$98, and Texas A&M at \$100). In 2008 a planning effort that utilized a national architectural and planning group was initiated to assess the facility as well as identify future needs in light of UH’s enrollment trajectory and goal of becoming more residential. Significant deferred maintenance, mechanical and space deficiencies were found. Addressing these needs through renovation, transformation or new construction would cost funds beyond the amount achievable with the \$35 UC fee.

On November 18 and 19, 2008, University of Houston students passed a referendum with an impressive 77 percent of those 4161 voting expressing support for a fee increase that might fund a multi-million dollar transformation of the University Center with over 70% supporting Concept C that called for a \$25 increase in the UC fee each year beginning with Fall 2010. (*See Attachment A*):

3,204 YES Votes (77%)  
957 NO Votes (23%)  
4,161 Total Votes (100%)

The number of students voting represents 11.6 % of the 36,104 fall 2008 enrollment. This compares favorably to the percentage of votes cast in other student union referendums:

Texas Tech	1999	10.4%	63% for
UT San Antonio	2003	11.4%	59% for
UT Austin	2006	16.0 %	68% for
Texas AM	2007	14.5%	68% for
Univ. Houston	2008	11.6%	77% for
LSU	2003	9.8%	60% for

The planning and referendum was led by the UC 2010 Initiative, a student led committee to improve the University Center and supported by the Student Government Association that passed a favorable resolution. The vote was a strong expression of student support and willingness to pay for first-class facilities. Securing fee funds to improve the UC depends on increasing the UC per student mandatory regular semester and summer UC fees above their respective current \$35 and \$17.50 levels.



During the summer of 2009 the Texas Legislature amended Texas Education Code, Section § 54.526, STUDENT FEES FOR UNIVERSITY CENTERS; THE UNIVERSITY OF HOUSTON, that now provides that “The board of regents of the University of Houston System may levy a student union fee, not to exceed \$150 per student for each regular semester and not to exceed \$75 per student for each term of the summer session.” The statute now provides that any increase in the fee would be null and void after the 5<sup>th</sup> year unless the University has issued bonds payable in whole or part from the fee. (See Attachment B)

Increasing the fee does not endorse or approve any specific renovation or construction project; those must be reviewed and approved through the normal university process. Any increase to the fee billed to UH students would require approval by “a majority vote of the students voting in an election called for that purpose or by a majority vote of the student government”, along with University, and UH System Board approval as required by Section 54.526. Both approvals have occurred in this case. On September 30, 2009, the UH Student Government endorsed the result of the referendum by approving by majority vote a recommendation that “**the University of Houston adopt the phased-in fee structure specified during the University Center Student Referendum of no more than \$25.00 increase per semester beginning in Fall 2010.**” (See Attachment C).

#### **University Center Fee Increase for FY2011 and University Center Addition and Transformation Project**

This fee increase would primarily finance the first phase of the University Center Transformation Project, which includes the following:

- Improving accessibility and ADA compliance for the University Center Satellite, including installation of a passenger/user elevator.
- Student-centric architectural design for the University Center Transformation Project.
- Designing and initiating a *proposed* 72,094 square foot expansion on the east side of the existing University Center to accommodate a new bookstore space as well as mixed-use/ballroom space and a small theater.
- A cash reserve to facilitate transformation of the existing University Center facilities and required maintenance to the University Center HVAC system.

This initial increase is in keeping with the needs and desires of the UH student community, as expressed through multiple fee tolerance surveys as well as the 2008 UC Fee Referendum, which garnered support in excess of 75% of votes cast, and the endorsement of the UH Student Government Association.

Student Affairs and the staff of UH Facilities and Planning are working with the Student Government Association to review plans for both the expansion (phase #1) and comprehensive transformation (phase #2) plans, this requested increase will allow implementation of phase #1 if/when it is approved by the SGA, the UH Administration, and the UH System Board of Regents.

The current UC master plan would require additional fee increases through FY13 to bring the UC Fee to \$135.00. This additional fee increase would finance a comprehensive transformation of the University Center, phase 2 of the University Center Transformation project.

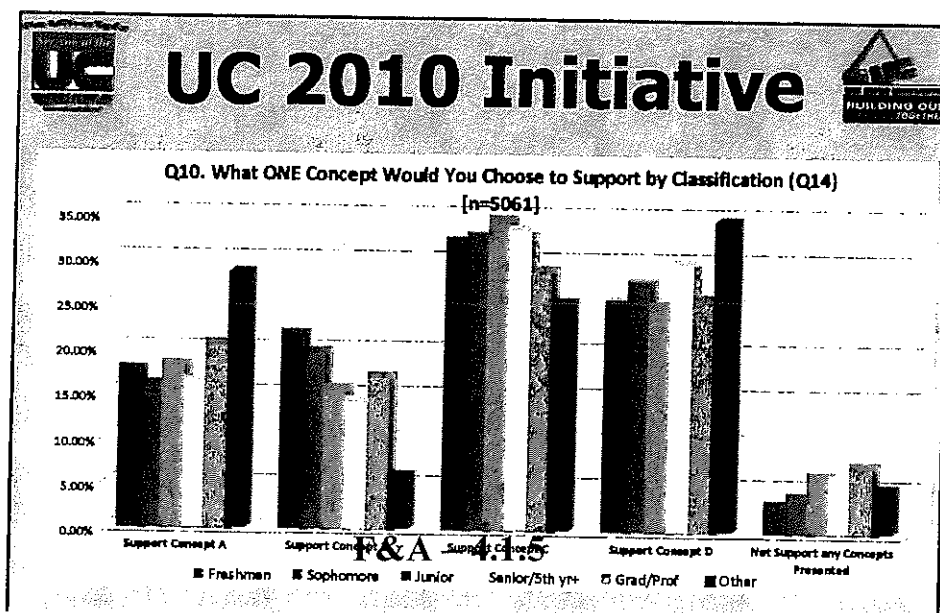
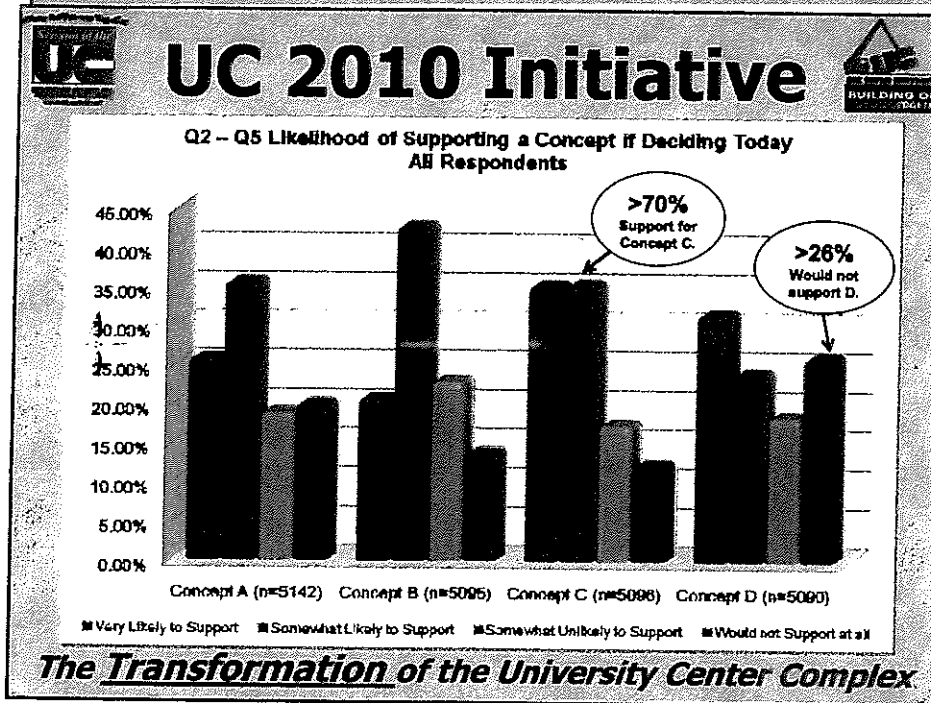
### **University Center Addition and Transformation Project Schedule**

February 9/10, 2010	Consideration and Approval from UH Board of Regents Committee(s) for FY2011 University Center Fee Increase
February 16, 2010	Consideration and Approval from UH Board of Regents for FY2011 University Center Fee Increase
February 19, 2010	Review Addition and Transformation Plan with FP&C Liaison Revised Plan, Cost Model, Process
February 19, 2010	Review Addition and Transformation Plan with A&F/Barnes and Noble to determine Financial Investment potential for the finish out of the new Bookstore location
February 22, 2010	Review Addition and Transformation Plan with Treasurer's Office to confirm debt capacity for both phases of the UC Transformation Project
April 9, 2010	Consideration and Approval from the UH Facilities Committee
May 11/12, 2010	Consideration and Approval from UH Board of Regents Committee(s) for University Center Transformation Project Phase 1
May 18, 2010	Consideration and Approval from UH Board of Regents for University Center Transformation Project Phase 1
June 4, 2010	Advertise for Professional Design Team – <b><i>Phase 1 and 2</i></b> **
July 29, 2010	Consideration and Approval from the Texas Higher Education Coordinating Board (THECB)
August 6, 2010	Select Professional Architecture and Design Team**
Fall 2010	Program Confirmation and Concept Design for Phase 1**
October 22, 2010	Advertise for Construction Team for Expansion**
January 14, 2011	Select Construction Team for Expansion**
Spring 2011	Design Documents for Construction of Expansion**
April 2011	Consideration and Approval from the UH Facilities Committee
May 2011	Consideration and Approval from UH Board of Regents Committee(s) for University Center Transformation Project Phase 2
May 2011	Consideration and Approval from UH Board of Regents for University Center Transformation Project Phase 2
June 2011-March 2012	Construction of Expansion – 9 months**
March 2012	Substantial Completion – Phase 1**
March 2012-June 2012	Barnes & Noble Finish Out Bookstore Interior
<b>July or Fall 2012</b>	<b>Grand Opening – UC Transformation Project Addition</b>
Fall 2011-Spring 2012	Program Confirmation and Concept Design for Phase 2**
November 2011	Review Phase 2 Transformation Plan with FP&C Liaison
November 2011	Review Phase 2 Transformation Plan with Treasurer's Office

