This JOB ORDER ("Job Order") is subject to all terms and conditions of the AGREEMENT FOR JOB ORDER CONTRACTING SERVICES by and between the UNIVERSITY OF HOUSTON SYSTEM ("Owner") and [NAME OF CONTRACTOR] ("Contractor") dated [date] (the “Agreement”).

<table>
<thead>
<tr>
<th>Contract Number:</th>
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<tbody>
<tr>
<td>Job Order Number:</td>
<td></td>
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<tr>
<td>Project Name:</td>
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<tr>
<td>Project Location:</td>
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<td>Project Manager:</td>
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</table>

Contractor is hereby directed to perform the Work as described below in accordance with Contractor’s Project Proposal dated [date] in accordance with the terms and conditions of the Agreement.

**SCOPE OF WORK:**
CONTRACT SUM: $[number]

Contractor will invoice Owner ☐ monthly or ☐ upon completion of this Job Order for unpaid compensation earned. Invoices must reference contract number and job order.

SCHEDULE: Contractor shall achieve [Substantial Completion (use if cost of the project is over $100,000) / Final Completion (use if cost of the Project is under $100,000)] within [duration] days after the Date of Commencement of the Work specified the Notice to Proceed, subject to adjustments of Contract Time as provided in the Agreement.

LIQUIDATED DAMAGES: Contractor shall pay to Owner liquidated damages in the amount of $[number] for each day completion is delayed beyond the date of [Substantial Completion (use if cost of the project is over $100,000) / Final Completion (use if cost of the Project is under $100,000)].

CONTRACT TOTALS:

Cost of this Job Order $___________
Cost of Job Orders Issued to Date $___________
Aggregate Total $___________

Owner and Contractor have executed and delivered this Job Order on the dates set forth below.

CONTRACTOR: UNIVERSITY OF HOUSTON SYSTEM

[LEGAL NAME OF CONTRACTOR] [Name]
[Title]

By: ____________________________    By: ____________________________

Date: ____________________________    Date: ____________________________

NOTE: When invoicing, please refer to Contract No. [number] and Account No. [number].