

MINUTES
UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS
ACADEMIC AND STUDENT SUCCESS COMMITTEE

Tuesday, August 14, 2012 – The members of the Academic and Student Success Committee of the University of Houston System convened at 9:23 a.m. on Tuesday, August 14, 2012, at the Hilton University of Houston Hotel, Conrad Hilton Ballroom, Second Floor, 4800 Calhoun, Houston, Texas, with the following members participating:

ATTENDANCE –

Present

Roger F. Welder, Vice Chair
Spencer D. Armour III, Regent
Nelda Luce Blair, Ex Officio
Gage A. Raba, Student Regent

Absent

Jacob M. Monty, Chair

Non-Members

Welcome W. Wilson, Jr.

In accordance with a notice being timely posted with the Secretary of State and there being a quorum in attendance, the Vice Chair of the Committee, Roger F. Welder, in the absence of the Chair, called the meeting to order and turned the meeting over to the Chair of the Board, Nelda Luce Blair.

Chair Blair moved to the first item on the agenda, Item B, Swearing-in of Mr. Gage A. Raba, new Student Regent – University of Houston System.

Mr. Gage A. Raba was appointed by Governor Rick Perry effective June 1, 2012. Mr. Raba hails from San Antonio, Texas and attended MacArthur High School and went on to earn his Bachelors of Science degree in Hotel and Restaurant Management at the University of Houston Hilton College in 2009. He is currently enrolled at the Bauer College of Business at the University of Houston, pursuing a Masters in Business Administration with a concentration in real estate development and plans to graduate in May 2013.

Mr. Raba, an active member in the Bauer Graduate Real Estate Club and the Bauer MBA Society on campus, served on the 49th Administration as a Graduate Senator-at-Large. He was the Assistant Director of Operations for Frontier Fiesta 2012, a student-run philanthropic event, held in the Spring and was recently inducted into the Sons of the American Revolution. Prior to graduate school, Mr. Raba was a senior manager for a local restaurant company.

As an undergraduate, he served on the executive council of the Inter-fraternity Council and was also a member of the Alpha Lambda Delta Honor Society, Hospitality Management Society, and served on the executive council of the Phi Kappa Alpha Fraternity.

Mr. Raba is the seventh student regent appointed to the University of Houston System Board of Regents and will serve a one-year term from June 1, 2012 through May 31, 2013.

At the conclusion of the swearing-in ceremony, Chair Blair welcomed Mr. Raba to the Board and asked him to please join the committee meeting as a new member.

This item did not require committee action.

Regent Welder then continued with the meeting and introduced the next item on the agenda, the approval of the minutes.

AGENDA ITEMS

Action and Information Items:

1. Approval of Minutes – Item C

On motion of Regent Armour, seconded by Regent Blair, and by a unanimous vote of the members present, the following minutes from the meeting listed below were approved:

- May 15, 2012, Academic and Student Success Committee Meeting

2. Approval of Admission Standards for Freshmen at the University of Houston-Clear Lake – University of Houston-Clear Lake, Item D – A&SS-D1-7

Dr. John Antel, Senior Vice Chancellor for Academic Affairs and Provost requested approval of the University of Houston-Clear Lake (UHCL) freshmen admission standards effective for first-time-in-college (FTIC) students entering in the fall of 2014. Dr. Antel presented the background and rationale for the proposed new admission standards for UHCL. In the 2011 session of the Texas Legislature, UHCL received legislative approval to offer freshmen and sophomore level courses (downward expansion). Freshmen admission standards are a critical part of this transition process. These proposed standards were a result of an extended discussion with Chancellor Khator, William Staples, President of UHCL, Dr. Antel and others in the UH System; and these standards will be complementary to, not competitive with, the admission standards of the University of Houston, UH-Downtown, and UH-Victoria. The different admit standards would allow the UH System to serve the entire Houston Metro region with different options for different students while at the same time allowing the UH System to grow and capture more total enrollment across the Houston region.