January/February, 2012	Consideration and Approval from the Student Government Association for an increase in the UC Fee to be \$135/Fall and Spring Semesters and \$67.50 for Sumer Semesters as of FY2013
February 2012	Consideration and Approval from UH Board of Regents Committee(s) for FY2013University Center Fee Increase
February 2012	Consideration and Approval from UH Board of Regents for FY2013University Center Fee Increase
April 2012	Consideration and Approval from the UH Facilities Committee
May 2012	Consideration and Approval from UH Board of Regents Committee(s) for University Center Transformation Project Phase 2
May 2012	Consideration and Approval from UH Board of Regents for University Center Transformation Project Phase 2
TBD	Consideration and Approval from the Texas Higher Education Coordinating Board (THECB)
August 2012	Advertise for Construction Team for Transformation Project – Phase 2**
November 2012	Select Construction Team for Transformation Project-Phase 2**
Spring 2013	Design Documents for Transformation Project-Phase 2**
April 2013	Consideration and Approval from the UH Facilities Committee
May 2013	Consideration and Approval from UH Board of Regents Committee(s) for University Center Transformation Project Phase 2
May 2013	Consideration and Approval from UH Board of Regents for University Center Transformation Project Phase 2
May 2013-May 2014	Construction of Transformation Phase 2A—12 Months**
May 2014-May 2015	Construction of Transformation Phase 2B—12 Months**
May 2015	Substantial Completion**
<b>July or Fall 2015</b>	<b>Grand Opening – The <u>new</u> University Center Complex</b>

# UC 2010 Initiative Concept Survey Results

- Overall student response was more positive than most might have anticipated given the Economy, hurricane Ike, etc.
- **Concepts A & B** identified "support" at above 60% each; however many of the comments identified a major concern as these (particularly Concept A) were "throwing good \$\$\$ after bad".
- **Concept D** (the new University Center) had "support" at 55%, but also came in with the highest negative percentage (26%). **Concept D** also received the largest number of negative concerns ranging from the loss of parking for students, convenient parking during nights and weekends close to the UC for events and programs, and the sense that the ending fee was just too high.
- Over **70%** of UH students indicated very likely or somewhat likely support for **Concept C** (*The UC Transformation Project*). Breadth of support across most demographic student groups, as comments seem to suggest this Concept was a good compromise of the options. **Concept C** also had the lowest percentage (12.24%) of students in the category that said "I would not support this concept".



CONCEPT A			CONCEPT B			CONCEPT C			CONCEPT D		
<p>The key components to an improved University Center in <b>Concept A</b> would include only the following:</p> <p>Updated climate control, electrical, plumbing, life safety systems and accessibility <b>ONLY</b> to improve comfort and to comply with existing codes.</p> <p>No interior or exterior space or appearance modifications.</p> <p>Incorporate sustainable design principles wherever possible.</p> <p>The total estimated cost to make the improvements described above is approximately <b>\$40 million dollars</b>, adjusted for anticipated inflation likely to occur before and during the estimated 3-4 year design &amp; construction timeframe.</p>			<p>The key components to an improved University Center in <b>Concept B</b> could include the following:</p> <p>Updated interior areas with new paint, flooring &amp; furnishings. No relocation or reconfiguration of spaces or areas.</p> <p>Updated climate control, electrical, plumbing, life safety systems &amp; accessibility <b>ONLY</b> to improve comfort and to comply with existing codes.</p> <p>Incorporate sustainable design principles wherever possible.</p> <p>The total estimated cost to make the enhancements described above is approximately <b>\$80 million dollars</b>, adjusted for anticipated inflation likely to occur before and during the estimated 4-5 year design &amp; construction timeframe.</p>			<p>The key components to an improved University Center in <b>Concept C</b> could include the following:</p> <p>Enclosed Arbor improving circulation and efficiently increasing interior activity space.</p> <p>Significant relocation &amp; reconfiguration of services &amp; spaces to improve visibility, access &amp; convenience.</p> <p>Expanded food service options and modernized service features.</p> <p>Enhanced and expanded lounge space located throughout the building.</p> <p>Larger, more visible &amp; functional student organization space.</p> <p>All building systems updated &amp; accessibility enhanced.</p> <p>New outdoor gathering space for socializing as well as events, programs and activities</p> <p>More efficient and significant application of sustainable design principles.</p> <p>The total estimated cost for a major renovation as described above is approximately <b>\$100 million dollars</b>, adjusted for anticipated inflation likely to occur before and during the estimated 4-5 year design &amp; construction timeframe.</p>			<p><b>Concept D</b> would be a totally redesigned, new University Center building that could be built on the Parking Lot east of the existing UC. Once the new UC opens, the existing building would be used for other purposes including student-related services and departments.</p> <p>The key components of a totally new University Center could include:</p> <p>Contemporary food, lounge, student organization &amp; retail areas organized in more functional configurations.</p> <p>New programming / activity spaces developed specifically for 21<sup>st</sup> century campus life.</p> <p>Much more efficient space usage &amp; the opportunity to develop a sustainably designed UC with lower long-term environmental impact.</p> <p>More transparent, visible connections between indoor and outdoor spaces.</p> <p>Outdoor gathering spaces designed for events and programs.</p> <p>The total estimated cost to build a totally new UC as described above is approximately <b>\$135 million dollars</b>, adjusted for anticipated inflation likely to occur before and during the estimated 4-5 year design &amp; construction timeframe.</p>		
<b>CONCEPT A – FEE IMPLICATIONS</b>			<b>CONCEPT B – FEE IMPLICATIONS</b>			<b>CONCEPT C – FEE IMPLICATIONS</b>			<b>CONCEPT D – FEE IMPLICATIONS</b>		
Semester / Year of UC Fee Increase	Fee Increase Increment	Total UC Fee for Semester	Semester / Year of UC Fee Increase	Fee Increase Increment	Total UC Fee for Semester	Semester / Year of UC Fee Increase	Fee Increase Increment	Total UC Fee for Semester	Semester / Year of UC Fee Increase	Fee Increase Increment	Total UC Fee for Semester
Fall 2009 - Current UC Fee	\$0	\$35	Fall 2009 - Current UC Fee	\$0	\$35	Fall 2009 - Current UC Fee	\$0	\$35	Fall 2009 - Current UC Fee	\$0	\$35
all 2010	\$13	\$48	Fall 2010	\$19	\$54	Fall 2010	\$25	\$60	Fall 2010	\$34	\$69
Fall 2011	\$13	\$61	Fall 2011	\$19	\$73	Fall 2011	\$25	\$85	Fall 2011	\$34	\$103
Fall 2012	\$13	\$74	Fall 2012	\$19	\$92	Fall 2012	\$25	\$110	Fall 2012	\$34	\$137
Fall 2013	\$13	\$87	Fall 2013	\$19	\$111	Fall 2013	\$25	\$135	Fall 2013	\$34	\$171
<b>CONCEPT A - Total UC Fee Per Semester at opening</b>		<b>\$87</b>	<b>CONCEPT B - Total UC Fee Per Semester at opening</b>		<b>\$130</b>	<b>CONCEPT C - Total UC Fee Per Semester at opening</b>		<b>\$160</b>	<b>CONCEPT D - Total UC Fee Per Semester at opening</b>		<b>\$205</b>

## Attachment B

H.B. No. 2961

### AN ACT

relating to authorizing an increase in the student union fee at the  
University of Houston.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF TEXAS:

SECTION 1. Section 54.526, Education Code, is amended by amending Subsection (a) and adding Subsection (c) to read as follows:

(a) The board of regents of the University of Houston System may levy a student union fee, not to exceed \$150 [\$35] per student for each regular semester and not to exceed \$75 [\$17.50] per student for each term of the summer session. The sole purpose of the fee is financing, constructing, operating, maintaining, and improving a Student Union Building for the University of Houston. The fees herein authorized to be levied are in addition to any use or service fee now or hereafter authorized to be levied.

