

## SECTION E-5

### INTERNAL AUDIT REFERENCE MATERIALS

Reference materials used by the Internal Auditing Department are retained in electronic and/or hardcopy formats. Electronic reference materials are located on the department's shared network drive and hardcopy documents are located in the conference room, file room, or maintained by the Executive Administrative Assistant. Noted below are some of the reference materials maintained by the Internal Auditing Department.

- Internal Audit and Special Project Reports
- Internal Audit Annual Reports
- Long Range Internal Audit Plans and Risk Analyses
- Board of Regents Briefing Booklets
- Budget Books
- External Audit Reports/Financial Statements
- Staff Meeting Information
- NCAA Reference Materials
- SAO Information
- Other Miscellaneous Auditing Information