

UNIVERSITY OF HOUSTON SYSTEM
Finance and Administration Committee Meeting
December 9, 2008

AGENDA

UNIVERSITY OF HOUSTON SYSTEM FINANCE AND ADMINISTRATION COMMITTEE MEETING

DATE: Tuesday, December 9, 2008

TIME: 3:30 p.m.

PLACE: University of Houston
3100 Cullen Boulevard
Athletics/Alumni Building
Melcher Board Room 100B
Houston, Texas 77204

Chair: Calvin W. Stephens

Vice Chair: Jacob M. Monty

Members: Dennis D. Golden

Mica Mosbacher

Welcome W. Wilson, Sr., Ex Officio

FINANCE AND ADMINISTRATION COMMITTEE

A. Call to Order

B. Banking and Investment Resolutions for University of Houston System – UH System F&A-1

Action: Approval

C. Purchase Order for Public Broadcasting Service – University of Houston F&A -2

Action: Approval

D. Appointment of Members to the Systemwide Art Acquisition Committee – UH System F&A -3

Action: Approval

E. Purchase of 4209 Gulf Freeway Property – University of Houston F&A -4

Action: Approval

F. Contract to Provide Electrical Service for the University of Houston System – UH System F&A-5

Action: Approval

G. Ratification of Emergency Contracts related to Hurricane Ike – UH System F&A-6

Action: Approval

H. Adjourn

UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS AGENDA

COMMITTEE: Finance and Administration

ITEM: Banking and investment resolutions for University of Houston System

DATE PREVIOUSLY SUBMITTED:

SUMMARY: Approval is requested to amend the resolutions for banking and investment accounts. The amendments are due to personnel changes as indicated below.

All Banking resolutions Add: Tom Ehardt
Associate Vice Chancellor
for Finance

Delete: Jim McShan

All Investment resolutions Add: Tom Ehardt
Associate Vice Chancellor
for Finance


Delete: Jim McShan

FISCAL NOTE:


SUPPORTING DOCUMENTATION: Summary of authority for resolutions

ACTION REQUESTED: Approval


COMPONENT: University of Houston System



PRESIDENT Renu Khator DATE 11/25/08



EXECUTIVE VICE CHANCELLOR Carl Carlucci DATE 11/20/08



CHANCELLOR Renu Khator DATE 11/25/08

University of Houston System
Office of the Treasurer
Board Approved Staff Signatory / Wire Transfer Authority
As of December 16, 2008