(b) Such fees shall be deposited to an account known as "The University of Houston Center Fee Account" and shall be placed under the control of and subject to the order of the student fees advisory committee established under Section 54.5062. The committee shall annually submit to the president of the University of Houston a complete and itemized budget to be accompanied by a full and complete report of all activities conducted during the past year and all expenditures made incident thereto. The board of regents shall make such changes in the budget as it deems necessary before approving the budget. The board shall then levy the fees, within the limits herein fixed, in such amounts as will be sufficient to meet the budgetary needs of the University Center Building. An increase in the fee from one academic year to the next must be approved by a majority vote of the students voting in an election called for that purpose or by a majority vote of the student government. Expenditures from "The University of Houston Center Fee Account" shall be

made solely for the purposes set forth in this section, and in compliance with the budget approved by the board of regents.

(c) The fee may not be charged after the fifth academic year in which the fee is first charged unless, before the end of that academic year, the university has issued bonds payable in whole or in part from the fee, in which event the fee may not be charged after the academic year in which all such bonds, including refunding bonds for those bonds, have been fully paid.

SECTION 2. The change in law made by this Act applies beginning with student fees charged by a public institution of higher education for the 2009-2010 academic year. Student fees charged by a public institution of higher education for an academic year before that academic year are covered by the law in effect before the effective date of this Act, and the former law is continued in effect for that purpose.

SECTION 3. This Act takes effect immediately if it receives a vote of two-thirds of all the members elected to each house, as provided by Section 39, Article III, Texas Constitution. If this Act does not receive the vote necessary for immediate effect, this Act takes effect September 1, 2009.

David Newkurt

President of the Senate

Joe Straus

Speaker of the House

I certify that H.B. No. 2961 was passed by the House on May 5, 2009, by the following vote: Yeas 144, Nays 0, 1 present, not voting.

Chief Clerk of the House

I certify that H.B. No. 2961 was passed by the Senate on May 26, 2009, by the following vote: Yeas 31, Nays 0.

Secretary of the Senate

APPROVED: 6/19/2009

Date

Rick Perry

Governor

## U N I V E R S I T Y of H O U S T O N

Student Government Association  
www.uh.edu/sga

51 University Center  
Houston, TX 77204-3031

713/743-5220  
Fax: 713/743-5222

Label: UB46002

Date Introduced: September 16, 2009

Authors: UC2010 Initiative Leadership Team

Sponsor(s): Senators Juan-Carlos Arreloa, Daniel Cato, Tushar Chawla, Aaron Grant Taylor Kilroy, Katie Kornahrens, Mary Martin, Luis Rodriguez, Paul Savinov, Sean Tarver, Speaker Kyrie Ruiz

Committee: University Administration and Finance

Draft: Final

### A Certification of the Results of the University Center Transformation Project Fee Referendum

WHEREAS: The University Center, the heart of student activity since its completion in 1967, offers a wide variety of products, services, programs, and opportunities for students, faculty, staff, and alumni while furthering the educational mission of the University of Houston; and

WHEREAS: As an auxiliary operation of the University of Houston, the University Center receives no funds from state appropriations and is financially responsible for all costs associated with general upkeep, maintenance, renovations, improvements, utilities for facilities, as well as an administrative charge on all expenses from the University Center budgets; and

WHEREAS: The University Center is in dire need of repairs and replacement for its mechanical, electrical, and plumbing systems in addition to updated and expanded facilities to provide a greater standard of excellence for a new generation of students; and

WHEREAS: The current University Center Fee is \$35 per student for each long semester (Fall and Spring) and \$17.50 per student per each term of summer sessions; and

WHEREAS: The University Center Fee at the University of Houston is the lowest in a comparative analysis of large and public peer institutions in the State of Texas, the Urban 13 Plus and in Region 12 of the Association of College Unions International (ACUI); and

WHEREAS: 77% of students that voted supported the phased-in fee increase in order to support a transformation of the current University Center into a new-millennium facility that could include the following pending administrative approval:

- Safe and secure 24-hour access to lounge spaces
- A synergistic Student Organization Center located on the second floor of the University Center



Learning. Leading.™



# U N I V E R S I T Y of H O U S T O N

Student Government Association  
www.uh.edu/sga

51 University Center  
Houston, TX 77204-3031

713/743-5220  
Fax: 713/743-5222



- Enhanced dining options to allow for greater freedom of selection while reducing traffic bottlenecks and expediting checkout
- An expanded Leisure Services area with additional recreational gaming opportunities
- Additional expanded study areas and relaxing lounges designed to provide students with a sense of place
- A centralized one-stop-shop retail corridor
- Sustainable design principles in compliance with and support of University of Houston Green Initiatives
- A visible representation of school spirit; and

WHEREAS: The above fee increase voted on during the student referendum recommended a phased-in approach to the fee increase; and

WHEREAS: The Texas Legislature approved with no dissent House Bill 2961, amending § 54.526 of the State of Texas V.T.C.A. Education Code to authorize an increase in the University Center Fee Ceiling to \$150.00, and the same bill was signed into law by Governor Perry on June 19<sup>th</sup>, 2009; and

WHEREAS: The Senate of the 45<sup>th</sup> Student Government Association has already pledged its support of the UC Transformation Project and any subsequent fee increases to support the project, in UB45007, enacted September 24<sup>th</sup>, 2008

**Therefore, be it enacted by the Senate of the 46<sup>th</sup> Student Government Association of the University of Houston:**

Hereby Assembled fully certify the results of the Student Fee Referendum conducted in November of 2008 to ascertain student support for an increase in the University Center Fee in order to provide additional funding for facility transformation and/or facility expansion options (based on recommendation options provided via the University Center Complex and UC Satellite Master Plan of Renovation Project).

LET IT FURTHER BE ENACTED the Senate of the University of Houston Student Government Association Hereby Assembled **approve** the fee increase to the University Center Fee dedicated exclusively to supporting a University Center facility transformation and/or facility expansion option that has the support of UH students (via the University Center Student Fee Referendum), increasing the University Center fee increasing the University Center fee in accordance with Texas State Legislature House Bill 2961 to \$150 per student for each long semester to \$150 per student for each long semester (Fall and Spring) and \$75.00 per student per each term of summer sessions, in accordance with the legislative cap placed on the UC Fee at the University of Houston.



U N I V E R S I T Y of H O U S T O N

Student Government Association  
www.uh.edu/sga

51 University Center  
Houston, TX 77204-3031

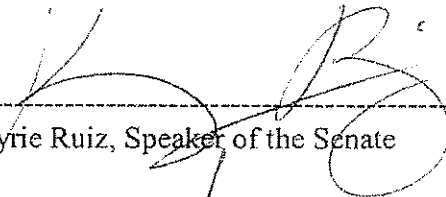
713/743-5220  
Fax: 713/743-5222



LET IT FURTHER BE ENACTED the Senate of the University of Houston Student Government Association Hereby Assembled recommend that the needs of the graduate student population be considered in the renovations.

LET IT FINALLY BE ENACTED the Senate of the University of Houston Student Government Association Hereby Assembled recommend the University of Houston adopt the phased-in fee structure specified during the University Center Student Referendum of no more than \$25.00 increase per semester, beginning in Fall of 2010.

Approved By The Forty-Sixth Student Government Association Senate At The University Of Houston On September 30<sup>th</sup>, 2009

  
-----  
Kyrie Ruiz, Speaker of the Senate

10-09-2009  
-----  
Date

  
-----  
Kenneth Fomunung, SGA President

10/09/2009  
-----  
Date

-----  
President of the University of Houston

-----  
Date



**UNIVERSITY OF HOUSTON SYSTEM  
BOARD OF REGENTS AGENDA**

**COMMITTEE:** Finance and Administration

**ITEM:** Approval is requested to write off Accounts and Notes Receivable for FY2009

**SUMMARY:** Approval is requested to write off Accounts and Notes Receivable totaling \$11,326,023 (in 12,048 accounts) for Fiscal Year 2009 for the University of Houston, University of Houston-Clear Lake, University of Houston-Downtown, and University of Houston-Victoria. The FY2008 write-off for all the System was \$1,069,117 (in 3,220 accounts). Please see attachment for additional information on the FY2009 write-off for the University of Houston. State universities are required by law to extend credit to students without consideration of credit history or ability to repay.

	<u>FY 2009</u>
University of Houston	10,474,149
University of Houston – System	0
UH - Clear Lake	210,716
UH - Downtown	509,966
UH - Victoria	<u>131,192</u>
	<u>\$ 11,326,023</u>

**SUPPORTING DOCUMENTATION:** Schedule of Accounts and Notes Receivable Write-Offs for FY 2009. Detailed schedules are on file in the UH Division of Finance Offices.

**ACTION REQUESTED:** Approval

**COMPONENT:** University of Houston System

**PRESIDENT**



**DATE**

1/22/2010

**EXECUTIVE VICE CHANCELLOR**

Carl Carlucci

**DATE**



**CHANCELLOR**

Renu Khator

2-2-10

**DATE**

UNIVERSITY OF HOUSTON SYSTEM  
SCHEDULE OF ACCOUNTS AND LOANS RECEIVABLE WRITE OFFS

-----Delinquent Accounts and Notes Receivable Written Off for 2009-----						
Proposed Write-Off:	Total Delinquent Accounts from 2007 and earlier	UHS	UH	UHCL	UHD	UHV
Non-Federal						
Loans	410,621	-	563	97,264	233,203	79,591
Tuition & Fees	10,888,633	-	10,455,056	105,213	276,763	51,601
Sales & Services	26,769	-	18,530	8,239	-	-
<b>Total Write Off</b>	<b>\$ 11,326,023</b>	<b>-</b>	<b>\$ 10,474,149</b>	<b>\$ 210,716</b>	<b>\$ 509,966</b>	<b>\$ 131,192</b>
Write Offs against Allowance for Bad Debt	\$ 7,234,900	-	\$ 6,566,730	\$ 113,452	\$ 509,966	\$ 44,752
Write Offs against Fund Balance	\$ 4,091,123	-	\$ 3,907,419	\$ 97,264	\$ -	\$ 86,440
Largest Single Write Off	\$ 33,190	-	\$ 16,472	\$ 7,540	\$ 3,373	\$ 5,805
# of Student Accounts Written Off	12,048	-	10,712	408	779	149

All UHS components, accounts and notes receivables, other than federal loan programs, are written off if more than two years past due and collection efforts have been exhausted.