Dr. Antel asked President Staples to address the committee on this issue and below is a brief summary of President Staples' remarks:

- UHCL abides by the State of Texas Uniform Admission Policy (Texas Education Code 51.803-51.809), which requires that all students meet one of the following college readiness standards in order to be eligible to be considered for admission at a Texas four-year public institution.
- Below is a breakdown of the standards - an applicant must:
 - Successfully complete the recommended or advanced high school program or the portion of the program that was available to them; or
 - Satisfy the College Readiness Benchmarks on the SAT or ACT assessment
 - SAT – 1500 out of 2400 (verbal + math + writing)
 - ACT – 18 English, 21 Reading, 22 Mathematics and 24 Science or

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- Successfully complete a curriculum that is equivalent in content and rigor to the recommended or advanced high school program at a high school that is exempt from offering such programs.
- Applicants who do not meet one of the first two requirements must prove they meet the third requirement by submitting with the application the High School Curriculum Certification Form.
- Applicants who graduate in the top 10% of their high school class and who have completed coursework equivalent to the Texas Recommended High School Program or higher will receive automatic admission to UHCL. In order for an applicant to be eligible for this option, they must have graduated from high school no more than two years prior to the academic year for which he or she is applying for admission. These applicants are also required to submit either their SAT or ACT scores. If these applicants do not score at least 950 on the SAT or 20 on the ACT, they will be required to participate in recommended success programs.
- Applicants who meet the State of Texas Uniform Admission Policy and also meet the requirements listed below are assured admission to UHCL.

Rank in Class	Minimum Test Scores	
	SAT /Total (CR + M)	OR ACT Composite
Top 11-25%	950	20
Top 26-50%	1050	23

- Applicants will be considered under Individual Review who:
 - Attended a non-accredited high school, or
 - Attended home school, or
 - Received a GED, or
 - Did not meet the criteria for automatic or assured admission.
- Freshman applicants who do not meet the assured admission criteria, but who graduate in the 1st or 2nd quartile of their high school class, may be referred to the Admissions Review Committee. Once an applicant's file has been reviewed, he or she may be asked to submit additional information required to finalize the admission decision. These may include:
 - New SAT or ACT scores;
 - An essay (personal statement) addressing educational and career goals; and
 - Letters of recommendation from a high school counselor and two teachers. All letters should address the student's academic ability and the preparation for university-level study.
- Freshman applicants who ranked in the 3rd or 4th quartile of their high school class or who attended a non-accredited high school, attended home school, or who received a GED are required to submit the following documentation with their application:
 - SAT or ACT test scores;
 - Essay or personal statement addressing educational and career goals; and
 - Three letters of recommendation which address the applicant's academic ability and preparedness for university-level study. One letter must be from the applicant's high school counselor and two from the applicant's teachers. GED and home-school applicants may present letters from individuals who can address their academic ability and preparedness for university-level study.
- An applicant under Individual Review may be required to complete an interview with an admission officer.

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- Criteria for Transfer Student Admission is outlined below.

<u>Hours of college-level credit</u>	<u>Required GPA*</u>
0-29	Must meet freshman criteria
30-44	2.25
45+	2.00

*All grades earned from college-level courses, including repeated courses, are used in computing the grade point average. All courses taken must be from regionally accredited U.S. institutions.

- Admission will be granted to applicants who have earned an associate’s degree from a regionally accredited U.S. institution. Official transcripts must be received from all previously attended institutions.
- Applicants who are not eligible to return immediately to the last institution attended will not be admitted.

Dr. Antel also addressed the UHS Fall 2014 Admission Standards SAT/ACT for each institution in the UH System. Listed below is the table outlining the admit standards.

<u>High School Rank</u>	<u>UH</u>	<u>UHCL</u>	<u>UHV</u>	<u>UHD</u>
Top 10%	No Minimum	No Minimum	No Minimum	No Minimum
11%-25%	1000 / 21	950 / 20	860 / 18	No Minimum
26%-50%	1100 / 24	1050 / 23	860 / 18	850 / 18
3 rd & 4 th Quartile	Ind. Review	Ind. Review	Ind. Review	Ind. Review

On motion of Regent Armour, seconded by Regent Blair, and by a unanimous vote of the committee members present, the approval of Admission Standards for Freshmen at the University of Houston-Clear Lake was approved by the committee.