| UH System Component | Account Name | Primary Account Purpose | Signatory & Wire Authority | Title | Comments |
|-----------------------|----------------------|--|----------------------------|--|--------------------|
| University of Houston | Disbursement | Fund clearing of checks issued by the University of Houston main campus | Carl P. Carlucci | Exec. Vice Chancellor for Admin. and Finance | Existing authority |
| | | | Tom Ehardt | Assoc. Vice Chancellor for Finance | Add authority |
| | | | Raymond S. Bartlett | Treasurer | Existing authority |
| | | | Roberta Puryear | Assistant Treasurer | Existing authority |
| | | | E. A. Montgomery | Manager, Treasury Operations | Existing authority |
| | | | Sheryl L. Walton | Manager, Cash & Bank Administration | Existing authority |
| | | | Carl P. Carlucci | Exec. Vice Chancellor for Admin. and Finance | Existing authority |
| | | | Tom Ehardt | Assoc. Vice Chancellor for Finance | Add authority |
| | | | Raymond S. Bartlett | Treasurer | Existing authority |
| | | | Roberta Puryear | Assistant Treasurer | Existing authority |
| UH Clear Lake | Disbursement | Fund clearing of checks issued by UH Clear Lake | E. A. Montgomery | Manager, Treasury Operations | Existing authority |
| | | | Sheryl L. Walton | Manager, Cash & Bank Administration | Existing authority |
| | | | Carl P. Carlucci | Exec. Vice Chancellor for Admin. and Finance | Existing authority |
| | | | Tom Ehardt | Assoc. Vice Chancellor for Finance | Add authority |
| | | | Raymond S. Bartlett | Treasurer | Existing authority |
| | | | Roberta Puryear | Assistant Treasurer | Existing authority |
| | | | E. A. Montgomery | Manager, Treasury Operations | Existing authority |
| | | | Sheryl L. Walton | Manager, Cash & Bank Administration | Existing authority |
| | | | Carl P. Carlucci | Exec. Vice Chancellor for Admin. and Finance | Existing authority |
| | | | Tom Ehardt | Assoc. Vice Chancellor for Finance | Add authority |
| UH Downtown | Disbursement | Fund clearing of checks issued by UH Downtown | Carl P. Carlucci | Exec. Vice Chancellor for Admin. and Finance | Existing authority |
| | | | Tom Ehardt | Assoc. Vice Chancellor for Finance | Add authority |
| | | | Raymond S. Bartlett | Treasurer | Existing authority |
| | | | Roberta Puryear | Assistant Treasurer | Existing authority |
| | | | E. A. Montgomery | Manager, Treasury Operations | Existing authority |
| | | | Sheryl L. Walton | Manager, Cash & Bank Administration | Existing authority |
| | | | Carl P. Carlucci | Exec. Vice Chancellor for Admin. and Finance | Existing authority |
| | | | Tom Ehardt | Assoc. Vice Chancellor for Finance | Add authority |
| | | | Raymond S. Bartlett | Treasurer | Existing authority |
| | | | Roberta Puryear | Assistant Treasurer | Existing authority |
| University of Houston | Credit Card Clearing | Receive credit card payments from merchant activity throughout UH campus | Carl P. Carlucci | Exec. Vice Chancellor for Admin. and Finance | Existing authority |
| | | | Tom Ehardt | Assoc. Vice Chancellor for Finance | Add authority |
| | | | Raymond S. Bartlett | Treasurer | Existing authority |
| | | | Roberta Puryear | Assistant Treasurer | Existing authority |
| | | | E. A. Montgomery | Manager, Treasury Operations | Existing authority |
| | | | Sheryl L. Walton | Manager, Cash & Bank Administration | Existing authority |
| | | | Carl P. Carlucci | Exec. Vice Chancellor for Admin. and Finance | Existing authority |
| | | | Tom Ehardt | Assoc. Vice Chancellor for Finance | Add authority |
| | | | Raymond S. Bartlett | Treasurer | Existing authority |