Federal regulations do not permit the write-off of federal loans. Each campus has established a reserve for uncollectible federal loans to report receivables at a realistic asset value.

**UNIVERSITY OF HOUSTON SYSTEM  
FY 2009 WRITE-OFF – UNIVERSITY OF HOUSTON**

**Background**

MAPP 05.04.04 defines Accounts Receivable to be eligible for write-off when they have been outstanding for 720 days (2 years). Approval is requested for Accounts Receivable write-off in the fiscal year after it becomes eligible for write-off.

The University of Houston (UH) collections process is as follows:

1. Student is charged (tuition, fees, room, board, fines).
2. The due date of the charges is reached.
3. One day after the due date, the account is in default, the internal collections process begins and holds are placed on student accounts.
4. Six months after the due date, the student accounting system runs a process to report still delinquent accounts to the State of Texas Warrant Hold System, and the account is transferred to an external collection agency.
5. Two years after the end of the fiscal year in which the charge became due, the account is submitted for write-off approval.

UH collects approximately 99% of student Accounts Receivable, and historically approximately 1.1% of accounts remain uncollected at the end of the two-year aging period and are written off as bad debt. This is comparable with other UH System campuses whose write-offs range between .5% and 1% of tuition and fee revenues, and below the national averages of outstanding Accounts Receivable as reported by the National Association of College and University Business Officers (NACUBO) in June of 2009, which range from 1.9% for Research Institutions to 3.3% for four year institutions.

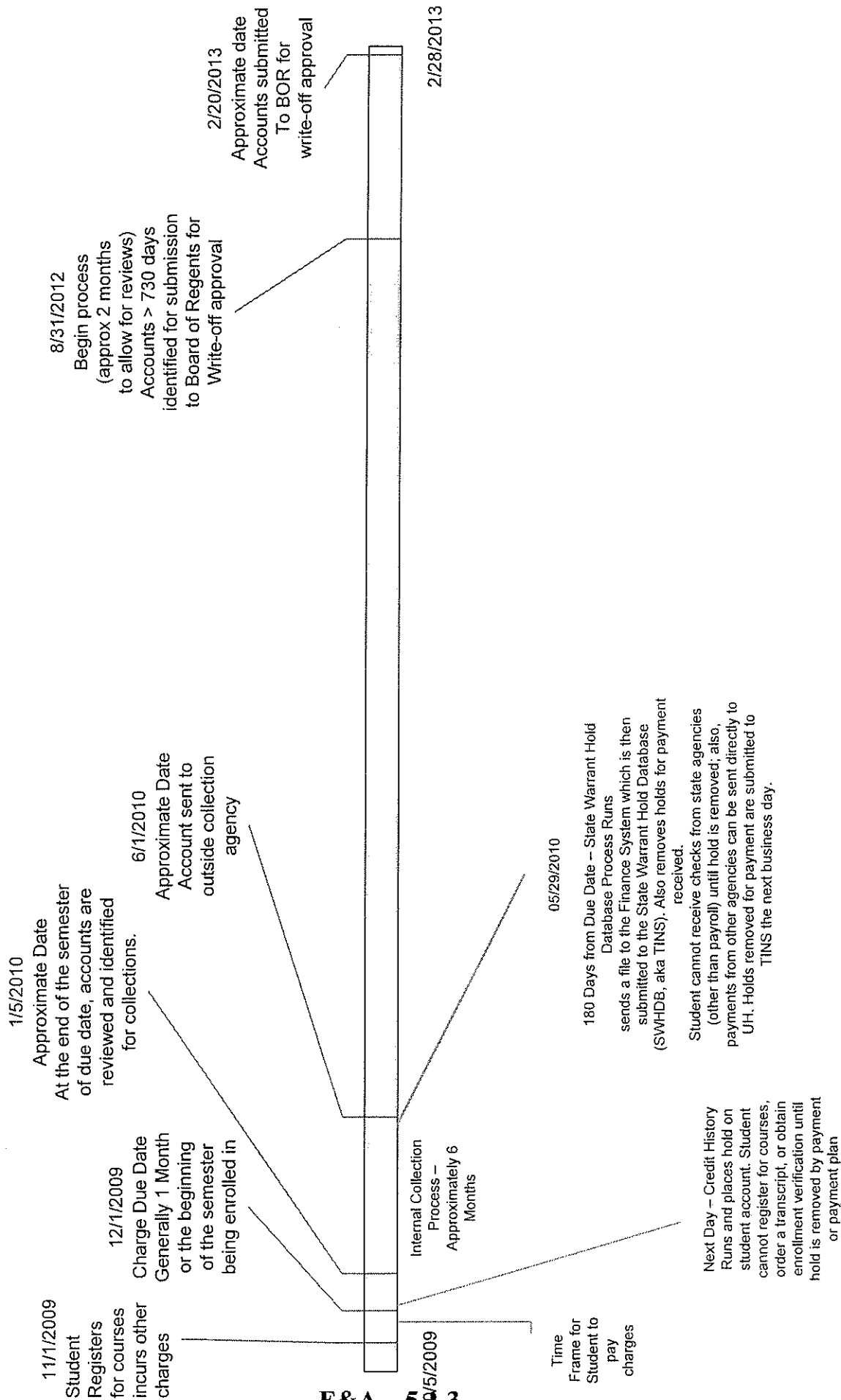
It is important to note that the university does not forgive indebtedness. The amounts written off are accounting entries, necessary so that the institution's assets are fairly presented. However, these amounts continue to be reported to the Texas State Warrant Hold Database and delinquent debt holds remain on student accounts until the amounts are paid in full.

**FY 2009 Tuition and Fee Write-Off for UH**

The amount of the write-offs submitted by UH for fiscal years 2005 – 2008 are significantly lower than the amount submitted for FY 2009. The amounts submitted in previous fiscal years were understated due to the change in student billing systems in 2007. The previous system identified accounts for write-off based on the overall account being dormant for two years rather than each charge having its own due date, and the conversion to the new system made many accounts appear active (not subject to write-off) when they were in fact not active and should have been written off. The average write-off as a percentage of tuition and fee revenues for UH has been 1.1% over the past five years.

<u>Fiscal Year</u>	<u>WO Submitted</u>	<u>T&amp;F Amount</u>	<u>WO as % T&amp;F</u>
FY 2005	\$1,502,512	\$215,857,405	0.7%
FY 2006	\$1,118,764	\$229,680,765	0.5%
FY 2007	\$227,754	\$248,455,546	0.1%
FY 2008	\$330,825	\$267,864,198	0.1%
FY 2009	\$10,455,606	\$294,019,498	3.6%
<b>CUMULATIVE</b>	<b>\$13,838,093</b>	<b>\$1,255,877,412</b>	<b>1.1%</b>

# Student Account Billing, Collection, and Write-Off Timeline



**UNIVERSITY OF HOUSTON SYSTEM  
BOARD OF REGENTS AGENDA**

**COMMITTEE:** Finance and Administration

**ITEM:** Approval is requested to write off obsolete equipment and library book inventories for FY2009.

**SUMMARY:** Approval is requested to write off obsolete equipment and library book inventories with a total residual value of \$420,157 for FY2009 for the University of Houston, University of Houston-Clear Lake, University of Houston-Downtown, and University of Houston-Victoria and System Administration. The residual value of \$420,157 pertains to \$9.9 million in original book value less \$9.5 million in accumulated depreciation. For FY2008, the comparable reduction of inventory had residual value of \$301,666 with a book value of \$33.6 million and accumulated depreciation of \$33.3 million.

In the disposal of obsolete inventory, the System follows state guidelines for the disposal of fixed assets, which includes sales by public auction, trade-in for purchases, transfers to assistance organizations such as school districts, and, for the library, the removal of books and periodicals from circulation.

	<u>FY 2009</u>
University of Houston	\$ 332,473
UH System Administration	2,758
UH - Clear Lake	2,811
UH - Downtown	80,824
UH - Victoria	1,290
	<u>\$ 420,157</u>

**SUPPORTING DOCUMENTATION:** Schedule of Reduction in Capital Assets for FY 2009. Detailed schedules are on file in the UH Division of Finance Offices.

