

**MINUTES
UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS
FACILITIES, CONSTRUCTION AND
MASTER PLANNING COMMITTEE**

November 4, 2009

The Chair of the Committee, Nelda Luce Blair, convened the meeting of the Facilities, Construction and Master Planning Committee of the University of Houston System Board of Regents in the Melcher Board Room 100B, Athletics/Alumni Center, University of Houston, 3100 Cullen Blvd., Houston, Texas at 1:15 p.m. on Wednesday, November 4, 2009. The following committee members were present: Nelda Luce Blair, Chair; Tilman J. Fertitta, Vice Chair; Jim P. Wise, Kristen Lindley; and Welcome W. Wilson, Sr., Ex Officio. Regents Carroll Robertson Ray, Nandita V. Berry and Jarvis V. Hollingsworth attended as non-members of the committee.

Regent Blair stated there would be three action items and three information items presented to the committee. Regent Blair turned the meeting over to Dr. Carl Carlucci, Executive Vice Chancellor for Administration and Finance, who presented the items for consideration by the committee:

Action Items:

1. Approval of Operating Policies for the Wortham House – UH System

Dr. Carlucci requested annual approval of the Wortham House operating policies in accordance with UH System Board of Regents Bylaws 5.4.1(n). The changes requested to the policies were reflected in #7 (a) and (b) which state responsibility had been moved to the University of Houston Property Management Department who will conduct an inventory of all University-owned items within the residence on an annual basis; and an inventory of all University-owned items within the residence when the first family moves out of the residence and before the new first family moves into the residence. Two current Board members are on the Wortham House Operating Committee, Regent Welcome W. Wilson, Sr. and Regent Carroll Robertson Ray. They are charged with preserving the historic nature of this facility; and all issues related to the Wortham House are funneled through them and the Wortham House Committee.

Regent Wise moved committee approval of this item as presented; Regent Fertitta seconded the motion; and members of the committee concurred. This item will be placed on the agenda for the November 11, 2009 Board of Regents meeting for final board approval.

2. Approval is requested to delegate authority to the Chancellor to negotiate and execute an agreement conveying ownership of water lines and sanitary sewer lines at the University of Houston System @ Sugar Land to the City of Sugar Land – UH System

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Dr. Carlucci requested approval to delegate to the Chancellor to negotiate and execute an agreement conveying ownership of the original water lines and sanitary sewer lines constructed at the UH System @ Sugar Land to the City of Sugar Land under mutually acceptable conditions. The conveyance will simplify maintenance and repair issues at the campus and transfers the cost of maintaining and repairing the water lines to the City of Sugar Land. This allows for efficient use of public funds; and releases the burden of maintenance and ownership liabilities from the UH System.

Regent Fertitta moved committee approval of this item as presented; Regent Wise seconded the motion; and members of the committee concurred. This item will be placed on the agenda for the November 11, 2009 Board of Regents meeting for final board approval.

3. Approval is requested to approve the members and appointment terms for the System-wide Art Acquisition Committee – UH System

Dr. Carlucci requested committee approval of the members and appointment terms for the System-wide Art Acquisition Committee (SWAAC). A list of members had been distributed to the committee and there are currently two Board members who have been named to this committee: Regent Welcome W. Wilson, Sr. and Regent Mica Mosbacher. Mr. Dave Irvin is the chairman of this committee and has been asked to draft procedures for distribution to the committee members. It was also stated that two community representative vacancies were currently open for appointments on this committee; and Regent Blair mentioned that nominations for these open positions were welcomed and would be considered.

Regent Wise moved committee approval of this item as presented; Regent Fertitta seconded the motion; and members of the committee concurred. This item will be placed on the agenda for the November 11, 2009 Board of Regents meeting for final board approval.

The following items were presented for information only and required no action by the committee.

Dr. Carlucci introduced the first information item on the agenda, Status Report of Major Construction Projects – UH System. He introduced two new additions to the Plant Operations Division, Mr. Spencer Moore, Executive Director, Facilities Planning and Construction; and Ms. Melissa Bellini, Executive Director, Facilities Management. He then turned the meeting over to Mr. Dave Irvin, Associate Vice Chancellor/Associate Vice President for Plant Operations for the report.

The Major Capital Projects Status Report dated November 4, 2009 was presented to the committee for discussion. This report outlines the projects that are both ongoing and in design. There were 29 projects listed on this report totaling over \$600 million. A complete copy of this report may be found at <http://www.uh.edu/af/MajorCapitalProjectsStatus.pdf>. Mr. Irvin also presented to the committee an update on the University of Houston Framework Plan which had

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been approved by the Board in November 2006. The Framework Plan had three components listed: Landscaping and Open Space, Transportation, and Development.