| | | | Roberta Puryear | Assistant Treasurer | Existing authority |
| UH Clear Lake | Operating | Primary depository account for checks, fed wire & ach transactions, etc. at UH | Carl P. Carlucci | Exec. Vice Chancellor for Admin. and Finance | Existing authority |
| | | | Tom Ehardt | Assoc. Vice Chancellor for Finance | Add authority |
| | | | Raymond S. Bartlett | Treasurer | Existing authority |
| | | | Roberta Puryear | Assistant Treasurer | Existing authority |
| | | | E. A. Montgomery | Manager, Treasury Operations | Existing authority |
| | | | Sheryl L. Walton | Manager, Cash & Bank Administration | Existing authority |
| | | | Carl P. Carlucci | Exec. Vice Chancellor for Admin. and Finance | Existing authority |
| | | | Tom Ehardt | Assoc. Vice Chancellor for Finance | Add authority |
| | | | Raymond S. Bartlett | Treasurer | Existing authority |
| | | | Roberta Puryear | Assistant Treasurer | Existing authority |
| UH Downtown | Operating | Primary depository account for checks, fed wire & ach transactions, etc. at UHCL | Carl P. Carlucci | Exec. Vice Chancellor for Admin. and Finance | Existing authority |
| | | | Tom Ehardt | Assoc. Vice Chancellor for Finance | Add authority |
| | | | Raymond S. Bartlett | Treasurer | Existing authority |
| | | | Roberta Puryear | Assistant Treasurer | Existing authority |
| | | | E. A. Montgomery | Manager, Treasury Operations | Existing authority |
| | | | Sheryl L. Walton | Manager, Cash & Bank Administration | Existing authority |
| | | | Carl P. Carlucci | Exec. Vice Chancellor for Admin. and Finance | Existing authority |
| | | | Tom Ehardt | Assoc. Vice Chancellor for Finance | Add authority |
| | | | Raymond S. Bartlett | Treasurer | Existing authority |
| | | | Roberta Puryear | Assistant Treasurer | Existing authority |
| University of Houston | Credit Card Clearing | Receive credit card payments from merchant activity throughout UHD campus | Carl P. Carlucci | Exec. Vice Chancellor for Admin. and Finance | Existing authority |
| | | | Tom Ehardt | Assoc. Vice Chancellor for Finance | Add authority |
| | | | Raymond S. Bartlett | Treasurer | Existing authority |
| | | | Roberta Puryear | Assistant Treasurer | Existing authority |
| | | | E. A. Montgomery | Manager, Treasury Operations | Existing authority |
| | | | Sheryl L. Walton | Manager, Cash & Bank Administration | Existing authority |
| | | | Carl P. Carlucci | Exec. Vice Chancellor for Admin. and Finance | Existing authority |
| | | | Tom Ehardt | Assoc. Vice Chancellor for Finance | Add authority |
| | | | Raymond S. Bartlett | Treasurer | Existing authority |
| | | | Roberta Puryear | Assistant Treasurer | Existing authority |
| University of Houston | Operating | Primary depository account for checks, fed wire & ach transactions, etc. at UHD | Carl P. Carlucci | Exec. Vice Chancellor for Admin. and Finance | Existing authority |
| | | | Tom Ehardt | Assoc. Vice Chancellor for Finance | Add authority |
| | | | Raymond S. Bartlett | Treasurer | Existing authority |
| | | | Roberta Puryear | Assistant Treasurer | Existing authority |
| | | | E. A. Montgomery | Manager, Treasury Operations | Existing authority |
| | | | Sheryl L. Walton | Manager, Cash & Bank Administration | Existing authority |
| | | | Carl P. Carlucci | Exec. Vice Chancellor for Admin. and Finance | Existing authority |
| | | | Tom Ehardt | Assoc. Vice Chancellor for Finance | Add authority |
| | | | Raymond S. Bartlett | Treasurer | Existing authority |
| | | | Roberta Puryear | Assistant Treasurer | Existing authority |