3. Proposed Academic Program Expansion with the University of Houston – Sugar Land Theater Festival Site – University of Houston, Item E - A&SS-E8-10

Dr. John Antel introduced this item and stated that the University of Houston System has been collaborating with the City of Sugar Land to develop a theater and festival site at the UH-Sugar Land Campus that would support academic program expansion at the campus.

Due to its complexity, Chancellor Khator gave a brief summary of the history surrounding this proposal. In 1997, the University of Houston System acquired from the Department of Transportation (DOT) the land in Sugar Land with the promise of developing a campus. In 2005, a lease was signed with the City of Sugar Land for the expansion of facilities and the programming. In 2011, the University of Houston System acquired the administration of the Sugar Land campus and negotiations were started with the City of Sugar Land and the community in order to see exactly what they wanted to expand. Sugar Land and Katy are very important regions for growth and for the University of Houston, stated Dr. Khator, and after several years of very strong dialogue with the communities and the university, we now have a very good plan to begin academic programs in this region.

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Dr. Khator stated that the Academic and Student Success committee, as well as the Facilities, Construction & Master Planning and Finance and Administration committees would present several items for each committee's consideration which relate to Sugar Land. Dr. Khator outlined these issues as follows:

- (1) City of Sugar Land Land Lease – This is the contiguous 52 acres of land lease agreement that was signed and would be executed given committee/board approval;
- (2) Partnership with TimeGate – TimeGate is building a facility at UH Sugar Land and this facility would be turned over to be used by the University of Houston as well as the Wharton County Community College. The University of Houston would then lease the TimeGate facilities space from them and 25-years later the entire facility would be revert back to the University of Houston. The Academic and Student Success Committee would look at the expansion of academic programs at this facility.
- (3) Theater and Festival Site – The University of Houston has a large parcel of land and the City of Sugar Land would like to mutually develop this land to the interest and benefit of the community. The University of Houston has a clause from the State which states this land would be used for educational purposes only. Phase One of this project would allow the City of Sugar Land to develop the infrastructure. The University's plan is to go to the Legislature in the upcoming session to obtain the permission so that we can have the theater and festival complex in Sugar Land.

Dr. Antel stated three (3) academic programs would be established at the Sugar Land Campus:

- (1) Program in Theater and Dance;
- (2) Master of Arts in Arts Leadership; and
- (3) Sales and Events Management Program.

Academic programs established as a result of this partnership will benefit from infrastructure to be constructed by the City of Sugar Land on a land leased from the University of Houston System. The development of the proposed theater and festival site will allow the higher education partners to expand programs in event management and initiate programs in the visual and performing arts. In addition, the City of Sugar Land proposes to develop joint-use parking infrastructure that will be used by faculty, staff and students as well as attendees at events held at the theater and festival site. A discussion followed.

This item was for information only and required no committee action.

4. Approval is requested for a Declaration of Higher Education Purpose related to the City of Sugar Land's development and use of 52 acres leased by UHS to the Sugar Land 4B Corporation, for a Theater and Festival complex – University of Houston System, Item F, A&SS-F11-17

Dr. Antel presented this item requesting approval for a Declaration of Higher Educational Purpose pertaining to the City of Sugar Land's development and use of 52 acres, leased by the University of Houston System to the Sugar Land 4B Corporation, for a Theater and Festival site.

The development of these 52 acres will be completed in phases through a series of separate facilities development agreements relating to, without limitation, infrastructure, parking, and

outdoor theater complex as follows:

- (1) Phase I – Fall 2012 – Infrastructure;
- (2) Phase II – Parking (separate ground lease); and
- (3) Phase III – (3-5 years) – Permanent facilities, including outdoor theater complex.

On motion of Regent Armour, seconded by Regent Blair, and by a unanimous vote of the committee members present, the approval requested for a Declaration of Higher Education Purpose related to the City of Sugar Land's development and use of 52 acres leased by UHS to the Sugar Land 4B Corporation, for a Theater and Festival complex was approved by the committee.