**ACTION REQUESTED:** Approval

**COMPONENT:** University of Houston System

**PRESIDENT**



**DATE**

1/22/2010

**EXECUTIVE VICE CHANCELLOR**

Carl Carlucci

**DATE**



**CHANCELLOR**

Renu Khator

**DATE**

2-2-10

University of Houston  
Reduction in Capital Assets  
Fiscal Year 2009

<u>Summary by Type of Reduction</u>	<u>ORIGINAL COST</u>	<u>DEPRECIATION</u>	<u>RESIDUAL VALUE</u>
Equipment			
Sold	\$ 796,402	\$ 588,801	\$ 207,601
Salvaged	\$ 4,906,779	\$ 4,799,777	\$ 107,002
Obsolete	\$ 34,256	\$ 29,883	\$ 4,373
Traded - In	\$ 733,281	\$ 672,843	\$ 60,438
Lost/Stolen	\$ 390,604	\$ 351,151	\$ 39,453
Transferred to Other Government Units	\$ 50,271	\$ 48,981	\$ 1,290
<b>Total Reductions in Equipment</b>	<u>\$ 6,911,593</u>	<u>\$ 6,491,436</u>	<u>\$ 420,157</u>
Library Books			
Withdrawn From Circulation	<u>\$ 2,995,089</u>	<u>\$ 2,995,089</u>	<u>\$ -</u>
<b>Total Reductions in Capital Assets</b>	<u>\$ 9,906,682</u>	<u>\$ 9,486,525</u>	<u>\$ 420,157</u>
<u>Summary by Campus</u>			
University of Houston	\$ 4,727,764	4,395,290	332,473
UH System Administration	\$ 15,480	12,722	2,758
UH - Clear Lake	\$ 1,310,170	1,307,359	2,811
UH - Downtown	\$ 3,678,769	3,597,944	80,824
UH - Victoria	\$ 174,499	173,209	1,290
<b>Total Reductions in Capital Assets</b>	<u>\$ 9,906,682</u>	<u>9,486,525</u>	<u>420,157</u>



## **University of Houston Property Management Inventory Disposal Procedures Summary**

University of Houston departments determine when their assets are no longer useable by the department. This includes both capital/controlled assets that are assigned inventory tag numbers and non-capital items such as office furniture. Property Management has oversight for all disposals of equipment for the University, with the exception of library books removed from service. Property Management's goal is to help ensure that: 1) commonly used items are made available for other areas to use; 2) state property and information resource regulations are complied with; and 3) the maximum value is obtained for disposals that have a resale value. They meet these goals by processing the disposal of each type of property in the manner best suited to that property. Disposal procedures are as follows:

1. Office furniture and non-computing equipment are sent to the Property Management Surplus Property Warehouse, where the items can be selected for use by other campus departments. To help raise awareness of the items available, the Warehouse Manager identifies items that are in good condition and could be useful to other campus departments and post pictures of the items on the Property Management web site. Periodically, generally 2 – 3 times per year, Property Management sends the unused items to an auction company where they are sold.
2. If office furniture and non-computing equipment are to be transferred to Property Management in large quantities, or if there are specialty items available for sale, Property Management works with the department to determine whether the items should be sent directly to an auction company or to an interested buyer. An example of this is when the Hilton Hotel is remodeled and there is a significant quantity of hotel furniture available, or when unusual items such as diving boards for the Wellness and Recreation Center are replaced.
3. Vehicles that are removed from service are immediately sent to an auction company to be resold.
4. Computing equipment requires special handling to comply with the Texas Division of Information Resources requirements for data security. As such, any data processing equipment (CPU towers, laptops, servers) that is disposed of must be recycled through a vendor that either runs the hard drives through a destructive over-write process or physically destroys them. This process is expensive and is currently being bid to other companies to lower the cost of recycling. University departments also have the option of sending computing equipment to an allowable public school, school district, or assistance organization designated by a school/school district. However, as this equipment must also undergo a destructive over-write process prior to transfer, Property Management oversees all such donations.

In addition to items that are sold or recycled, the write-off also includes: trade-ins, where the university allows campus departments to trade in equipment to lower the cost of new equipment; salvaged items, where campus departments are able to use old equipment to repair or create new equipment; and stolen property.

The primary use of funds generated from standard disposals are used to help cover the cost of recycling computing equipment in a manner that meets the standards of the Texas Department of Information Resources. Funds generated through special circumstance disposals (i.e. hotel remodeling or the sale of special items) are returned to the University department that owned the items being disposed of, with a small percentage retained by Property Management to cover expenses.

January 21, 2010

**UNIVERSITY OF HOUSTON SYSTEM  
BOARD OF REGENTS AGENDA**

**COMMITTEE:** Finance and Administration

**ITEM:** Approval to renew investment resolutions for the University of Houston System.

**DATE PREVIOUSLY SUBMITTED:**

**SUMMARY:** Approval is requested to renew the Resolution Governing the Sale, Assignment, Endorsement, Transfer, and Delivery of Gift Securities for Any Component of the University of Houston System; the Resolution Governing the Purchase and Sale of Securities and Similar Investments for the University of Houston System Endowment Fund; and the Resolution Governing the Purchase and Sale of Securities and Similar Investments for all Non-Endowed Funds of the University of Houston System. There are no changes in persons authorized to make investment decisions, however, the resolutions must be renewed semi-annually. The authorized persons are:

Carl P. Carlucci	Executive Vice Chancellor for Administration and Finance
Tom Ehardt	Associate Vice Chancellor for Finance
Raymond S. Bartlett	Treasurer
Roberta Puryear	Assistant Treasurer
Anne Montgomery	Manager, Treasury Operations
Sheryl L. Walton	Manager, Cash Administration

**FISCAL NOTE:**

**SUPPORTING DOCUMENTATION:** Resolution Governing the Sale, Assignment, Endorsement, Transfer, and Delivery of Gift Securities of Any Component of the University of Houston System.

**ACTION REQUESTED:** Approval

**COMPONENT:** University of Houston System

**PRESIDENT**



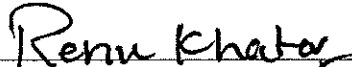
**EXECUTIVE VICE CHANCELLOR**

Carl Carlucci

**DATE**

1/22/2010  
**DATE**

**CHANCELLOR**



Renu Khator

2-2-10  
**DATE**

**RESOLUTION GOVERNING THE SALE, ASSIGNMENT, ENDORSEMENT,  
TRANSFER, AND DELIVERY OF GIFT SECURITIES  
FOR ANY COMPONENT OF THE  
UNIVERSITY OF HOUSTON SYSTEM**

Effective February 16, 2010

The Board of Regents of the University of Houston System during a meeting held on February 16, 2010 passed and duly recorded the following resolution:

WHEREAS, the component institutions of the University of Houston System do on occasion receive gifts and bequests from donors of stocks, bonds and other securities which are intended for specific or general expenditure by the institution rather than becoming a part of the institution's endowment; and,

WHEREAS, to effectuate the intent of such donors it is often necessary to sell, assign, endorse, transfer and deliver such stocks, bonds and other securities;

BE IT THEREFORE RESOLVED, that:

the Executive Vice Chancellor for Administration and Finance, Carl Carlucci;  
the Associate Vice Chancellor for Finance, Tom Ehardt;  
the Treasurer, Raymond S. Bartlett;  
the Assistant Treasurer, Roberta Puryear;  
the Manager, Treasury Operations, Anne Montgomery; and

the Manager, Cash & Bank Administration, Sheryl L. Walton

or any (2) of them be and are thereby authorized to sell, assign, endorse, transfer and deliver on behalf of the respective institution's use and benefit, any stocks, bonds, and other securities, now owned or which may hereafter be acquired by such institutions of the University of Houston System by gift or bequest and which are not part of the endowment of such institution, and to affix the seal of the institution upon the instrument of sale, transfer and assignment relating thereto; and that any two (2) of the above named officers are hereby authorized to execute and deliver, and to affix the seal of the institution upon, any and all instruments, contracts, and other documents which may be deemed proper or desirable for the aforementioned purposes; and,

The Board of Regents hereby authorizes the Secretary of the Board of Regents, Nelda Luce Blair, to certify copies of this resolution as being true expressions of the Board of Regents.

CERTIFICATE OF ADOPTION OF RESOLUTION

I, Nelda Luce Blair, hereby certify that at a meeting of the Board of Regents of the University of Houston System held on February 16, 2010 in accordance with its bylaws at which a quorum was present and voted, the foregoing resolution was adopted by the Board, this being a true and correct copy thereof as the same which appears in the minute book of said institution.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the University of Houston, this 16<sup>th</sup> day of February 2010.