Bank Accounts_Staff sig_wire authority_approved Dec_08_v2.xls

University of Houston System
Office of the Treasurer
Board Approved Staff Signatory / Wire Transfer Authority
As of December 16, 2008

| UH System Component | Account Name | Primary Account Purpose | Signatory & Wire Authority | Title | Comments |
|----------------------------|------------------------|--|----------------------------|--|--------------------|
| UH Victoria | Disbursement | Fund clearing of checks issued by UH Victoria | Sheryl L. Walton | Manager, Cash & Bank Administration | Existing authority |
| | | | Carl P. Carlucci | Exec. Vice Chancellor for Admin. and Finance | Existing authority |
| | | | Tom Ehardt | Assoc. Vice Chancellor for Admin. & Finance | Add authority |
| | | | Raymond S. Bartlett | Treasurer | Existing authority |
| | | | Roberta Puryear | Assistant Treasurer | Existing authority |
| | Operating | Primary depository account for checks, fed wire & ach transactions, etc. at UHV | E. A. Montgomery | Manager, Treasury Operations | Existing authority |
| | | | Sheryl L. Walton | Manager, Cash & Bank Administration | Existing authority |
| | | | Carl P. Carlucci | Exec. Vice Chancellor for Admin. and Finance | Existing authority |
| | | | Tom Ehardt | Assoc. Vice Chancellor for Finance | Add authority |
| | | | Raymond S. Bartlett | Treasurer | Existing authority |
| System Administration | Operating | Primary depository account for checks, fed wire & ach transactions, etc. at Sys. Admin. | Roberta Puryear | Assistant Treasurer | Existing authority |
| | | | E. A. Montgomery | Manager, Treasury Operations | Existing authority |
| | | | Sheryl L. Walton | Manager, Cash & Bank Administration | Existing authority |
| | | | Carl P. Carlucci | Exec. Vice Chancellor for Admin. and Finance | Existing authority |
| | | | Tom Ehardt | Assoc. Vice Chancellor for Finance | Add authority |
| | Disbursement | Fund clearing of checks issued by UH System Administration | Raymond S. Bartlett | Treasurer | Existing authority |
| | | | Roberta Puryear | Assistant Treasurer | Existing authority |
| | | | E. A. Montgomery | Manager, Treasury Operations | Existing authority |
| | | | Sheryl L. Walton | Manager, Cash & Bank Administration | Existing authority |
| | | | Carl P. Carlucci | Exec. Vice Chancellor for Admin. and Finance | Existing authority |
| | Payroll Clearing | Fund the issuance of payroll checks for all UH System components | Tom Ehardt | Assoc. Vice Chancellor for Finance | Add authority |
| | | | Raymond S. Bartlett | Treasurer | Existing authority |
| | | | Roberta Puryear | Assistant Treasurer | Existing authority |
| | | | E. A. Montgomery | Manager, Treasury Operations | Existing authority |
| | | | Sheryl L. Walton | Manager, Cash & Bank Administration | Existing authority |
| | Payroll Direct Deposit | Fund the issuance of direct deposit payroll for all UH System components | Carl P. Carlucci | Exec. Vice Chancellor for Admin. and Finance | Existing authority |
| | | | Tom Ehardt | Assoc. Vice Chancellor for Finance | Add authority |
| | | | Raymond S. Bartlett | Treasurer | Existing authority |
| | | | Roberta Puryear | Assistant Treasurer | Existing authority |
| | | | E. A. Montgomery | Manager, Treasury Operations | Existing authority |
| | Master Concentration | Fund payroll accounts and act as the clearing account for all excess or deficit funds movement from UH System operating accounts and the sweep account | Sheryl L. Walton | Manager, Cash & Bank Administration | Existing authority |
| | | | Carl P. Carlucci | Exec. Vice Chancellor for Admin. and Finance | Existing authority |
| | | | Tom Ehardt | Assoc. Vice Chancellor for Finance | Add authority |
| | | | Raymond S. Bartlett | Treasurer | Existing authority |
| | | | Roberta Puryear | Assistant Treasurer | Existing authority |
| (1) Student Loan Repayment | | Receipt of federal student loan repayment proceeds for all campuses | E. A. Montgomery | Manager, Treasury Operations | Existing authority |
| | | | Sheryl L. Walton | Manager, Cash & Bank Administration | Existing authority |
| | | | Carl P. Carlucci | Exec. Vice Chancellor for Admin. and Finance | Existing authority |
| | | | Tom Ehardt | Assoc. Vice Chancellor for Finance | Add authority |
| | | | Raymond S. Bartlett | Treasurer | Existing authority |

(1) Account with US Bank

UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS AGENDA

COMMITTEE: Finance and Administration Committee

ITEM: Purchase Order for Public Broadcasting Service

DATE PREVIOUSLY SUBMITTED:

SUMMARY

Approval is requested to continue KUHT's 100% participation in the Public Broadcasting Service's National Program Service, Member Service, and Station Independence Programs for Fiscal Year 2009.

Public Broadcasting Service – 2009 fees \$1,959,200

Paid by CPB Community Service Grant \$1,361,093 with the remainder paid from local funds Dept H0436

FISCAL NOTE: \$1,959,200.00

SUPPORTING DOCUMENTATION: Purchase Order

ACTION REQUESTED: Approval

COMPONENT: University of Houston

| | | | |
|---------------------------|----------------------|---------------|-----------------|
| PRESIDENT | <u>Renu Khator</u> | Renu Khator | <u>11/25/08</u> |
| | | | DATE |
| EXECUTIVE VICE CHANCELLOR | <u>Carl Carlucci</u> | Carl Carlucci | <u>11/20/08</u> |
| | | | DATE |
| CHANCELLOR | <u>Renu Khator</u> | Renu Khator | <u>11/25/08</u> |
| | | | DATE |

Requisition Coversheet

Requisition # 0000014889

Business Unit: 00730
Dept. Name: KUHT-TV
 H0008
Address: KUHT-TV
 4343 ELGIN LOBBY

Requestor: DAVIDE David,Ella Mae
Requestor Ph #:

Vendor ID: 0000004329
Name: PUBLIC BROADCASTING SERVICE
Address: 10
 14400 COLLECTIONS CENTER DR
 CHICAGO, IL 60693
 USA

Phone:

Fax:

Gross Amount: \$1,959,200.00

Budget Check: Valid

| Line # | Account | Fund | Dept ID | Program | Project | Budget Ref | Chartfield 1 | Amount |
|--------|---------|------|---------|---------|---------|------------|--------------|--------------|
| 1-1-1 | 53501 | 5021 | H0436 | C0001 | G097931 | | | 1,333,703.00 |
| 2-1-1 | 53501 | 4041 | H0436 | C0645 | NA | BP2009 | | 252,320.00 |
| 3-1-1 | 54803 | 5021 | H0436 | C0001 | G097928 | | | 27,390.00 |
| 4-1-1 | 54803 | 4041 | H0436 | C0643 | NA | BP2009 | | 205,734.00 |
| 5-1-1 | 53501 | 4041 | H0436 | C0645 | NA | BP2009 | | 127,492.00 |
| 6-1-1 | 53501 | 4041 | H0436 | C0645 | NA | BP2009 | | 9,828.00 |
| 7-1-1 | 53501 | 4041 | H0436 | C0645 | NA | BP2009 | | 2,733.00 |

| Line # | Category | Description | Quantity | UOM | Price | Ext. Amount |
|--------|----------|--|----------|-----|-----------------|--------------|
| 1 | 91515 | FY09 National Program Service Assessment for KUHT-TV (NPS) | 1.0000 | LOT | 1,333,703.00000 | 1,333,703.00 |
| 2 | 91515 | FY09 National Program Service Assessment for KUHT (NPS) | 1.0000 | LOT | 252,320.00000 | 252,320.00 |
| 3 | 91515 | FY09 Member Service Assessment (MSA) | 1.0000 | LOT | 27,390.00000 | 27,390.00 |
| 4 | 91515 | FY09 Member Service Assessment (MSA) | 1.0000 | LOT | 205,734.00000 | 205,734.00 |
| 5 | 91515 | FY09 Station Independance Program (PFP) | 1.0000 | LOT | 127,492.00000 | 127,492.00 |
| 6 | 91515 | FY09 Plus Assessment | 1.0000 | LOT | 9,828.00000 | 9,828.00 |
| 7 | 91515 | FY09 Estimated Copyright Assessment | 1.0000 | LOT | 2,733.00000 | 2,733.00 |

P/B: Membership fees and purchase rights to broadcast PBS programs. Allows KUHT-TV to continue ot's mission of outreach to the community.

Prior PO: 730.. 16503

Any questions call Ella @ 3-8424

F&A 2 - 1

UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS AGENDA

COMMITTEE: Finance and Administration Committee

ITEM: Appointment of Members to the Systemwide Art Acquisition Committee

DATE PREVIOUSLY SUBMITTED:

SUMMARY: Approval is requested for the appointment of members to serve on the Systemwide Art Acquisition Committee.

FISCAL NOTE:

SUPPORTING DOCUMENTATION: Committee Membership and Charge to the Committee

ACTION REQUESTED: Approval

COMPONENT: University of Houston System

| | | | |
|---------------------------|----------------------|---------------|-------------------------|
| PRESIDENT | <u>Renu Khator</u> | Renu Khator | <u>11/25/08</u> DATE |
| EXECUTIVE VICE CHANCELLOR | <u>Carl Carlucci</u> | Carl Carlucci | <u>11/20/08</u> DATE |
| CHANCELLOR | <u>Renu Khator</u> | Renu Khator | <u>11/25/08</u> DATE |

System Wide Art Acquisition Committee Roster

| Name | Affiliation/Museum | Expiration |
|--|-----------------------------|-------------------|
| Welcome W. Wilson | Regent | Indefinite Term |
| Michele 'Mica' Mosbacher | Regent | Indefinite Term |
| David Irvin (Interim Director for Facilities, Planning and Construction for UH) | Chair, SWAAC | Indefinite Term |
| Elizabeth Ghrist | Comm. Representative | December 31, 2009 |
| Mariana Servitje | Comm. Representative | December 31, 2009 |
| Vacant | Comm. Representative | |
| Clint Willour | Galveston Arts Center | Indefinite |
| Kim Davenport | Rice University Art Gallery | Indefinite |
| Alison de Lima Greene | Museum of Fine Arts | Indefinite |
| Toby Kamps | Contemporary Arts Museum | Indefinite |
| Franklin Sirmons | Menil Collection | Indefinite |
| Claudia Schmuckli (temp.) | Blaffer Gallery | Indefinite |
| Charles Alcorn | UH Victoria | December 31, 2009 |
| Mark Cervenka | UH Downtown | December 31, 2009 |
| Mary Ann Shallberg | UH Clear Lake | December 31, 2009 |
| Michael Guidry | Ad Hoc Member | Indefinite |

Charge to the Systemwide Art Acquisition Committee (SWAAC)

This committee has been formed in an advisory capacity to the University of Houston Board of Regents, Chancellor, and Presidents, to aid in the building of a distinguished collection of twentieth and twenty-first century American art for all universities of the University of Houston System.