Highlighted below are some bullet points that were outlined in the presentation from each Framework Plan component:

Landscaping and Open Space:

- Preserve and enhance the existing Open Space Framework of courtyards, lawns and groves;
- Utilize existing courtyard scale to develop new campus places;
- Focus on security;
- Enhance pedestrian circulation; and
- Link to the Brays Bayou System.

Transportation:

- Develop a loop road connecting Calhoun Road and Elgin Street;
- Integrate Metro Light Rail, BRT, and buses into campus with an inter-modal station on Scott Street; and
- Accommodate growth through conveniently located parking structures.

Development:

- Increase on-campus residential population to 24%;
- Allow for growth to 41,000 students within next 10-15 years, and 12.2M s.f.;
- Develop four perimeter precincts for current and future initiatives;
- Construct mixed use development unique to each precinct.

A complete copy of Mr. Irvin's presentation was filed in the Board office.

The second information item presented to the committee, Safety and Security Annual Report, was introduced by Dr. Carlucci. A summary of the annual Cleary report was given by the University of Houston Chief of Police, Malcolm Davis, as well as a brief report on the recent findings of the Blue Ribbon Task Force. This Task Force was established at the request of Chancellor Khator to review safety and security issues on campus. This Task Force was asked to review the 2005 Bratton Group's study which addressed these issues in order to come up with new recommendations.

Chief Davis stated the Cleary Report has four parts. (1) The UH Department of Public Safety prepares an Annual Security Report which is distributed to all current/prospective students and all employees by October 1st of each year. This report requires crime statistics for the prior three years; policy statements regarding various safety and security measures on campus; campus crime prevention program descriptions; and procedures to be followed in the investigation of prosecution of alleged sex offenses. A copy of this report may be found at: <http://www.uh.edu/police/annualreport.html>; (2) Daily Crime Bulletins are required which is a public log of all crimes reported on campus. This report may be found on the website at <http://www.uh.edu/police/dcb.html>; (3) Timely Warnings are required to be reported within two days of their occurrence. This information is disseminated through our PIER system.

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Three years of crime statistics are broken down by categories: on campus; residential facilities; non-campus building or property; and on public property; and (4) Campus Crime Statistics Report gives statistics for the following venues: on campus; residential facilities; non-campus building or property; and on public property.

A complete copy of Chief Davis' report has been filed in the Board office.

The last item discussed, Item G, Emergency Management Annual Report – University of Houston was given by Chief Malcolm Davis. The National Incident Management System (NIMS) protocol was adopted last year as required by the state. It specifies titles for all of the positions that participate in emergency management. NIMS offered training and it was required by everyone involved with the Emergency Management Team here at the university. Everyone involved with the Emergency Management (EM) Team has now been trained in NIMS terminology and procedures; and each member of the EM Team has been given NIMS positions. The need to increase the number of faculty, students and staff, who voluntarily put their cell phone numbers on the Public Information Emergency Response System (PIER), is currently being reviewed. It should be noted that the University of Houston is NIMS compliant.

This item was for information only and required no committee action.

Pursuant to Subchapter D of Chapter 551 of the Texas Government Code, which allows governing boards to meet in closed session, the Board of Regents went into Executive Session at 2:35 p.m. The Board reconvened the meeting at 3:00 p.m.

EXECUTIVE SESSION REPORT

Chairman Wilson reconvened the Board meeting at 3:00 p.m. Chairman Wilson stated property issues had been discussed. There was no Board action taken in Executive Session.

There being no further business to come before the committee, the meeting adjourned at 3:01 p.m.

All documentation submitted to the Committee in support of the foregoing action items, including but not limited to "Passed" agenda items and supporting documentation presented to the Committee, is incorporated herein and made a part of these minutes for all purposes; however, this does not constitute a waiver of any privileges contained herein.

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Others Present:

Carl Carlucci
Dona Cornell
John Antel
Don Birx
Grover Campbell
Elwyn Lee
Michael Rierson
Barbara Stanley
Carla West
Ed Jones

Tom Ehardt
Elaine Charlson
Wayne Beran
Dave Irvin
Oscar Gutierrez
Craig Ness
Spencer Moore
Melissa Bellini
Felix Robinson
Marquette Hobbs

Dan Wells
Don Guyton
Mike Emery
Liz Fletcher
Michael Cemo
Diane Murphy
Ed Hugetz
Malcolm Davis
Jon Aldrich
Gerry Mathisen