For the Board of Regents of the  
University of Houston System

By: \_\_\_\_\_  
Nelda Luce Blair  
Secretary, Board of Regents

(University Seal)

**RESOLUTION GOVERNING THE PURCHASE AND  
SALE OF SECURITIES AND SIMILAR INVESTMENTS FOR  
THE UNIVERSITY OF HOUSTON SYSTEM ENDOWMENT FUND**

Effective February 16, 2010

The Board of Regents of the University of Houston System during a meeting held on February 16, 2010 passed and duly recorded the following resolution:

WHEREAS, the Board of Regents authorizes the operation of certain trust-custody accounts at The Bank of New York Mellon, New York, New York styled as follows:

**UNIVERSITY OF HOUSTON SYSTEM: Endowment Fund**

WHEREAS, the foregoing account is operated and managed pursuant to the Custody Agreement executed by and between the University of Houston System and The Bank of New York Mellon, New York, New York and will involve the periodic purchase and sale of stocks, bonds, other securities, and similar investments;

BE IT THEREFORE RESOLVED that any one (1) of the following UNIVERSITY officers:

the Executive Vice Chancellor for Administration and Finance, Carl Carlucci;

the Associate Vice Chancellor for Finance, Tom Ehardt;

the Treasurer, Raymond S. Bartlett;

the Assistant Treasurer, Roberta Puryear;

the Manager, Treasury Operations, Anne Montgomery; and

the Manager, Cash & Bank Administration, Sheryl L. Walton

is hereby authorized in connection with the foregoing endowment account and Custody Agreement, to direct The Bank of New York Mellon, New York, New York in the sale, purchase, assignment, transfer, and/or delivery of any stocks, bonds, and any other securities or types of investments now owned or which may hereafter be acquired by the University of Houston; and that any two (2) of the following officers:

the Executive Vice Chancellor for Administration and Finance, Carl Carlucci;

the Associate Vice Chancellor for Finance, Tom Ehardt;

the Treasurer, Raymond S. Bartlett;

the Assistant Treasurer, Roberta Puryear;

the Manager, Treasury Operations, Anne Montgomery; and

the Manager, Cash & Bank Administration, Sheryl L. Walton

are hereby required to confirm in writing to The Bank of New York Mellon, New York, New York the authorization to execute and deliver any and all instruments, contracts, and other documents,

which may be deemed proper or desirable for the aforementioned purposes.

The Board of Regents hereby authorizes the Secretary of the Board of Regents, Nelda Luce Blair, to certify copies of this resolution as being true expressions of the Board of Regents.

CERTIFICATE OF ADOPTION OF RESOLUTION

I, Nelda Luce Blair, hereby certify that at a meeting of the Board of Regents of the University of Houston System held on February 16, 2010 in accordance with its bylaws at which a quorum was present and voted, the foregoing resolution was adopted by the Board, this being a true and correct copy thereof as the same which appears in the minute book of said institution.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the University of Houston, this 16<sup>th</sup> day of February, 2010.

For the Board of Regents of the  
University of Houston System

By: \_\_\_\_\_  
Nelda Luce Blair  
Secretary, Board of Regents

(University Seal)

**RESOLUTION GOVERNING THE PURCHASE AND  
SALE OF SECURITIES AND SIMILAR INVESTMENTS FOR  
ALL NON-ENDOWED FUNDS OF THE UNIVERSITY OF HOUSTON SYSTEM**

Effective February 16, 2010

The Board of Regents of the University of Houston System, by this resolution, provides notice that, during a meeting held on February 16, 2010, it considered, approved, and duly recorded the following with regard to transactions associated with securities and other similar investments to be purchased, sold, assigned, transferred, and/or delivered in the name of the University of Houston System and any of its component parts (hereafter referred to as UNIVERSITY):

1. RESOLVED THAT The Bank of New York Mellon; JP Morgan Chase, or any two (2) of the following officers are hereby authorized to direct and transact business in the name of the UNIVERSITY necessary to the successful purchase, sale, assignment, transfer, and/or delivery of securities and similar investments:

the Executive Vice Chancellor for Administration and Finance, Carl Carlucci;  
the Associate Vice Chancellor for Finance, Tom Ehardt;  
the Treasurer, Raymond S. Bartlett;  
the Assistant Treasurer, Roberta Puryear;  
the Manager, Treasury Operations, Anne Montgomery; and  
the Manager, Cash & Bank Administration, Sheryl L. Walton

2. RESOLVED THAT The Bank of New York Mellon; JPMorgan Chase or any one (1) of the following UNIVERSITY officers may through a computerized communication system or by voice (person-to-person or telephonic) communication direct any transaction necessary to affect the purchase and/or sale of one or more investments:

the Executive Vice Chancellor for Administration and Finance, Carl Carlucci;  
the Associate Vice Chancellor for Finance, Tom Ehardt;  
the Treasurer, Raymond S. Bartlett;  
the Assistant Treasurer, Roberta Puryear;  
the Manager, Treasury Operations, Anne Montgomery; and  
the Manager, Cash & Bank Administration, Sheryl L. Walton

Such transactions shall be confirmed in writing from the Office of the University Treasurer and bear two signatures of any two (2) of the UNIVERSITY officers authorized in Section 1 to act for the UNIVERSITY.

3. RESOLVED THAT The Bank of New York Mellon; JPMorgan Chase, the Executive Vice

Chancellor for Administration and Finance, the Associate Vice Chancellor for Finance, the Treasurer, the Assistant Treasurer, the Manager, Treasury Operations, and/or the Manager, Cash & Bank Administration may through a computerized communication system or by voice (person-to-person or telephonic) communication direct the purchase of any investment authorized for UNIVERSITY by the law(s) of the State of Texas, provided that such transaction is to be confirmed in writing and bear the signatures of any two (2) of the UNIVERSITY officers authorized in Section 1 to act for the UNIVERSITY.

4. RESOLVED THAT any investment purchased on behalf of the UNIVERSITY is to be purchased in the name of UNIVERSITY OF HOUSTON SYSTEM, and that title to such investment is to pass to UNIVERSITY at the time of purchase.
5. RESOLVED THAT the authority hereby confirmed shall remain in force until written notice of revocation of such authority shall be received; and,
6. RESOLVED THAT this resolution hereby revokes any and all previous resolutions respecting the effectuation of investment related transactions for UNIVERSITY.

The Board of Regents hereby authorizes the Secretary of the Board of Regents, Nelda Luce Blair, to certify copies of this resolution as being true expressions of the Board of Regents.

#### CERTIFICATE OF ADOPTION OF RESOLUTION

I, Nelda Luce Blair, hereby certify that at a meeting of the Board of Regents of the University of Houston System held on February 16, 2010 in accordance with its bylaws at which a quorum was present and voted, the foregoing resolution was adopted by the Board, this being a true and correct copy thereof as the same which appears in the minute book of said institution.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the University of Houston, this 16<sup>th</sup> day of February, 2010.

For the Board of Regents of the  
University of Houston System

By: \_\_\_\_\_  
Nelda Luce Blair  
Secretary, Board of Regents

(University Seal)



**UNIVERSITY OF HOUSTON SYSTEM  
BOARD OF REGENTS AGENDA**

**COMMITTEE:** Finance and Administration

**ITEM:** Approval is requested to delegate authority to the Chancellor to negotiate and execute contracts for insurance coverage terms and rates for Fiscal Year 2010 not to exceed \$5 million in premiums

**DATE PREVIOUSLY  
SUBMITTED:**

**SUMMARY:** Approval is requested to delegate authority to the Chancellor to negotiate and execute contracts for insurance coverage terms and rates for Fiscal Year 2010 not exceed \$5 million in premiums. The annualized FY2009 aggregate premium was \$4,268,613. We project an increase to new buildings coming online.

**FISCAL NOTE:**

**SUPPORTING  
DOCUMENTATION:** UH System Insurance Renewal Status Report

**ACTION REQUESTED:** Approval

**COMPONENT:** University of Houston System

\_\_\_\_\_  
**PRESIDENT**




\_\_\_\_\_  
**DATE**

*Feb 1, 2010*

\_\_\_\_\_  
**EXECUTIVE VICE CHANCELLOR**

Carl Carlucci

\_\_\_\_\_  
**DATE**



\_\_\_\_\_  
**CHANCELLOR**

Renu Khator

\_\_\_\_\_  
**DATE**

*2-2-10*

University of Houston System

**Insurance Renewal Status Report**

**Current and Projected Insurance Premiums**

The University of Houston System's insurance program for Fiscal Year 2009 consisted of 20 policies with an aggregate annual cost of \$4.3 million. The following is a summary of current and projected premiums by policy type and component.

Policy Type	Annualized Premium FY08	Annualized Premium FY09	Projected Annual Premium FY10
Property	\$2,425,654	\$2,940,724	\$3,200,000
NCAA Medical Accident	\$543,500	\$561,460	\$570,000
Directors & Officers / Employment Practices Liability	\$248,022	\$208,060	\$209,000
Medical Malpractice	\$113,125	\$107,032	\$108,000
Automobile	\$128,798	\$72,248	\$73,000
All Others (15 Policies) and Fees	\$383,495	\$379,089	\$380,000
Total	\$3,842,594	\$4,268,613	\$4,540,000

Component	Annualized Premium FY08	Annualized Premium FY09	Projected Annual Premium FY10
UH System	\$90,546	\$83,335	\$83,335
UH	\$3,211,021	\$3,523,162	\$3,783,760
UH – Downtown	\$220,474	\$273,481	\$273,481
UH – Clear Lake	\$264,126	\$305,642	\$305,642
UH Victoria	\$56,427	\$82,993	\$93,782
Total	\$3,842,594	\$4,268,613	\$4,540,000

**Renewal Process**

The State Office of Risk Management (SORM) administers the Property, Directors and Officers/Employment Practices, and Automobile insurance programs through statewide insurance programs. Willis HRH brokers most of the others insurance policies. We should receive quotes for most of the policies in mid February with renewals March 1, 2010 and the property quotes will be received in early April with a renewal of April 30, 2010.

**Marketing Projections**

Most insurance policies are expected to renew with little premium change but the additional buildings that were added during the past year will increase the cost of the property insurance.