The Board of Regents of the University of Houston approved the acquisition of public art in 1966 to be funded under state and federal laws. These acquisitions are to be financed in whole or part by the 1% for Art Program, which was enacted into law in the State of Texas in 1969.

This Committee has been formed to select and acquire a notable collection for the benefit of the universities and community at large. For the System to be recognized for its appreciation of learning and imaginative innovation that characterize the best original research and creative performance in the arts, the artwork collected and displayed must come about as a result of informed and reasoned judgments by those most qualified to make them.

UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS AGENDA

COMMITTEE: Finance and Administration

ITEM: Purchase of 4902 Gulf Freeway Property

DATE PREVIOUSLY SUBMITTED:

SUMMARY:


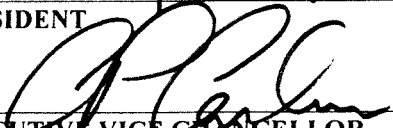
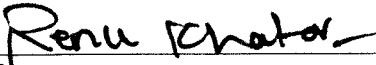
Approval is requested for the purchase of the "4902 Gulf Freeway Property" a five +/- acre parcel improved with a 103,000 square foot warehouse and office facility located south of I-45 Gulf Freeway between the UH Campus and University Business Park. The property is owned by S. N. G. Associates of Texas Limited Partnership. The purchase price will not exceed \$2.5 million.

FISCAL NOTE:

SUPPORTING DOCUMENTATION: 4902 Gulf Freeway Property Summary

ACTION REQUESTED: Approval

COMPONENT: University of Houston

| | | |
|---|---------------|-------------------------|
|  _____ PRESIDENT | Renu Khator | <u>12/3/08</u> DATE |
|  _____ EXECUTIVE VICE CHANCELLOR | Carl Carlucci | <u>12/03/08</u> DATE |
|  _____ CHANCELLOR | Renu Khator | <u>12/3/08</u> DATE |

4902 Gulf Freeway Warehouse Property



4902 Gulf Freeway

Five acre site improved with 103,325 sf warehouse-office facility located adjacent to University Business Park (on east) and west of the UPRR Tracts and Spur 5. Property represents a flexible facility to accommodate variety of UH storage and office needs. It is well positioned to assimilate into the overall University Business Park Campus. Anticipated purchase price, \$2.5M +/- represents an attractive value. Due diligence assessment of property and negotiation of contract terms underway with anticipated conclusion December 15 and if acquisition proves worthwhile, closing December 18, 2008.

**UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS AGENDA**

COMMITTEE: Finance and Administration

ITEM: Contract to Provide Electrical Service for the University of Houston System

DATE PREVIOUSLY SUBMITTED: N/A

SUMMARY:

The existing electrical service supply contract will expire March 2009. The UH System, through a Request for Proposal bidding procedure, will select the provider offering the most economical and reliable source for electrical energy. Approval is requested for a Delegation of Authority to the Chancellor to negotiate and execute the contract with the selected provider upon agreement of the General Terms and Conditions. Breakdown of estimated University of Houston System costs at points of use are as follows:

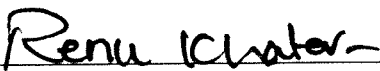

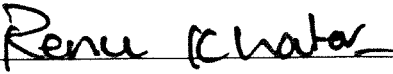
| | |
|----------------|--------------|
| UH | \$22,350,000 |
| UH-CLEAR LAKE | 3,000,000 |
| UH-DOWN TOWN | 2,100,000 |
| UH-VICTORIA | 320,000 |
| UHS SUGARLAND | 150,000 |
| UH-CINCO RANCH | 80,000 |
| TOTAL | \$28,000,000 |

FISCAL NOTE: Estimated annual UH System expenditure: \$28,000,000.