The final item presented to the committee was for information only.

5. Presentation on Faculty Instructional Productivity – University of Houston, Item G, A&SS-G18-25

Dr. Antel presented a powerpoint presentation that addressed the instructional productivity of faculty at the University of Houston. Measuring, facilitating and communicating faculty productivity to internal constituents as well as our outside stakeholders is a key priority for the university. Below is a brief overview of Dr. Antel's comments.

- Faculty productivity review process drives and supports institutional excellence. Annual merit review, promotion and tenure review, third year review, distinguished chair nomination, post-tenure review, and faculty awards for instruction and research are all part of the faculty review process supporting institutional excellence.
- Instructional productivity was addressed and four (4) spider and/or radar graphs were presented and discussed.
 - Psychology Tenured & Tenure-Track Faculty Instructional Productivity graphs:
 - (1) UH percentile scores compared to Carnegie very high research institutions; and
 - (2) UH percentile scores compared to Carnegie high research institutions.
 - Chemical Engineering Tenured & Tenure-Track Faculty Instructional Productivity graphs:
 - (1) UH percentile scores compared to Carnegie very high research institutions; and
 - (2) UH percentile scores compared to Carnegie high research institutions.
 - Each of the graphs were scored in the following categories – University of Houston compared to the Median by:
 - (1) Undergraduate Semester Credit Hours/FTE Faculty;
 - (2) Graduate Semester Credit Hours/FTE Faculty;
 - (3) Doctoral Degrees/FTE Faculty;
 - (4) Masters Degrees/FTE Faculty;
 - (5) Bachelors Degrees/FTE Faculty; and
 - (6) Total Semester Credit Hours/FTE Faculty
- The final slide addressed summarized the graphs presented and outlined them by a program-by-program basis.

A complete copy of Dr. Antel's presentation may be found at the link below.

<http://www.uhsa.uh.edu/board-of-regents/documents/committee-board/081412AcadItems/ASS-G19-25.pdf#ASS-G19-25>

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This item was for information only and required no committee action.

At the conclusion of the committee's approval of the two action items, Regent Welder asked for a motion to place the two (2) action items on the Board's Consent Docket Agenda for the August 15, 2012, Board of Regents meeting for final Board approval.

On motion of Regent Armour, seconded by Regent Blair, and by a unanimous vote of the committee members present, the following two (2) action items, approved by the committee, will be placed on the Board's Consent Docket Agenda at the Board of Regents meeting on August 15, 2012 for final Board approval.

- (1) Approval of Admission Standards for Freshmen at the University of Houston-Clear Lake – University of Houston-Clear Lake; and
- (2) Approval is requested for a Declaration of Higher Education Purpose related to the City of Sugar Land's development and use of 52 acres leased by UHS to the Sugar Land 4B Corporation, for a Theater and Festival complex – University of Houston System

There being no further business to come before the committee, the meeting was adjourned at 10:14 a.m.

All documentation submitted to the Committee in support of the foregoing action items, including but not limited to "Passed" agenda items and supporting documentation presented to the Committee, is incorporated herein and made a part of these minutes for all purposes; however, this does not constitute a waiver of any privileges contained herein.

Others Present:

Renu Khator	Oscar Gutierrez	Marshall Schott
John Antel	Dick Phillips	Elaine Charlson
Carl Carlucci	Wayne Beran	Michelle Dotter
Dona Cornell	Dan Maxwell	Jeffrey Cass
Rathindra Bose	Katherine Peek	Chris Stanich
Elwyn Lee	Mike Emery	Clifford Redd
Richard Walker	Don Guyton	Libby Barlow
Philip Castille	Carl Stockton	Dan Wells
William Flores	Pam Muscarello	Mark Clarke
William Staples	Ed Hugetz	Monica McHenry
Cedric Bando	Steve Wallace	Jon Aldrich
Phil Aldrich	Ed Jones	Marquette Hobbs
Brenda Robles	Gerry Mathisen	