## University of Houston System Insurance Expenses

Policy	FY 09 EXPENSE	FY 10 Expense (Projected)
Property - Main (SORM), NFIP Flood, Boiler/Mach (SORM)	\$ 2,940,724	\$ 3,200,000
Automobile (SORM)	\$ 72,248	\$ 73,000
UH NCAA (Sports)	\$ 561,460	\$ 570,000
Directors & Officers / EPL (SORM)	\$ 208,060	\$ 209,000
Medical Professional/Malpractice	\$ 107,032	\$ 108,000
Special Events Liability	\$ 57,663	\$ 25,000
General Liability (Owners, Landlords & Tenants)	\$ 26,582	\$ 26,582
Business Travel Accident	\$ 21,000	\$ 21,000
Crime	\$ 14,797	\$ 14,797
Special Crime (K&R)	\$ 10,125	\$ 10,125
Lawyers Professional Liability	\$ 9,735	\$ 9,735
Multimedia Liability	\$ 7,350	\$ 7,350
Foreign Package	\$ 16,269	\$ 16,269
Attendant Care Liability	\$ 2,812	\$ 2,812
Fine Arts	\$ 2,120	\$ 3,000
Blanket Accident	\$ 4,955	\$ 7,000
Boat	\$ 9,240	\$ 11,424
UHV NAIA (Sports)	\$ 14,906	\$ 14,906
Willis Fee	\$ 181,535	\$ 210,000
<b>Grand Total</b>	<b>\$ 4,268,613</b>	<b>\$ 4,540,000</b>

### F&A – 8.1.2

**UNIVERSITY OF HOUSTON SYSTEM  
BOARD OF REGENTS AGENDA**

**COMMITTEE:** Finance and Administration

**ITEM:** Approval is requested to delegate authority to the Chancellor to negotiate and execute contracts up to \$15 million for the build-out of the Science and Engineering Research Center (SERC) Phase 4

**DATE PREVIOUSLY  
SUBMITTED:**



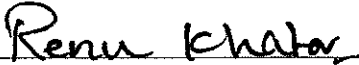
**SUMMARY:** Approval is requested to delegate authority to the Chancellor to negotiate and execute contracts up to \$15 million for the build out of the Science and Engineering Research Center (SERC) Phase 4. This will include designing and finishing out the 2<sup>nd</sup> and 4<sup>th</sup> floors.

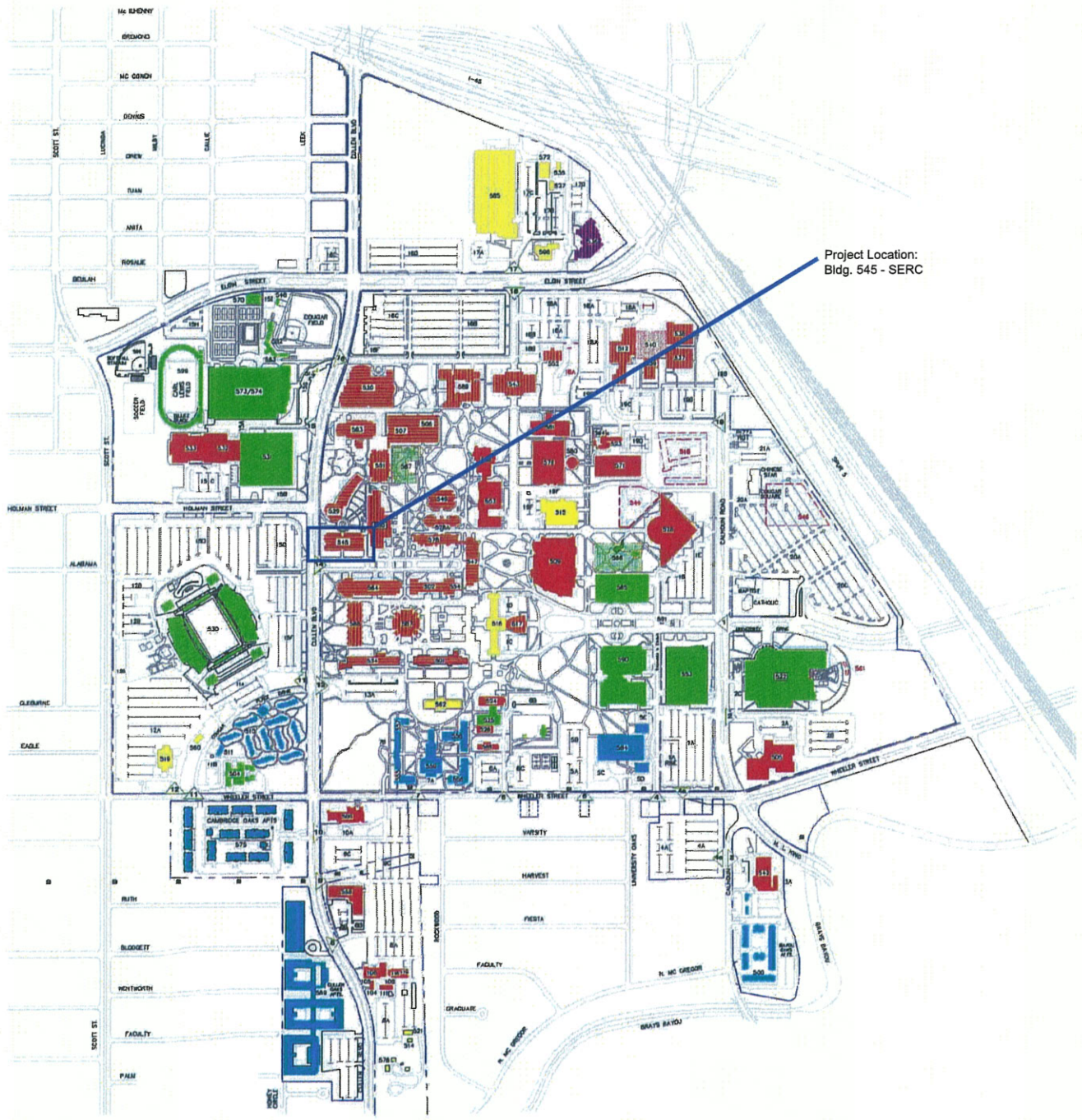
**FISCAL NOTE:** Source of funds HEAF

**SUPPORTING  
DOCUMENTATION:** Fourth Phase SERC Laboratory Build-Out Plan

**ACTION REQUESTED:** Approval

**COMPONENT:** University of Houston

PRESIDENT	 Renu Khator	DATE 2-2-10
EXECUTIVE VICE CHANCELLOR	 Carl Carlucci	DATE 1/22/2010
CHANCELLOR	 Renu Khator	DATE 2-2-10



Project Location:  
Bldg. 545 - SERC

**University of Houston  
Third Phase SERC Laboratory Build-out  
Supporting Information**

**PROPOSED BUDGET**

Construction Cost	\$9,573,000
Fixed Equipment	\$2,186,000
Furniture and Moveable Equipment	\$ 625,000
Professional Services Fees	\$ 825,000
Project Management	\$ 438,000
Testing, Balancing, Misc.	\$ 210,000
Art	\$ 118,000
Contingency	\$ 1,025,000
<b>TOTAL PROJECT COST</b>	<b>\$15,000,000</b>
<b>SOURCE OF FUNDS</b>	<b>HEAF, IDC</b>

**PROPOSED SCHEDULE**

February 2010	BOR Review and Approval
March 2010	Approval by THECB
April 2010	Design Begins
September 2010	Phase IV Construction Begins
September 2011	Substantial Completion
October 2011	Phase IV Construction Ends

**UNIVERSITY OF HOUSTON SYSTEM  
BOARD OF REGENTS AGENDA**

**COMMITTEE:** Finance and Administration

**ITEM:** Presentation on General Procurement Process.

**DATE PREVIOUSLY  
SUBMITTED:**

**SUMMARY:** Dr. Carl Carlucci, Executive Vice Chancellor and Executive Vice President for Administration and Finance and University of Houston System Finance staff will present on General Procurement Process.