SUPPORTING DOCUMENTATION: Electricity Contract, Proposed Timeline

ACTION REQUESTED: Approval

COMPONENT: University of Houston System

| | | |
|---|---------------|-------------------------|
|  _____ PRESIDENT | Renu Khator | <u>11/25/08</u> DATE |
|  _____ EXECUTIVE VICE CHANCELLOR | Carl Carlucci | <u>11/20/08</u> DATE |
|  _____ CHANCELLOR | Renu Khator | <u>11/25/08</u> DATE |

University of Houston System
Electricity Contract, Proposed Timeline

| <u>Date</u> | <u>Event</u> |
|-----------------------------|---|
| November 26,2008 | Issue RFP |
| December 9, 2008 | Deadline for Questions |
| December 9, 2008 | Regents Committee Approve Delegation to Chancellor |
| December 16, 2008 | Regents Approve Delegation to Chancellor |
| December 16, 2008 | Initial Proposals Due |
| December 17, 2008 | Commence Evaluating Top Respondents |
| Dec. 17, 2008-Jan. 26, 2009 | Study Market for Optimal Final Bid Timing |
| By January 26, 2009 | Obtain Best and Final Pricing |
| Jan. 26-Feb.15, 2009 | Finalize and Sign Contract |
| Feb. 15-March 15, 2009 | Arrange for Meter Conversion to New Electrical Provider |
| April 1, 2009 | New Contract Begins with First Meter Reads |

UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS AGENDA

COMMITTEE: Finance and Administration

ITEM: Ratification of Emergency Contracts related to Hurricane Ike

DATE PREVIOUSLY SUBMITTED: N/A

SUMMARY:

Approval is requested for contracts issued for emergency repairs made to university facilities associated with Hurricane Ike recovery. In accordance with Board Policy 55.01.02, Subsection E, the Chancellor was previously delegated authority to write contracts associated with Hurricane Ike recovery that would otherwise require Board approval, provided that these contracts would be submitted for Board approval at the next Board meeting.

Only one contract was issued as a result of this delegation. This \$2.2 million contract was awarded to Roadrunner for services related to build back in the College of Architecture.

FISCAL NOTE: Source of Funds:

SUPPORTING DOCUMENTATION: Presentation on status of Hurricane Ike build back.

ACTION REQUESTED: Approval

COMPONENT: University of Houston System

| | | | |
|---------------------------|----------------------|---------------|-------------------------|
| PRESIDENT | <u>Renu Khator</u> | Renu Khator | <u>11/25/08</u> DATE |
| EXECUTIVE VICE CHANCELLOR | <u>Carl Carlucci</u> | Carl Carlucci | <u>11/20/08</u> DATE |
| CHANCELLOR | <u>Renu Khator</u> | Renu Khator | <u>11/25/08</u> DATE |

Summary of Emergency Contracts related to Hurricane Ike

The Roadrunner Contract for Ike damage at the College of Architecture is a not to exceed \$2.2M contract for the initial emergency work, damaged material removal, emergency equipment and initial buildback of the College of Architecture building after Hurricane Ike. The contract requires detailed time sheets, invoices and other documentation for every submitted charge against this contract. Each submittal is compared to wage and equipment supply rates bid months prior to Ike, Means and other cost guides.

The scope of this contract includes but is not limited to the following:

- Extract major amounts of water from the building and provide temporary waterproof enclosures
- Remove all wet and damaged material including all of the ceilings, most of the flooring, all library shelving and a significant portion of the interior walls
- Remove all Mold infestations, disinfect all surfaces and wipe with moldicides
- Provide dehumidifiers, water extractors, air scrubbers and other emergency equipment required for restoration and to insure occupant health
- Provide temporary HVAC/air systems into the building to assist with initial emergency work in the first weeks after Ike
- Rent and install Scaffold for high ceiling and atrium removal and renovation
- Remove the existing damaged copper roof and provide a temporary roof in order to make the building watertight
- Package, Remove, Store and Begin initial drying and restoration of over 100,000 Architectural Library books
- Install temporary construction to accommodate relocated Architectural classes and offices
- Provide over 100 workers to accomplish all of the above and assist the University and other Building contractors in the cleaning, temporary requirements and permanent buildback of the building