**FISCAL NOTE:** Series of Charts on Historically Underutilized Businesses.  
Flow Chart on General Procurement Process.

**SUPPORTING  
DOCUMENTATION:**

**ACTION REQUESTED:** Information

**COMPONENT:** University of Houston

PRESIDENT	<i>Renu Khator</i>	Renu Khator	<i>2-2-10</i>
			DATE
EXECUTIVE VICE CHANCELLOR	<i>Carl Carlucci</i>	Carl Carlucci	<i>1/22/2010</i>
			DATE
CHANCELLOR	<i>Renu Khator</i>	Renu Khator	<i>2-2-10</i>
			DATE



Board of Regents, Finance & Administration Committee Meeting

The State Comptroller comparison of large institutions:

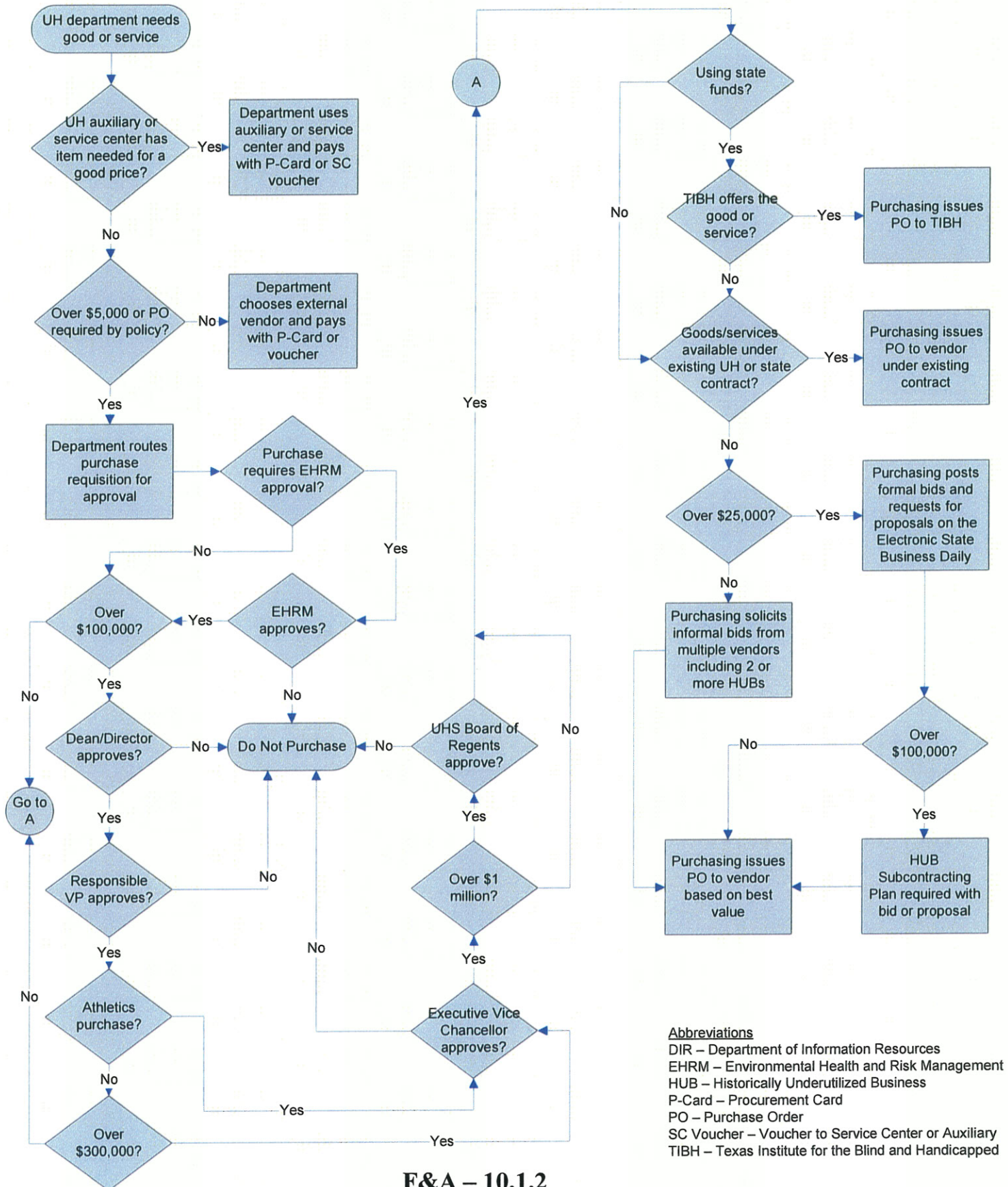
[http://www.window.state.tx.us/procurement/hub/hub\\_report/fy9/lgexp.pdf](http://www.window.state.tx.us/procurement/hub/hub_report/fy9/lgexp.pdf)

FISCAL YEAR 2009 ANNUAL HUB REPORT  
TOP 50 AGENCIES BY TOTAL EXPENDITURES

RANK	AGENCY #	AGENCY NAME	TOTAL EXPENDITURES	TOTAL HUB EXPEDITURES	HUB % of EXPENDITURES
1	601	Texas Department of Transportation	\$ 4,966,597,845.35	\$ 533,368,649.14	10.74%
2	506	The University of Texas M. D. Anderson Cancer Center	\$ 1,078,741,662.39	\$ 92,166,214.86	8.54%
3	529	Texas Health & Human Services Commission	\$ 641,604,757.41	\$ 112,656,724.93	17.56%
4	720	University of Texas System	\$ 570,562,649.23	\$ 112,890,958.58	19.79%
5	729	University of Texas Southwestern Medical Center at Dallas	\$ 433,180,413.06	\$ 56,278,894.18	12.99%
6	721	University of Texas at Austin	\$ 355,018,929.90	\$ 54,512,109.43	15.35%
7	710	Texas A&M University System	\$ 352,035,661.66	\$ 85,455,170.21	24.27%
8	696	Texas Department of Criminal Justice - Huntsville	\$ 349,317,470.18	\$ 36,383,792.49	10.42%
9	537	Texas Department of State Health Services	\$ 331,934,564.40	\$ 41,679,272.89	12.56%
10	723	University of Texas Medical Branch - Galveston	\$ 324,239,803.47	\$ 25,031,424.05	7.72%
11	405	Texas Department of Public Safety	\$ 287,561,566.83	\$ 45,980,129.06	15.99%
12	730	University of Houston	\$ 220,191,775.70	\$ 54,985,855.20	24.97%
13	305	Texas General Land Office	\$ 196,188,655.17	\$ 2,018,806.89	1.03%
14	711	Texas A&M University	\$ 191,056,479.99	\$ 48,231,419.65	25.24%
15	362	Texas Lottery Commission	\$ 154,042,549.04	\$ 35,581,005.81	23.10%
16	701	Texas Education Agency	\$ 148,811,204.41	\$ 15,638,814.91	10.51%
17	733	Texas Tech University	\$ 137,619,231.46	\$ 38,026,464.94	27.63%
18	539	Texas Department on Aging & Disability Services	\$ 137,128,142.02	\$ 21,878,255.89	15.95%
19	744	University of Texas Health Science Center - Houston	\$ 136,703,060.56	\$ 23,286,218.17	17.03%
20	739	Texas Tech University Health Sciences Center	\$ 120,094,177.07	\$ 29,011,766.73	24.16%
21	754	Texas State University	\$ 117,553,472.56	\$ 21,653,141.96	18.42%
22	745	University of Texas Health and Science Center at San Antonio	\$ 115,748,080.05	\$ 9,586,710.30	8.28%
23	303	Texas Facilities Commission	\$ 102,262,859.48	\$ 27,004,538.03	26.41%
24	752	University of North Texas	\$ 88,915,768.25	\$ 19,593,330.18	22.04%
25	802	Texas Parks and Wildlife Department	\$ 85,778,022.40	\$ 11,122,586.06	12.97%



# University of Houston Non-Construction Procurement Process



**Abbreviations**  
 DIR – Department of Information Resources  
 EHRM – Environmental Health and Risk Management  
 HUB – Historically Underutilized Business  
 P-Card – Procurement Card  
 PO – Purchase Order  
 SC Voucher – Voucher to Service Center or Auxiliary  
 TIBH – Texas Institute for the Blind and Handicapped

UH System-Wide HUB Use by State Procurement Category  
FY2009

State Procurement Category	UHS Non-HUB Expenditures	UHS HUB Expenditures	UHS Total Expenditures	HUB Use for All Texas Agencies
Building Construction	77,523,509 68.84%	35,095,930 31.16%	112,619,439 100.00%	22.40%
Commodity Purchasing	49,568,237 71.33%	19,925,838 28.67%	69,494,075 100.00%	14.00%
Other Services	52,712,832 89.66%	6,076,025 10.34%	58,788,857 100.00%	14.10%
Professional Services	932,188 73.96%	328,254 26.04%	1,260,442 100.00%	17.50%
Special Trade	12,758,668 57.67%	9,365,878 42.33%	22,124,546 100.00%	31.20%
Total Amount	193,495,434	70,791,925	264,287,359	
Total Percent	73.21%	26.79%	100.00%	14.50%

Description of State Procurement Categories

Building Construction - Expenses directly associated with construction of a building, such as architecture and engineering services, site surveys and testing, and equipment and furniture that are originally installed in a new building.

Commodity Purchasing - Computer equipment, office supplies, research supplies, teaching supplies, software, furniture (not installed in a new building), vehicles, and other tangible personal property.

Other Services - Electronic information services available at campus libraries, insurance, repair and maintenance contracts for equipment and software, temporary personnel services, food services, and consulting services.

Professional Services - Engineering and architecture services not related to new construction, external auditing services, and medical services for the UH Health Clinic and athletes.

Special Trade - Expenses related to repairing and maintaining buildings and associated trades, such as plumbers, electricians, painters, etc.

UH System-Wide HUB Expenditures by HUB Group  
FY2008 and FY2009

<b>HUB Group</b>	<b>FY2008 HUB Expenditures</b>	<b>FY2009 HUB Expenditures</b>	<b>\$ Change</b>	<b>% Change</b>
African American	7,979,358	13,564,915	5,585,557	70.00%
Asian Pacific	3,818,410	4,813,494	995,084	26.06%
Caucasian Women	22,195,317	34,801,963	12,606,646	56.80%
Hispanic	12,736,965	17,258,265	4,521,300	35.50%
Native American	373,500	353,288	(20,212)	-5.41%
<b>Total</b>	<b>47,103,550</b>	<b>70,791,925</b>	<b>23,688,375</b>	<b>50.29%</b>