FACS
Forensic Accounting and Claims Services

Project Costs to Date, by Building
University of Houston
Hurricane Ike Loss
Date of Loss September 13, 2008

| Bldg # | Location Description | Estimated Property Damages |
|--------|-------------------------------|----------------------------|
| 101 | Worham House | \$ 5,000 |
| 106 | TLC2 | 50,000 |
| 117 | Missouri City Tran Tower | 1,280 |
| 120 | UHS Sugarland | 500,000 |
| 501 | Roy Cullen | 300,000 |
| 503 | Technology Annex | 31,688 |
| 504 | Child Care Center | 100,000 |
| 505 | Optometry Building | 900,000 |
| 506 | Communications | 816,000 |
| 509 | MD Anderson Library | 1,924,000 |
| 510 | Cougar Place | 650,000 |
| 515 | Power Plant | 350,000 |
| 516 | E. Cullen | 500,000 |
| 517 | Cullen Performance Hall | 200,000 |
| 518 | Calhoun Lofts | 650,000 |
| 519 | UH Police | 25,000 |
| 520 | Moores School of Music | 15,000 |
| 522 | Rec & Wellness Ctr | 2,000,000 |
| 528 | Melcher Hall | 200,000 |
| 529 | SERC | 200,000 |
| 530 | Robertson Stadium | 12,000 |
| 531 | Hofheinz | 500,000 |
| 532 | Susanna Garrison Gymnasium | 510,000 |
| 533 | Melcher Gym | 567,500 |
| 534 | Heyne | 450,000 |
| 535 | EHRM Chemical Waste Building | 1,000 |
| 536 | Ctr. Public Broadcasting | 850,000 |
| 537 | Law Center | 150,000 |
| 543 | College of Architecture | 6,000,000 |
| 543 | Architecture Books | 4,000,000 |
| 549 | Graduate School of Socia Work | 45,900 |
| 550 | S&R 1 | 25,000 |
| 551 | S&R 2 | 60,000 |
| 553 | Welcome Center | tbd |
| 555 | Law Hall | 60,000 |
| 556 | Settegast Hall | 60,000 |
| 557 | Bates Hall | 60,000 |
| 558 | Taub Hall | 60,000 |
| 559 | Oberholtzer Hall | 60,000 |
| 564 | Fleming | 700,000 |
| 573 | Athletic Alumni | 1,000,000 |
| 578 | Agnes Arnold Hall | 300,000 |
| 579 | Cullen College of Engineering | 844,155 |
| 581 | Engineering D3 | 500,000 |
| 584 | Moody Towers | 250,000 |
| 585 | General Svs | 250,000 |
| 587 | Farish Hall | 450,000 |
| 588 | McElhinney | 500,000 |

Project Costs to Date, by Building
University of Houston
Hurricane Ike Loss
Date of Loss September 13, 2008

| Bldg # | Location Description | Estimated Property Damages |
|---------------|---------------------------|----------------------------|
| 589 | Fine Arts | 1,000,000 |
| 590 | Hilton Hotel | 200,000 |
| 593 | Houston Science Ctr. | 500,000 |
| 596 | Computing Center | 150,000 |
| 605 | UHCL Misc Damages | 500,000 |
| 661 | UHD - Shea St. Bldg | 1,500,000 |
| 701 | Pharmacy at TMC | 1,000 |
| 753 | Coastal Center | 18,000 |
| 764&766 | Schlumberger | 150,000 |
| n/a | Landscaping | 1,000,000 |
| n/a | Debris Cleanup | 800,000 |
| n/a | Hurricane Prep Work | 500,000 |
| n/a | Initial Build back | 500,000 |
| n/a | Business Losses | 500,000 |
| n/a | Athletic Exterior Fac | 400,000 |
| n/a | Exterior Lighting | 200,000 |
| n/a | Misc Equip Losses | 200,000 |
| n/a | Forensic Storm Acct | 375,000 |
| n/a | Exterior Signage | 50,000 |
| n/a | Miscellaneous | 1,000,000 |
| n/a | FEMA Consulting | 5,000 |
| Various | Departmental Cost Centers | - |
| Totals | | \$ 37,232,523 |